

Requesting an E-rate Invoice Deadline Extension (IDER)

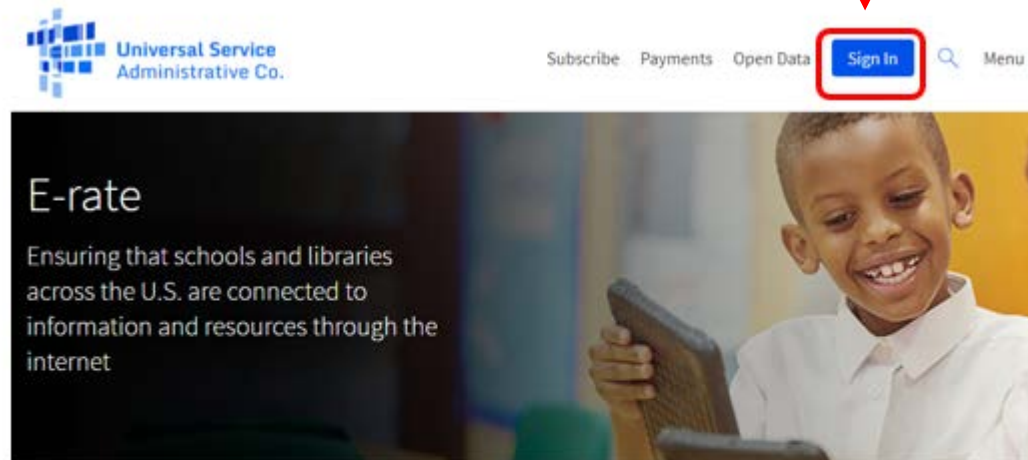


Presented by Julie Tritt Schell
PA E-rate Coordinator
for the Pennsylvania Department of Education
October 2021
www.e-ratepa.org

Logging into EPC

Go to: <https://www.usac.org/e-rate/>

click 'Sign In' here



or here:



Manage Your Account

Access your E-rate Productivity Center (EPC) account, submit forms, and file your invoices by logging into One Portal.



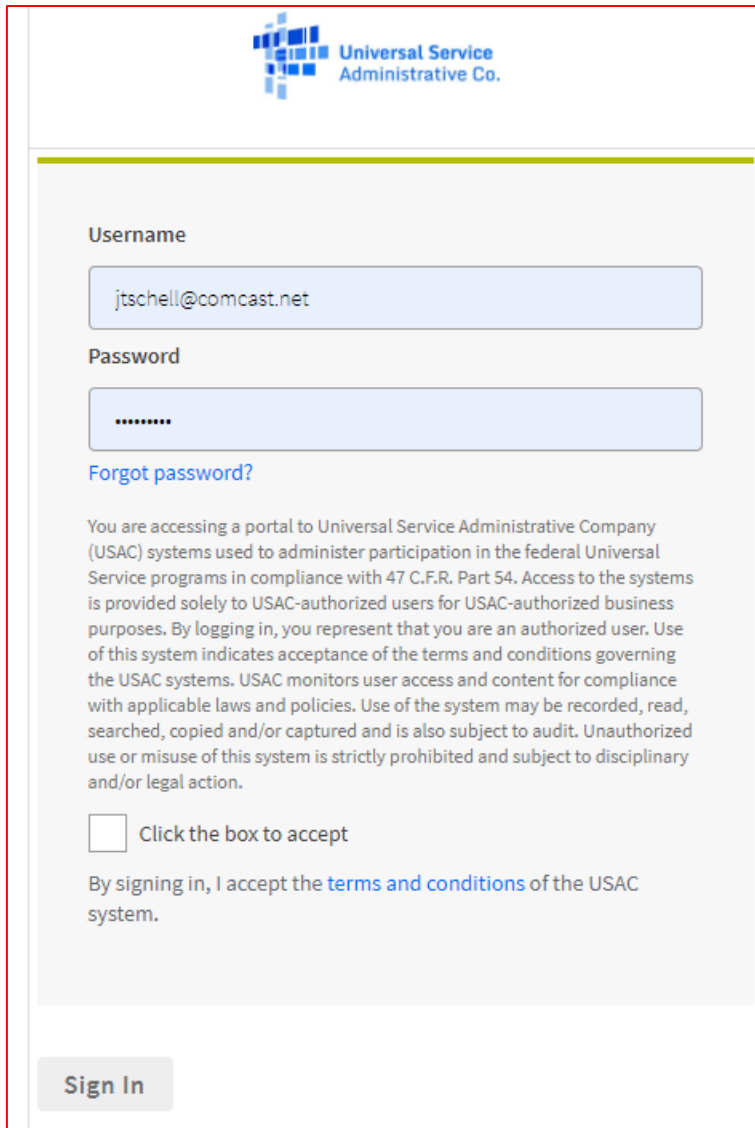
Resources

- [Eligible Services List](#)
- [Tools](#)
- [SL News Brief](#)
- [Webinars](#)
- [Announcements](#)

Upcoming Dates

- | | |
|-----------------------------------|---|
| 10/28
2021 | Invoicing
FY2020 Invoicing Deadline |
| 10/29
2021 | Starting Services
FY2021 FCC Form 486
Deadline |
| See full calendar | |

Log in with your EPC credentials, then click EPC



Universal Service Administrative Co.

Username

jtschell@comcast.net

Password

.....

[Forgot password?](#)

You are accessing a portal to Universal Service Administrative Company (USAC) systems used to administer participation in the federal Universal Service programs in compliance with 47 C.F.R. Part 54. Access to the systems is provided solely to USAC-authorized users for USAC-authorized business purposes. By logging in, you represent that you are an authorized user. Use of this system indicates acceptance of the terms and conditions governing the USAC systems. USAC monitors user access and content for compliance with applicable laws and policies. Use of the system may be recorded, read, searched, copied and/or captured and is also subject to audit. Unauthorized use or misuse of this system is strictly prohibited and subject to disciplinary and/or legal action.

Click the box to accept

By signing in, I accept the [terms and conditions](#) of the USAC system.

Sign In

Schools and Libraries

E-rate Productivity Center (EPC) - E-rate Program participants use the E-rate Productivity Center to manage program processes, receive notifications and to contact customer service.

FCC Form 472 (BEAR) - Applicants file an FCC Form 472 (Billed Entity Applicant Reimbursement (BEAR) Form) to request reimbursement from USAC for the discount amount of the eligible products or services that the applicant has received and paid for in full.

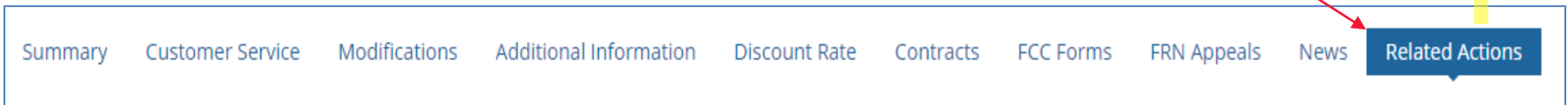
Emergency Connectivity Fund (ECF) - Emergency Connectivity Fund participants use the ECF Portal to submit applications and review notifications regarding their program activities. Using this link, schools and libraries can also access the FCC Form 472 (BEAR) and service providers can access the FCC Form 474 (SPI) to request ECF reimbursement.

Finding the IDER Tool

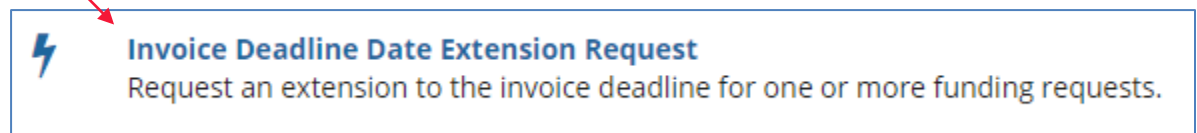
1) From your EPC Landing Page, click on your School or Library's Name under the USAC Logo



2) Select Related Actions from the top toolbar



3) Scroll to the bottom of the list, and select Invoice Deadline Extension Request



Enter FRN(s) to Check Eligibility

Request an extension: Invoice Deadline Date

Funding Request Number(s) for extension

List one or more funding request numbers (FRN) below to check its eligibility for an extension to the Invoice Deadline Date.

2099002212

589/600 characters remaining

Note: Each FRN must be separated by a comma.

CANCEL

Click 'Check Eligibility'



CHECK ELIGIBILITY

Be Sure to Submit!

Funding Request Numbers Eligible for Extension

The funding request numbers listed below are eligible for an Invoice Deadline Date extension.

The request must still be submitted and approved by USAC before an extension can be granted. To edit your list of FRNs, use the Back button at the bottom of this screen.

<input type="checkbox"/>	Funding Request Number ↑	FRN Nickname	Current Service Delivery Deadline	Current Invoice Deadline Date	BEN	SPIN
<input type="checkbox"/>	2099002212	Cellular Voice - Verizon Wireless	6/30/2021	10/28/2021	125727	143000677

REMOVE

Funding Request Numbers Ineligible for Extension

The funding request number(s) listed below are not eligible for an Invoice Deadline Date extension. For more information, please review the Reason for Ineligibility.

Funding Request Number ↑	FRN Nickname	Reason for Ineligibility	Service Delivery Deadline	Invoice Deadline Date	BEN	SPIN
No items available						

Note: Only eligible FRNs will be submitted for an extension. To edit your list of FRNs, use the Back button below.

Assuming you are eligible to submit the IDER request, and the deadline has not yet passed, click **SUBMIT** to submit the request to USAC

CANCEL

BACK

SUBMIT

Approval Page

System will show new BEAR Invoice Deadline. Be sure not to miss this deadline because no further extensions can be requested.

Approved for an IDD extension

The funding request number(s) listed below have been approved for an extension to the Invoice Deadline Date.

Funding Request Number	FRN Nickname	Service Delivery Deadline	Original Invoice Deadline Date	Extended Invoice Deadline Date	BEN	SPIN
2099002212	Comcast Communications, Inc.	6/30/2021	10/28/2021	1/28/2022	125727	143000677

If you can't log in to EPC...

- **Call USAC's Client Service Bureau (CSB) ASAP**
 - E-rate "Help Desk" where applicant & service providers can get answers to questions
 - Call **888-203-8100**

