

# E-Rate Form 471

## Category 1 Filing Guide

### FY 2026

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for the Pennsylvania Department of Education  
February 2026

# Training Agenda

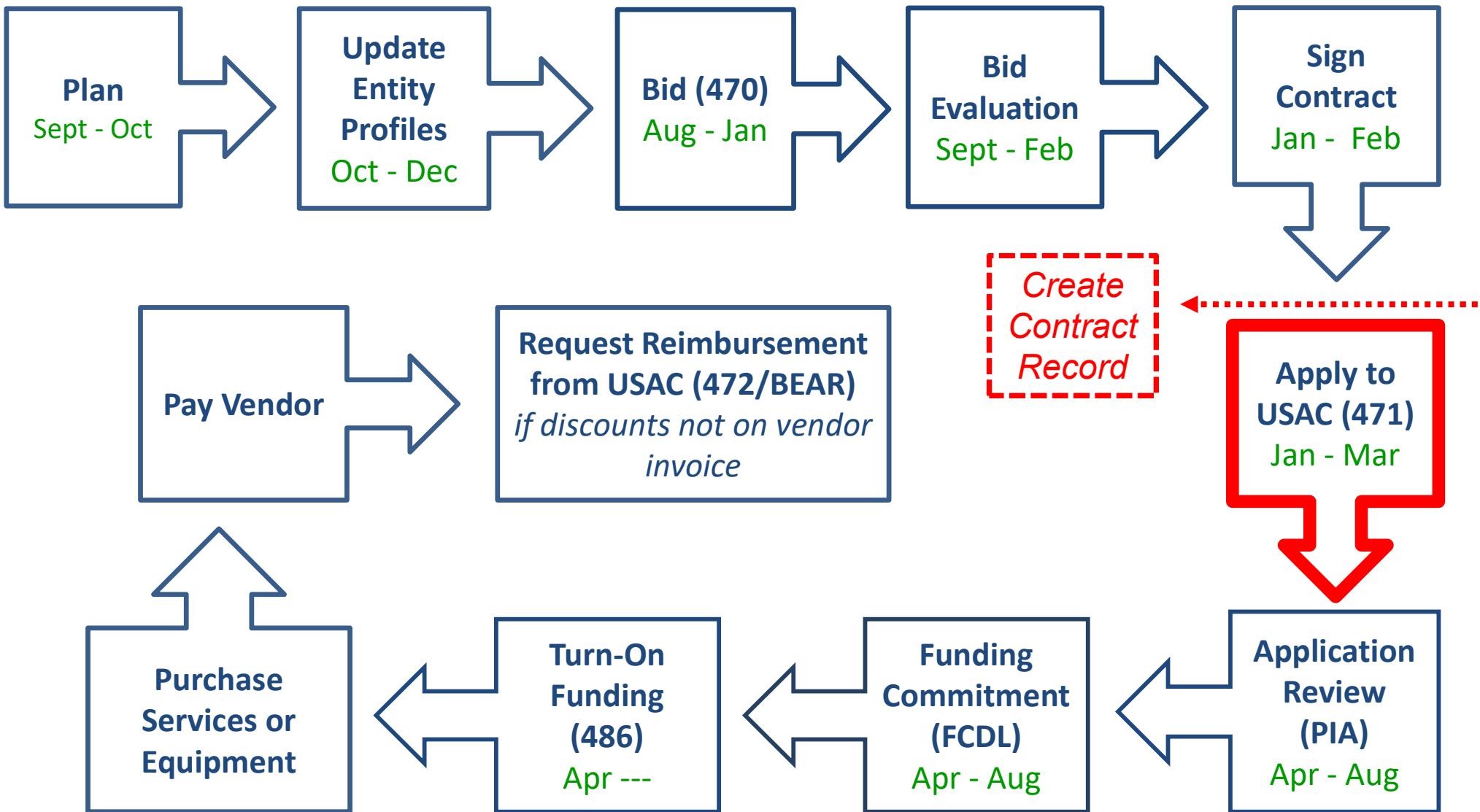
- Filing Basics – **Slide 3**
- Accessing the EPC Portal – **Slide 12**
- Entering Contracts – **Slide 16**
- Filing the FCC Form 471
  - New Contract Funding Request – **Slide 31**
  - Continuing Contract (Copy FRN) – **Slide 71**
  - Fiber FRNs with Special Costs – **Slide 79**
  - Completing (Submitting) Form 471 – **Slide 92**
- Next Steps – **Slide 99**

# Filing Basics

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# You are **here** in the E-Rate process:



# Purpose of Form 471

## The FCC Form 471

- is filed to request discounts on eligible services.
- must be filed every year.
- must reference services that were competitively bid with an FCC Form 470 for at least 28 days, or after a request for proposal (RFP) is made publicly available, whichever is later. (Verify **Allowable Contract Date** posted on Form 470)
- may reference an FCC Form 470 posted in a prior funding year where such a form resulted in a multi-year contract.
- must be filed **after** executing contracts for contracted services.

# When to File FCC Form 471

- The FCC Form 471 must be filed during a specific application window **each year**.
- All materials associated with the FCC Form 471 must be filed by 11:59 PM ET on or before the last day of the FCC Form 471 application filing window for the request to be considered as inside the window.
  - **Form 471 Filing window:**
    - Opened – **January 21<sup>st</sup>, 2026** ( Noon EST)
    - Closes – **April 1<sup>st</sup>, 2026** (11:59 pm EDT)
  - **Last date to file a Form 470 – March 4<sup>th</sup>, 2026**  
**(11:59 pm EST)**

# Filing FCC Form 471

- You may file more than one FCC Form 471
  - **Note:** you must file separate applications for:
    - **Category One** (Data Transmission and/or Internet Access), including **hotspots for bookmobiles and kiosks**
    - **Category Two** (Internal Connections, MIBS, and BMIC)
- You may have multiple funding requests on a single Form 471 application
- Separate FRNs are required if:
  - Purchasing from 2 or more service providers
  - Requesting multiple Cat 2 sub-categories, even if from the same provider
  - Referencing multiple Form 470s or contracts

# Prerequisites

- **Entity Profile**

- The values in your applicant entity's profile had to be updated by Jan. 16<sup>th</sup>., the close of the Admin Window. If you find that a correction or change is needed, you may note the information on the Form 471 in the narrative of each funding request and make a RAL correction.
- If your counts are different from the counts provided by PDE, you will be asked how you determined the information. Be sure to document how you arrived at your total numbers.

- **Contracts**

- Before you begin your application, upload contracts that you will be associating with Funding Request Numbers (FRNs) in your entity's profile, if not already in EPC.

# PDE Enrollment/NSLP Date

<https://www.pa.gov/agencies/education/data-and-reporting/enrollment>

County	District Name	School Name	CEP	Enrollment	Total Free/Reduced	CEP Base Year	Identified Student %
WESTMORELAND	ADELPHOI VILLAGE	Sweeney	No	15	15	n/a	n/a
WESTMORELAND	ADELPHOI VILLAGE	Vincent	No	11	11	n/a	n/a
WESTMORELAND	ADELPHOI VILLAGE	Williams	No	13	13	n/a	n/a
FAYETTE	Albert Gallatin Area School District	A L Wilson El Sch	Yes	336	CEP	2024	58.36
FAYETTE	Albert Gallatin Area School District	Adelphoi Village	Yes	99	CEP	2024	79.63
FAYETTE	Albert Gallatin Area School District	ALBERT GALLATIN AREA SHS	Yes	960	CEP	2024	56.91
FAYETTE	Albert Gallatin Area School District	ALBERT GALLATIN NORTH Middle Sch	Yes	352	CEP	2024	57.26
FAYETTE	Albert Gallatin Area School District	ALBERT GALLATIN SOUTH Middle Sch	Yes	303	CEP	2024	57.91
FAYETTE	Albert Gallatin Area School District	FRIENDSHIP HILL EL SCH	Yes	159	CEP	2024	72.05

The [Final Official Oct 2025 Data from PDE](#) has been shared with USAC.

You can also find it at [https://e-ratepa.org/?page\\_id=754](https://e-ratepa.org/?page_id=754) under the "Discounts, Category 2 Budgets and EPC" section.

**If asked to validate your information during PIA, you can provide the document, indicating which row/s your data is listed in. If they insist on a validation letter, I will provide one.**

At the top of the document is the URL where the data can be found on PDE's website, which USAC now wants during the application review.

# Before Starting Your Form 471...

- Do you have a signed vendor contract?
  - Any multi-year service arrangement must be in a contract document signed by the applicant prior to submitting the Form 471
- Are you exercising a contract extension?
  - Extension must be authorized in the original contract
  - Contract extension must be 'signed' by the applicant prior to submitting the Form 471
  - Follow the procedure set forth in the contract for exercising the renewal option
  - Don't create a new contract record for extension
- Do you have the contract or invoice in front of you?
- If you've answered YES to all these questions, then you're ready to file a Form 471!

# Top C1 Form 471 Filing Tips!

## 1. Have Written Documentation if Extending a Contract

If you have a contract that includes voluntary extensions, and you are exercising one of those extensions for FY 2026, be sure to have something in writing to or with the service provider. This can be as simple as an email to the service provider indicating that you intend to exercise one of the extensions in your contract, pursuant to the terms of the original contract. PIA will see that your Contract Expiration Date is a year later than last year and will require you to submit proof that you extended the contract. Such documentation to or with the service provider must be dated on or before the date you submitted your Form 471. It's also a good idea to mention in the FRN Narrative box that you are extending the contract. There is no way to upload this with your original Contract Record, and you should not create a new Contract Record.

## 2. Have Documentation of Taxes/Surcharges

If your invoices include vendor taxes/surcharges, be sure to include those amounts on a separate FRN Line Item. PIA is requesting proof of these amounts again this year, so be prepared to provide a copy of a vendor invoice or contract that shows them. If you have signed a new contract with a vendor and don't yet know the taxes/fees, **REQUIRE YOUR SERVICE PROVIDER TO PROVIDE YOU WITH THIS INFORMATION**. For most transport services, vendors charge the 5.25% PA Gross Receipts Tax (minimum), and many also charge the Universal Service Fee (currently 36.3%). Most Internet invoices do not include taxes/surcharges.

## 3. Don't Select Month-to-Month if You Have a Contract

When creating an FRN, the form asks if you're purchasing from a contract, month-to-month (MTM), or tariff. In this case, MTM doesn't mean that you're paying vendors on a monthly basis. It means you don't have a vendor contract. All Category 2 FRNs must have contracts, and most Category 1 FRNs now have contracts (many cable Internet or DSL services are MTM services with no contracts). Be sure to create your Contract Record in EPC prior to starting the 471, then select Contract when you get to this question on the FRN. The system will then ask you to link to the appropriate Contract Record for the services or equipment in that FRN.

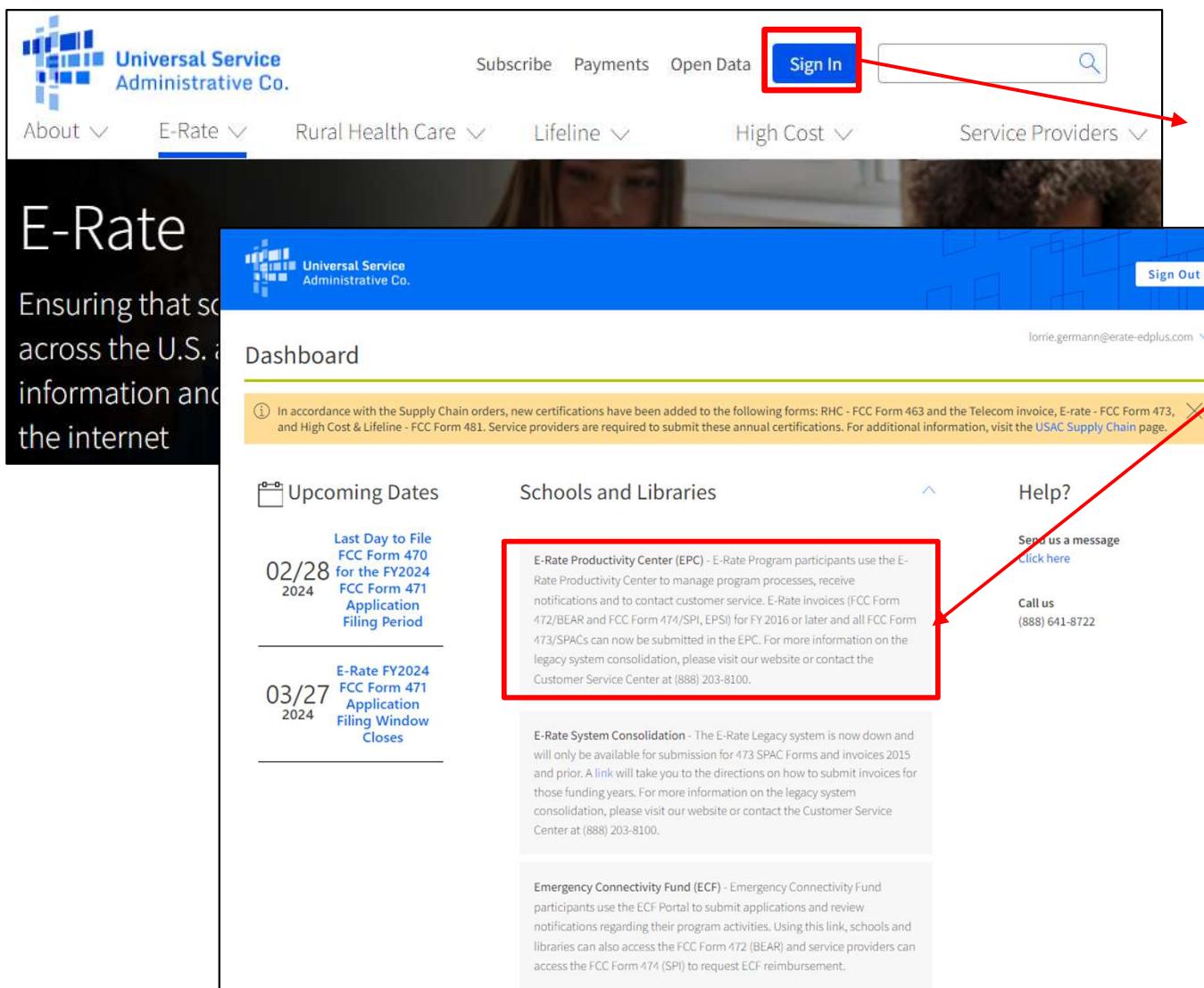
# Accessing the EPC Portal

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# USAC's One Portal

Log into One Portal to access the E-Rate Productivity Center (EPC) To access, go to <https://www.usac.org/e-rate/> and click on “Sign In” and then “Continue”.



Universal Service Administrative Co.

Subscribe Payments Open Data **Sign In**

About E-Rate Rural Health Care Lifeline High Cost Service Providers

## E-Rate

Ensuring that schools and libraries have access to the internet

### Dashboard

Universal Service Administrative Co.

Sign Out lorrie.germann@erate-edplus.com

Upcoming Dates

02/28 2024 Last Day to File FCC Form 470 for the FY2024 FCC Form 471 Application Filing Period

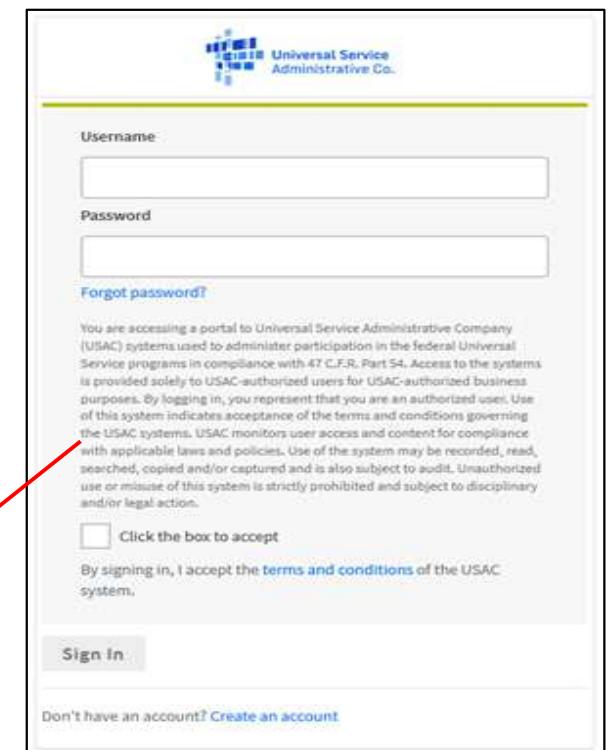
03/27 2024 E-Rate FY2024 FCC Form 471 Application Filing Window Closes

Schools and Libraries

E-Rate Productivity Center (EPC) - E-Rate Program participants use the E-Rate Productivity Center to manage program processes, receive notifications and to contact customer service. E-Rate invoices (FCC Form 472/BEAR and FCC Form 474/SPI, EPS) for FY 2016 or later and all FCC Form 473/SPACs can now be submitted in the EPC. For more information on the legacy system consolidation, please visit our website or contact the Customer Service Center at (888) 203-8100.

E-Rate System Consolidation - The E-Rate Legacy system is now down and will only be available for submission for 473 SPAC Forms and invoices 2015 and prior. A link will take you to the directions on how to submit invoices for those funding years. For more information on the legacy system consolidation, please visit our website or contact the Customer Service Center at (888) 203-8100.

Emergency Connectivity Fund (ECF) - Emergency Connectivity Fund participants use the ECF Portal to submit applications and review notifications regarding their program activities. Using this link, schools and libraries can also access the FCC Form 472 (BEAR) and service providers can access the FCC Form 474 (SPI) to request ECF reimbursement.



Universal Service Administrative Co.

Username

Password

[Forgot password?](#)

You are accessing a portal to Universal Service Administrative Company (USAC) systems used to administer participation in the federal Universal Service programs in compliance with 47 C.F.R. Part 54. Access to the systems is provided solely to USAC-authorized users for USAC-authorized business purposes. By logging in, you represent that you are an authorized user. Use of this system indicates acceptance of the terms and conditions governing the USAC systems. USAC monitors user access and content for compliance with applicable laws and policies. Use of the system may be recorded, read, searched, copied and/or captured and is also subject to audit. Unauthorized use or misuse of this system is strictly prohibited and subject to disciplinary and/or legal action.

Click the box to accept

By signing in, I accept the [terms and conditions](#) of the USAC system.

**Sign In**

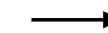
Don't have an account? [Create an account](#)

# Landing Page View

Make sure all your entities are listed.\* The District's BEN will be listed first.

If you updated your school's enrollment and NLSP/CEP data by Jan. 16<sup>th</sup>, you can verify your FY2026 discount rate and C2 Budget.

Click on the name of your district to open the Organization Details page.



The screenshot shows the 'My Applicant Landing Page' interface. At the top, there are navigation links: News, Tasks (4), Records, Reports, Actions, and a user profile icon. Below the navigation is a banner for 'Universal Service Administrative Co.' with a 'Training' link. The main content area includes sections for 'Pending Inquiries' (with filters for Type, Funding Year, Application/Request, and filters), 'Notifications' (with filters for Notification Type, Funding Year, and Status), and 'My Entities' (a table listing entities with columns for Entity, Entity Number, City, State, and Zip Code). The 'School District 18' entry in the 'My Entities' table is highlighted with a red box.

Entity	Entity Number	City	State	Zip Code
School District 18	170	Springfield	OH	45501
School District 18 NIF	171	Springfield	OH	45501
School District 18 School A	172	Springfield	OH	45502
School District 18 School B	173	Springfield	OH	45501

\*If there is an entity missing in the list, contact USAC to request an entity number. However, with the close of the Admin Window, the entity will not be listed in EPC until after the close of the Form 471 Window.

# Seeing The District Discount %

Click on “Discount Rate”

Discount rates for Cat 1 and Cat 2 are listed

Records / Applicant Entities

## #10426 - School District 10997

Summary Customer Service Modifications Additional Information **Discount Rate** Category Two Budget Contracts FCC Forms FRN Appeals News Related Actions

**Organization Details**

Name: School District 10997	Applicant Type: School District
Entity Number: 10426	Status: Active
FCC Registration Number: 0123456789	

Click on “Show Entities” to see a breakdown of each school

### Requested Discount Rate - School District 10997 (BEN: 10426) - FY2026

More than 50 percent of your individual schools must be rural for the school district to be considered rural. (Swing spaces are not considered.)

This discount rate has not been approved for the current year.

School District Full-time Enrollment	School District NSLP Count	School District NSLP Percent	School District Urban/Rural Status	Category One Discount Rate	Category Two Discount Rate
1306	1109	85%	Rural	90%	85%

**SHOW ENTITIES**

**HIDE ENTITIES**

### Entity Details

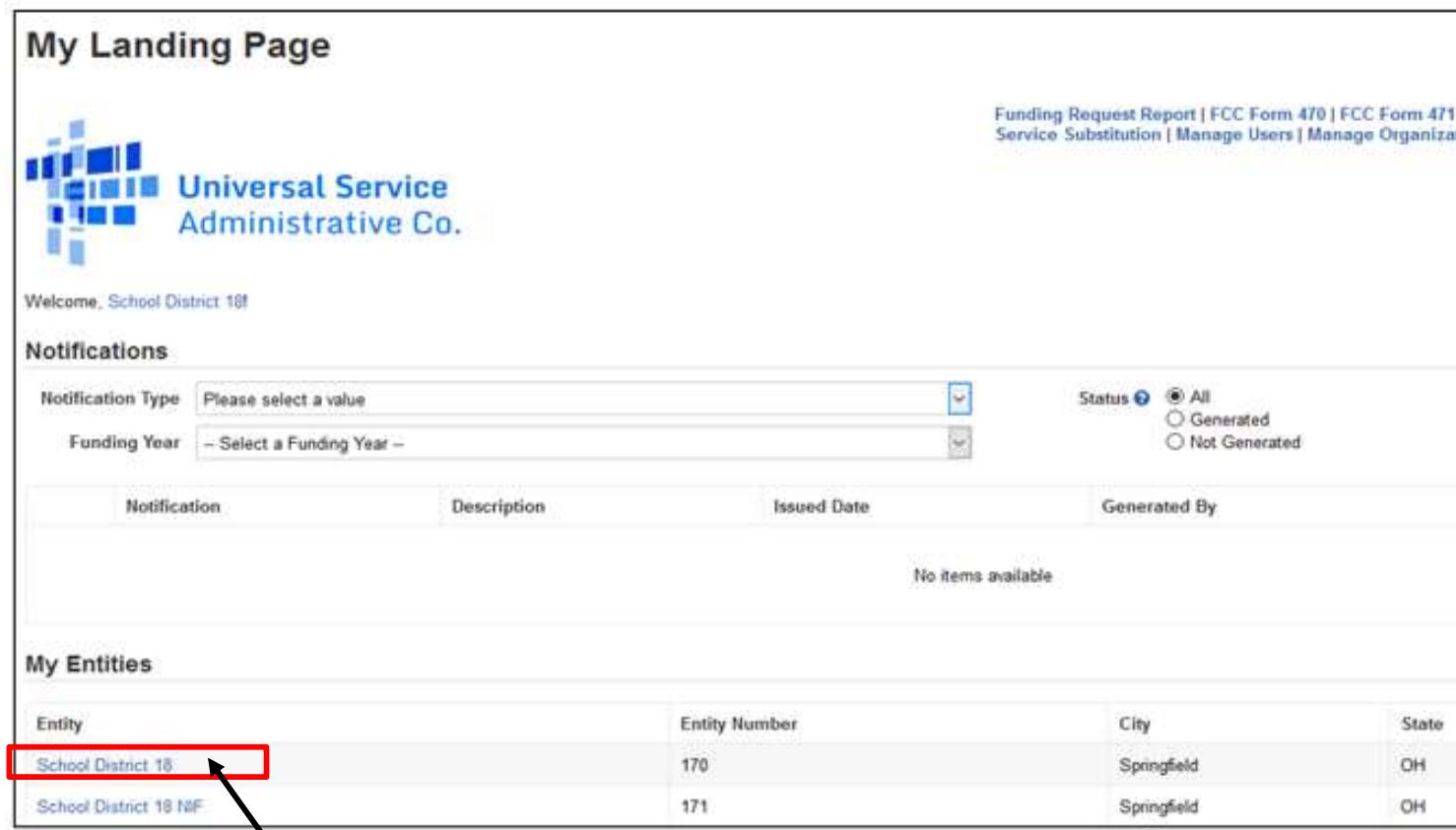
Organization	BEN	Total Number Of Students Enrolled In School	Total Number Of Students in School Eligible For NSLP	Urban/Rural Status	Alternative Discount
School 2 In District 10997	6911	374	374	Rural	None
School 1 In District 10997	6913	512	467	Rural	None
School 3 In District 10997	6912	420	268	Rural	None

# Entering Contracts

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# Manage Contracts



My Landing Page

Universal Service Administrative Co.

Welcome, School District 18!

Notifications

Notification	Description	Issued Date	Generated By
No items available			

Status:  All  Generated  Not Generated

Funding Year: – Select a Funding Year –

Notification Type: Please select a value

My Entities

Entity	Entity Number	City	State
School District 18	170	Springfield	OH
School District 18 NIF	171	Springfield	OH

When requesting a contracted service, you will be required to associate contracts with each FRN. It is recommended (and easier) that you complete this before you begin Form 471.

- Remember, this may be a formal contract, a memorialization letter to show a provider has been chosen, or an addendum if changes in service are allowed.

From your Landing Page, click on your organization (Billed Entity) from the “My Entities” section to display the organization dashboard.

# But First, Bid Evaluations!

Factor	Points Available	Company A	Company B	Company C
Price of the ELIGIBLE goods and services	50			
Equipment compatible with existing infrastructure	20			
All equipment quoted is new with min of 3-year hardware replacement warranty	10			
Cabling vendors is bonded/ insured	10			
Vendor is an authorized reseller	5			
Vendor will provide discounted billing	5			
<b>Total</b>	<b>100</b>			

Based on the above bid matrix criteria when comparing the quotes for **Insert Service Type**, we have chosen **Insert Company Name** as the service provider.

**Insert Company Name** was disqualified because they did not attend the mandatory walk-through.

Name: \_\_\_\_\_

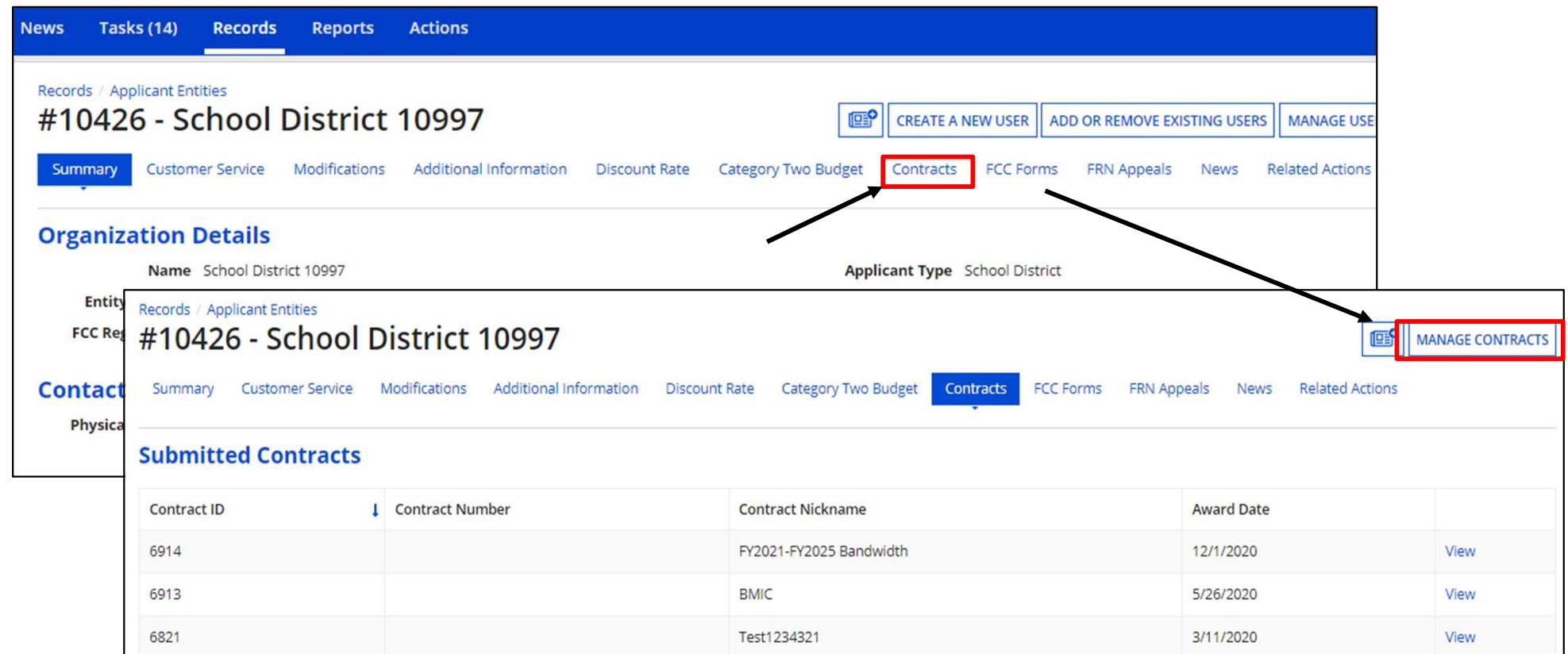
Signature: \_\_\_\_\_

Date: \_\_\_\_\_

- **Remember!! Before you award a contract, be sure to construct a bid evaluation!**
- Evaluate your bids with your bid factors listed and assigned points.
- Price must have the highest number of points
- If a vendor was disqualified, they would not be included in the bid matrix table but give an explanation as to why they were disqualified.
- Based on this example, Vendor 3 wins because they received the most points.

For a copy of a Category 1 and Category 2 bid matrix and acceptance letter, go to [Bid-Matrix-and Sample-Letter-Cat-1-Cat-2](#)

# Manage Contracts



The screenshot shows the 'Manage Contracts' interface. At the top, there is a navigation bar with 'News', 'Tasks (14)', 'Records' (which is underlined), 'Reports', and 'Actions'. Below this, a breadcrumb navigation shows 'Records / Applicant Entities' and the identifier '#10426 - School District 10997'. On the right side of the top bar are buttons for 'CREATE A NEW USER', 'ADD OR REMOVE EXISTING USERS', and 'MANAGE USE'. Below the breadcrumb, there is a horizontal menu with 'Summary' (selected), 'Customer Service', 'Modifications', 'Additional Information', 'Discount Rate', 'Category Two Budget', 'Contracts' (highlighted with a red box and an arrow), 'FCC Forms', 'FRN Appeals', 'News', and 'Related Actions'. The main content area is titled 'Organization Details' and shows the name 'School District 10997' and 'Applicant Type School District'. Below this, there is a sub-section for 'Contracts' with the same horizontal menu. A table titled 'Submitted Contracts' lists three entries:

Contract ID	Contract Number	Contract Nickname	Award Date	Action
6914		FY2021-FY2025 Bandwidth	12/1/2020	<a href="#">View</a>
6913		BMIC	5/26/2020	<a href="#">View</a>
6821		Test1234321	3/11/2020	<a href="#">View</a>

Click on “Contracts”, and then “Manage Contracts” to add new contracts. To see previously uploaded contracts, click on “View”. **Note:** Once a contract has been added, you cannot edit the information or delete it. If a mistake is found, you will have to add the contract again and reenter the accompanying information.

# Manage Contracts – Add New Contract

Manage Contracts

## Contracts - School District 10997 (BEN: 10426)

Use the dropdown to select the type of contract you would like to edit or remove. Click the Add a New Contract button at any time to create a new contract for your organization.

Contract Type: My Contract Drafts

**My Contract Drafts**

The grid below contains all of your draft contracts created for this organization.

- To edit a draft contract, select 1 contract from the grid and click the Edit button at the bottom of the form.
- To delete a draft contract, select up to 5 contracts from the grid and click the Delete button at the bottom of the form.

<input type="checkbox"/>	Contract ID	Contract Number	Contract Nickname	Created	Last Modified
<input type="checkbox"/>	4200	N/A	Test 2 ISP Service	2/27/2017 4:57 PM EST	2/27/2017 4:57 PM EST

**CLOSE** **ADD A NEW CONTRACT** **EDIT** **DELETE**

Begin by clicking on “Add New Contract”

Enter a nickname and contract number if known, click on “Save & Continue”

**Note:** if you need to stop before completing, click on “Save & Close”

### Create Contract

#### School District 10997 (BEN: 10426) - My Provider - 5 Year Bandwidth/IA Contract - Contract ID #

Contract Information Establishing FCC Form 470 Service Provider Contract Dates Pricing Confidentiality Confirmation

Here you will enter preliminary information about this contract, as well as your account number, if you know it.

**Contract Information**

Enter a nickname to easily identify this contract ? \*

Contract Number ?

**CANCEL** **SAVE & CLOSE** **SAVE & CONTINUE**

# Manage Contracts – Create Contract

Breadcrumbs  
are provided to  
show progress

**Create Contract**

**School District 10997 (BEN: 10426) - My Provider - 5 Year Bandwidth/IA Contract - Contract ID #7503**

Contract Information Establishing FCC Form 470 Service Provider Contract Dates Pricing Confidentiality Confirmation

Here you will have the option to upload contract documents, including a description of each document.

**Contract Information**

Contract ID #7503 [?](#)

Would you like to upload a copy of your contract? [?](#)

**YES ✓** **NO**

**Contract Document Upload**  
Please upload and describe each document related to your contract.

**My Provider Bandwidth Contract**  
DOCX - 13.95 KB

Upload [Drop file here](#)

Describe this contract document.

Describe this contract document.

**BACK** **CANCEL** **SAVE & CLOSE** **SAVE & CONTINUE**

To upload a copy of the contract, choose “Yes” and upload the file. Enter a description of the document if you choose. You may add multiple documents if you choose. When done, click on “Save & Continue”.

**\*Note:** If you have an existing contract that has addendums, it is recommended that you include all items as a single document. This also includes letters memorializing a purchasing decision if the contract was signed at a later date.

# Manage Contracts – Create Contract

## Create Contract

### School District 10997 (BEN: 10426) - My Provider - 5 Year Bandwidth/IA Contract - Contract ID #7503

#### Contract Information

#### Establishing FCC Form 470

#### Service Provider

#### Contract Dates

#### Pricing Confidentiality

#### Confirmation

Here you will answer additional questions about this contract.

#### Contract Information

Is this contract based on a State Master Contract? 

YES	NO 
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Is this contract based on a multiple award schedule? 

YES	NO 
-----	--

[BACK](#) [CANCEL](#)

[SAVE & CLOSE](#) [SAVE & CONTINUE](#)

Provide answers. If unsure of the question, hover over “?” for an explanation. Click on “Save & Continue”.

# Manage Contracts – Create Contract

## Create Contract

### School District 10997 (BEN: 10426) - My Provider - 5 Year Bandwidth/IA Contract - Contract ID #7503

#### Contract Information

#### Establishing FCC Form 470

#### Service Provider

#### Contract Dates

#### Pricing Confidentiality

#### Confirmation

Here you will answer additional questions about this contract.

#### Contract Information

Can other applicants piggy back off this contract? 

Was this contract originally created by another applicant, and you then piggy backed off their contract? 

Select the contract Piggy Back options. (The second question doesn't appear until you answer the 1<sup>st</sup> one.) Click on "Save & Continue".

# Manage Contracts – Create Contract

Enter the number of bids received.

Choose “Yes” if a Form 470 was filed and indicate if it was done prior to FY2016.

If you are using FY2016 – FY2026 Form 470, you can search the portal for it. If you are not searching by BEN, enter your search criteria and click on “Search.” The results will be listed below.

Check the box to select, and click on “Save & Continue”

**Establishing FCC Form 470**

Was an FCC Form 470 posted for the product and/or services you are requesting?

YES  NO

How many bids were received? **3**

Enter the number of bids that you received for this product or service.

Was your FCC Form 470 posted prior to Funding Year 2016?

YES  NO

Use the search tool below to find the establishing FCC Form 470.

Remember that the services in the contract had to be posted on the FCC Form 470.

Remember you cannot file your Form 471 before the Allowable Contract Date.

**Search FCC Forms 470**

Search by FCC Form 470 Number

Search by Nickname (Partial or Full)

Search by BEN

**CLEAR FILTERS** **SEARCH**

<input type="checkbox"/> FCC Form 470 Number	Nickname	Funding Year	<b>BEN</b>	BEN Name	Allowable Contract Date	Service Type
<input type="checkbox"/> 260005169	ABC Bandwidth	2026	1979	ABC District	12/4/2025	Data Transmission and/or Internet Access

**BACK** **CANCEL** **SAVE & CLOSE** **SAVE & CONTINUE**

**Note:** “Allowable Contract Date” and “Service Type” is shown. If you choose a 470 that’s before the allowable date, you will receive an error message.

# Manage Contracts – Create Contract

Enter Account Number if known, but not required

Enter search criteria for Service Provider by SPIN or name, click on “Search”

Check box to select, click on “Save & Continue”

Create Contract

School District 10997 (BEN: 10426) - My Provider - 5 Year Bandwidth/IA Contract - Contract ID #7503

Contract Information Establishing FCC Form 470 Service Provider Contract Dates Pricing Confidentiality Confirmation

Here you will associate the service provider listed on the contract.

**Service Provider**

Account Number (e.g., billed telephone number)

If your service provider has given you one or more Account Numbers, please enter them.

Please select the service provider for this contract using the search below.

**Search Service Providers**

Search by SPIN  Search by Name (Full or Partial)

<input checked="" type="checkbox"/> SPIN	Name	Doing Business As	State
<input checked="" type="checkbox"/>	14010001	USAC Service Provider Organization 1	VA

# Manage Contracts – Create Contract

## Create Contract

School District 400156 (BEN: 17364) - Bandwidth .. Contract ID #9398

Contract Information Establishing FCC Form 470 Service Provider Contract Dates Pricing Confidentiality Confirmation

Here you will answer additional questions about the dates on your contract.

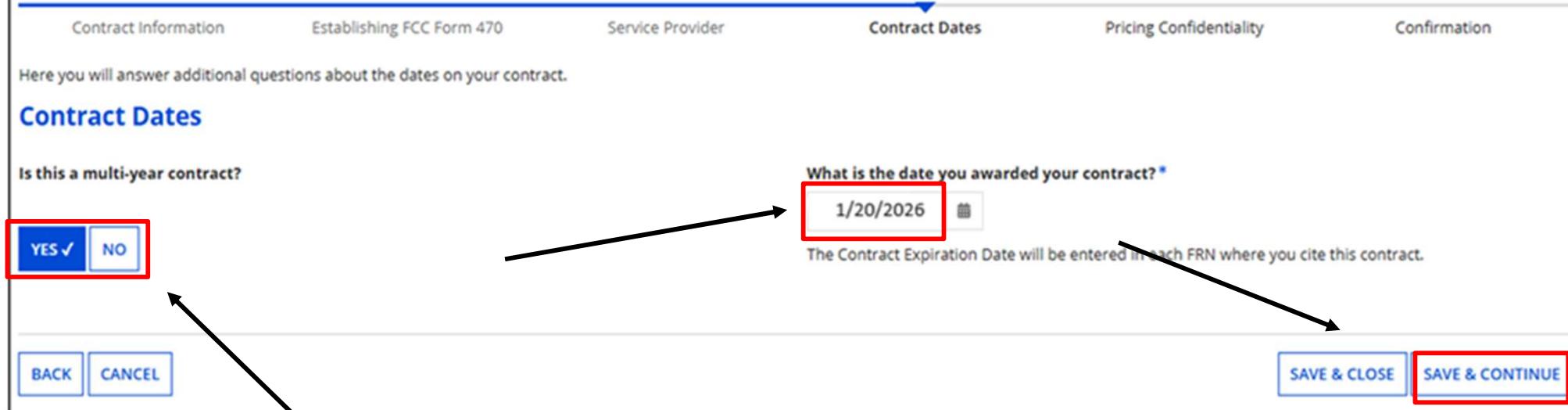
**Contract Dates**

Is this a multi-year contract?

YES ✓  NO

What is the date you awarded your contract?\*  
1/20/2026

The Contract Expiration Date will be entered in each FRN where you cite this contract.



Indicate if this is a multi-year contract and enter the date the contract was awarded, **the date someone from your organization signed it, not the provider's signature date.**

\*\*Remember, the date must be **on or after** the Allowable Contract Date listed on the Form 470. The Contract Expiration Date will be entered later in the FRN on the Form 471.

Click on “Save & Continue”

# Manage Contracts – Create Contract

## Create Contract

### School District 10997 (BEN: 10426) - My Provider - 5 Year Bandwidth/IA Contract - Contract ID #7503

Contract Information

Establishing FCC Form 470

Service Provider

Contract Dates

Pricing Confidentiality

Confirmation

Here you will answer additional questions about voluntary extensions on your contract

#### Contract Dates

Does this contract include voluntary extensions?

YES ✓  NO

What is the contract expiration date if all extensions are exercised?\*

6/30/2033

How many extensions are left on the contract?\*

2

Enter the number of voluntary extensions that you could still exercise on this contract.

What is the total remaining length of the contract if you exercised all extensions (in months)?\*

84

Enter the number of months that would remain in the contract if you exercised all voluntary extensions.

Indicate if voluntary extensions are allowed. If so, provide the contract expiration date if all extensions are exercised, the number of extensions left on the contract, and the total remaining length of the contract if you exercise all extensions.

Note: If your contract states that at the end of the contract term, it will auto-renew until you cancel it, that is not a voluntary extension. It must have a future expiration date.

Click on “Save & Continue”

# Manage Contracts – Create Contract

## Create Contract

### School District 10997 (BEN: 10426) - My Provider - 5 Year Bandwidth/IA Contract - Contract ID #7503

Contract Information Establishing FCC Form 470 Service Provider Contract Dates **Pricing Confidentiality** Confirmation

Here you will answer additional questions about applicable publication restrictions on this contract.

#### Pricing Confidentiality

Is there a statute, rule, or other restriction which prohibits publication of the specific pricing information for this contract?

Indicate if there is a restriction prohibiting publication of the pricing for this contract. If “Yes”, you must state the type of restriction (State Law, Local Rule, Court Order, Contract with Restrictive Terms), and upload Restriction Document.

Click on “Save & Continue”

# Manage Contracts – Create Contract (Confirmation)

Contract Information	Establishing FCC Form 470	Service Provider	Contract Dates	Pricing Confidentiality	Confirmation				
Please review the information and submit the information below to complete this contract.									
<b>Contract Information</b>									
Nickname: My Provider - 5 Year Bandwidth Contract		Contract ID: 524344							
Can Other	No	Contract Number							
Applicants Piggy	Back Off This	Based on a State							
Contract?	Contract?	Master Contract?							
Piggy Backed Off	Another Contract?	Based on a Multiple							
No		No							
Another Contract?		Award Schedule?							
<b>Establishing FCC Form 470</b>									
Establishing FCC #260005169		Number of Bids: 3							
Form 470		Received							
<b>Service Provider</b>									
Service Provider: The Ohio Bell Telephone Company, LLC (SPIN: 143001688)		Account Number							
<b>Contract Dates</b>									
Award Date: 1/7/2026		Multi-Year Contract? Yes							
Includes Voluntary Extensions?									
Yes									
Extension Details:									
<ul style="list-style-type: none"><li>There are 2 remaining voluntary extensions.</li><li>There are 84 months remaining in this contract if all extensions are exercised.</li><li>This contract expires on 6/30/2033 if all extensions are exercised.</li></ul>									
<b>Pricing Confidentiality</b>									
There is no rule, statute, or other restriction which prohibits publication of the specific pricing information for this contract.									
<b>Supporting Documents</b>									
<table border="1"><thead><tr><th>Document</th><th>Description</th></tr></thead><tbody><tr><td>My Provider FY2026-FY2030 Bandwidth Contract</td><td></td></tr></tbody></table>						Document	Description	My Provider FY2026-FY2030 Bandwidth Contract	
Document	Description								
My Provider FY2026-FY2030 Bandwidth Contract									
<b>BACK</b>	<b>CANCEL</b>	<b>SAVE &amp; CLOSE</b> <b>COMPLETE</b>							

If an error is found, click on “Back” and correct it.

If the information is correct, click on “Complete”. Keep in mind that if a mistake is found after it's submitted, you can not edit it. You will have to create a new contract record.

# Manage Contracts

## Manage Contracts

### Contracts - School District 400156 (BEN: 17364)

Use the dropdown to select the type of contract you would like to edit or remove. Click the Add a New Contract button at any time to create a new contract for your organization.

Contract Type Submitted Contracts ▾

#### Submitted Contracts

The grid below contains all submitted contracts for this organization.

<input type="checkbox"/> Contract ID	Contract Number	Contract Nickname	Award Date
<input type="checkbox"/> 9398		Bandwidth Contract FY2025 - FY2025	1/15/2025

CLOSE ADD A NEW CONTRACT EDIT DELETE

To see contracts you've added, go back to "Manage Contracts" as before. Click on the pull-down and choose "Submitted Contracts".

If you started adding a contract but had to "Save & Close" before completing it, click on "Manage Contracts", and choose "My Contract Drafts" as the contract type. Select the contract from the grid and click on "Edit" to continue.

Remember, you will need to complete the steps for each contracted service.

# Creating the Form 471

---



# Creating the Form 471

My Applicant Landing Page

Training  
**Universal Service  
Administrative Co.**

Welcome, School District 10997!

**Pending Inquiries**

Type:

Funding Year:

Application/Request:

Pending COMAD Inquiries are not included.

Application/Request Number	Type	Nickname	Inquiry Name	Outreach Type	Date Sent	Due Date	Extn.	Status
No items available								

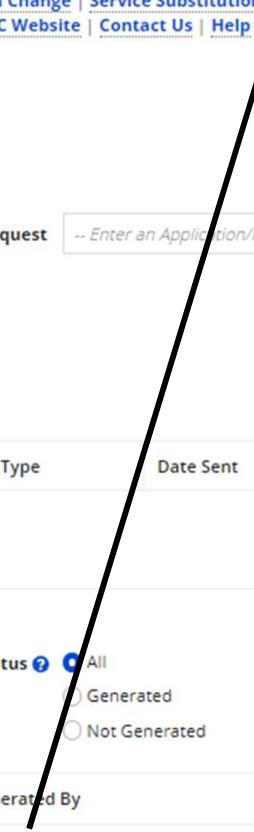
**Notifications**

Notification Type:

Funding Year:

Status:  All  
 Generated  
 Not Generated

Notification	Description	Issued Date	Generated By	Generated On



From the Landing Page, click on “FCC Form 471”

**Note:** When you begin the FCC Form 471, the basic information about your Billed Entity will be automatically populated from your profile. If you did not update your entity profiles by the Jan. 16<sup>th</sup> deadline, your FY2025 data will be displayed.

# Creating the Form 471

## School District 10997 (BEN: 10426) - Cat 1 Bandwidth/IA

Last Saved:

Basic Information

Entity Information

Funding Requests

Certify

Where applicable, we've completed this section of the form based on information from your applicant entity's profile. If any of the non-editable information is incorrect, or you wish to change the information, please update your profile first by going to your entity record, and clicking Manage Organization from the Related Actions menu. If you do not have access to Manage Organization, please contact your applicant entity's account administrator or create a customer service case to request updates to your applicant entity's profile.

### > FCC Notice Required By The Paperwork Reduction Act (OMB Control Number: 3060-0806)

#### Billed Entity Information

School District 10997

1 Main Street

Rockville, MD 20850

012-345-6789

school\_dist\_10997@mailinator.com

Billed Entity Number: 10426

FCC Registration Number: 0123456789

Applicant Type: School District

#### Application Nickname

Please enter an application nickname here.  \*

Cat 1 Bandwidth/IA

#### FCC Form 471 Help

Show Help

[DISCARD FORM](#)

[SAVE & CONTINUE](#)

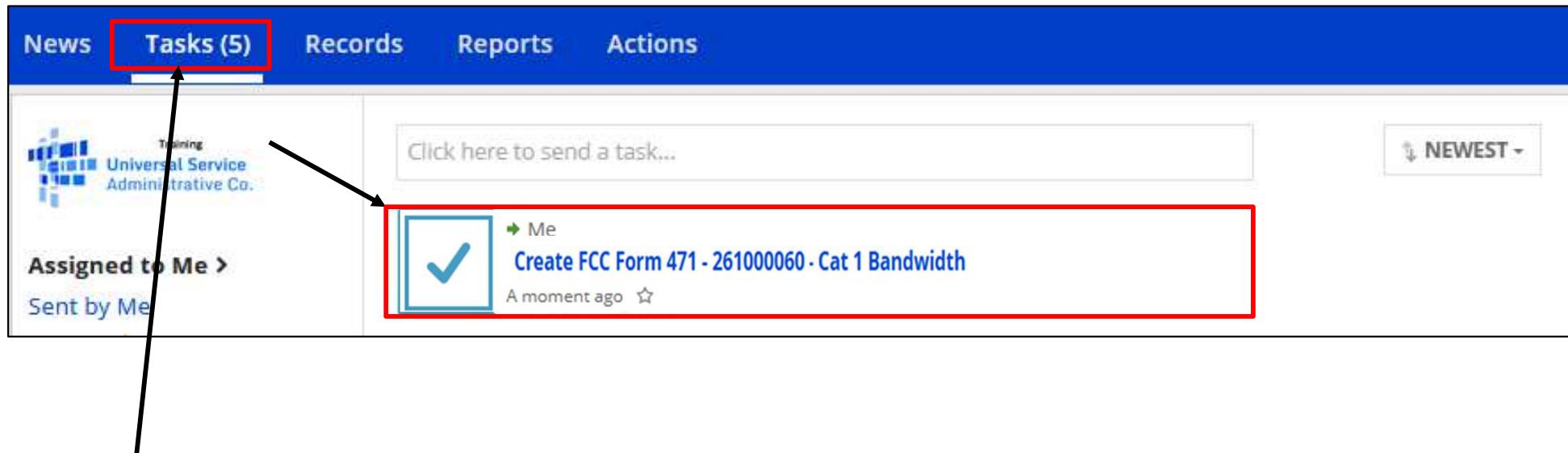


Enter an application nickname and click on “Save & Continue”

As before, breadcrumbs are listed at the top, and required fields are indicated by \*.

You also have the option to “Discard Form” to discard your work. Once you confirm that you want to discard the form, it will no longer be available in the EPC system.

# Continuing a Form 471



If, after completing part of the form, you need to stop and return to it later:

- Click the “Task” tab to locate the in-process form when you return to EPC

Please note: the task is named “Create Form 471” instead of “Continue”. However, you will be taken to the screen in the application where you left off.

# Creating the Form 471

Choose “Yes” if you are the main contact, and your information will be displayed

Provide “Holiday / Summer” contact information if appropriate, and click on “Save & Continue”

The diagram illustrates the flow of data from the main FCC Form 471 page to a contact information sub-form. A red box highlights the 'YES' button in the 'Are you the main contact person?' section. An arrow points from this button to a red box containing sample contact information: FirstName LastName, sd\_user\_1\_10997@testmail.usac.org, and 123-456-7890. Another arrow points from the 'Main Contact Person\*' field in the sub-form back to the 'SAVE & CONTINUE' button, which is also highlighted with a red box.

Basic Information Entity Information Funding Requests Certify

Next, you will identify the individuals assisting in seeking E-rate support.

**Consultant Information**

**Consulting Firms**

The consulting firms associated with your organization are listed below.

Name	Consultant Registration Number	Phone Number	Email
Consulting Firm 10001	5334	012-345-6789	consulting_firm_10001@mailinator.com

**Contact Information**

Are you the main contact person?

YES  NO

FirstName LastName  
sd\_user\_1\_10997@testmail.usac.org  
123-456-7890

**Holiday / Summer Contact Information**

During the month of July please contact me at [jane.doe@school.oh.us.gov](mailto:jane.doe@school.oh.us.gov) or 740-555-1212

Please provide any alternate contact information to use during holiday/ vacation period including the name of any alternate contact person and how best to reach them.

**FCC Form 471 Help**

Show Help

BACK  DISCARD FORM

**Contact Information**

Are you the main contact person?

YES  NO

Main Contact Person\*

Please select a main contact person by typing the contact person's name or email address.

SAVE & CONTINUE

**Note:** If you are not the main contact, select “No” and search by name or email address. The person must have an EPC account for this organization & accepted the Terms & Conditions to be added.

# Choosing Category of Service

## School District 10997 (BEN: 10426) - Cat 1 Bandwidth/IA

Last Saved:

### Basic Information

### Entity Information

### Funding Requests

### Certify

Next, you will identify the category of service for the product and services you are requesting. If you need help determining the correct category of service, please review the Eligible Services List on the USAC website.

## Category of Service

What is the category of service for the product and services that you are requesting?

You can only select one Category of Service per FCC Form 471. You can submit a second application for the other Category of Service.

### CATEGORY 1

- Data Transmission and/or Internet Access

### CATEGORY 2

- Basic Maintenance of Internal Connections
- Internal Connections
- Managed Internal Broadband Services

## FCC Form 471 Help

Show Help

[BACK](#)

[DISCARD FORM](#)

[SAVE & CONTINUE](#)

Choose the “Category of Service” for the products/services you’re applying for **this** Form 471

- **Category 1** (bandwidth/IA, including hotspots for **Bookmobile/Kiosk Access**),
- **Category 2**

You **cannot** select both on the same Form 471. Also, once you click “Save & Continue”, you **cannot** change the selected category for this application.

# Entity Information

Basic Information		Entity Information					Funding Requests		Certify	
BEN Name	BEN	Urban or Rural	State LEA ID	State School ID	NCES Code	School District Attributes	How does the district report its student count for Category Two budget?	Sum of Student Counts of all Schools in the District	Endowment Amount	
School District 10997	10426	Rural	N/A	N/A		Public School District	A number for each school in the district	1431	None	

**FCC Form 471 Help**

[Show Help](#)

[BACK](#) [DISCARD FORM](#) [SAVE & SHARE](#) [SAVE & CONTINUE](#)

This portion of the form populates and displays information based on your entity's profile. There is nothing you can change here.

Click on “Save & Continue”

# Related Entity Information

School District 10997 (BEN: 10426) - Cat 1 Bandwidth/IA  
Last Saved:

Basic Information Entity Information Funding Requests Certify

We've completed this section of the form based on information from your applicant entity's profile. If any of the non-editable information is incorrect, or you wish to change the information, please update your profile first by going to your entity record, and clicking Manage Organization from the Related Actions menu. If you do not have access to Manage Organization, please contact your applicant entity's account administrator or create a customer service case to request updates to your applicant entity's profile.

## Related Entity(ies) Information

### Entity Details

Fields with '\*' next to them are not sortable

Entity Name	Entity Number	Urban or Rural	NIF*	State LEA ID	State School ID	NCES Code	# of students that attend this school full time	Student Count Based on Estimate*	Alternative Discount	CEP Percentage	CEP Base Year	Total Students for C2 Budget	School Attributes*	Endowment Amount	Annexes*
School 1 In District 10997	6913	Rural					512	N/A	None	N/A	N/A	512	Public School	None	<a href="#">View Annexes</a>
School 2 In District 10997	6911	Rural					374	N/A	None	N/A	N/A	374	Public School	None	<a href="#">View Annexes</a>
School 3 In District 10997	6912	Rural					420	N/A	None	N/A	N/A	420	Public School	None	<a href="#">View Annexes</a>

Annexes are buildings that are physically separated from an entity but that are part of that same entity, for example, a second building across the street from the main building that houses additional classrooms or library spaces.

Annex Name: School 1 Annex

[HIDE ANNEXES](#)

**FCC Form 471 Help**  
[Show Help](#)

[BACK](#) [DISCARD FORM](#) [SAVE & CONTINUE](#)

View “Related Entity Information”. If you are an independent school, you will see the message “No Related Entities”. To verify if an annex is associated with a school, click on “View Annexes”. If so, it will show below. Again, there is nothing you can change here.

Click on “Save & Continue”

# Requested Discount Calculation

Basic Information	Entity Information	Funding Requests	Certify		
We've completed this section of the form based on information from your applicant entity's profile. If any of the non-editable information is incorrect, or you wish to change the information, please update your profile first by going to your entity record, and clicking Manage Organization from the Related Actions menu. If you do not have access to Manage Organization, please contact your applicant entity's account administrator or create a customer service case to request updates to your applicant entity's profile.					
<b>Requested Discount Calculation</b>					
More than 50 percent of your individual schools must be rural for the school district to be considered rural. (Swing spaces are not considered.)					
This discount rate has not been approved for the current year					
School District Full-time Enrollment	School District NSLP Count	School District NSLP Percent	School District Urban/Rural Status	Category One Discount Rate	Category Two Discount Rate
1398	1120	80%	Rural	90%	85%
<a href="#">SHOW ENTITIES</a>					
<b>FCC Form 471 Help</b>					
Show Help					
<a href="#">BACK</a> <a href="#">DISCARD FORM</a>					
<b>Entity Details</b>					
Organization	BEN	Total Number Of Students Enrolled In School		Total Number Of Students in School Eligible For NSLP	
School District 18 School A	172	430		360	
School District 18 School B	173	630		365	
<a href="#">SAVE &amp; CONTINUE</a>					

Discount Calculation shown based on your entity's profile. To see a list of all entities, click on "Show Entities". When done, click on "Save & Continue" to start adding funding requests.

If you click on the name of the school, you will be taken out to the Form 471 to the school's summary page. To return to the 471, click on "Tasks", and "Create Form 471" as we saw earlier.

# Creating Your Funding Requests

- The next step is to create your FY 2026 Funding Requests
  - Funding Requests, known as FRNs, provide details to USAC about the services for which you are seeking discounts
  - Each separate service or contract will have its own FRN
  - There can be multiple FRNs per Form 471
    - Category 1 and Category 2 FRNs must be filed on separate 471s
    - Basic maintenance (BMIC) must be on separate FRNs
- There are two sections to each funding request:
  1. **FRN Key Information (Part 1)**
    - Link to the relevant contract
    - Asks for updated Contract Expiration Date
    - Asks for general description of FRN in narrative box
  2. **FRN Line Item(s) (Part 2)**
    - Asks for details about make/model/quantity/service
    - Asks for unit cost data for each component
    - *Optional: Can identify which schools or libraries are receiving that service*

# New Contract Funding Requests – Part 1

Basic Information Entity Information **Funding Requests** Certify

This page displays all of the funding requests for this application. From here you can create a new FRN, or edit, delete, or manage the line items of an existing one.

## Funding Requests

To create or update specific FRN Line Item(s), please click on the FRN number hyperlink.

<input type="checkbox"/> FRN	↓ Nickname	Number of FRN Line Items	FRN Calculation
------------------------------	------------	--------------------------	-----------------

You haven't created any Funding Requests (FRNs) yet. Click the "Add FRN" button to start creating your first FRN

**ADD FRN** EDIT FRN REMOVE FRN MANAGE FRN LINE ITEMS

**FCC Form 471 Help**

[Show Help](#)

BACK DISCARD FORM SAVE & SHARE REVIEW FCC FORM 471

Click on “Add FRN” to begin.

Note: “Part 1” is where we indicate how we’re purchasing and associate a contract if appropriate. “Part 2” is where we provide bandwidth info, the connection type, cost, and who’s using the service.

# New Contract Funding Requests – Part 1

Enter a nickname for the FRN

Choose “No” as this is a new contract

Do not click on “Copy FRN” this will be covered shortly....

Basic Information Entity Information Funding Requests Certify

On this page, you will select a nickname and the service type of the product and services that you are requesting

**Funding Request Key Information**

Please enter a Funding Request Nickname here ?\*

Is this Funding Request a continuation of an FRN from a previous funding year?

YES  NO

**Copy FRN**

If you want to copy an existing Funding Request, select Copy FRN below. Note that if an FCDL has been issued for the FRN, the approved version of the FRN will be copied.

~~Copy FRN~~

**Service Type**

What is the service type of the product and services that you are requesting?

**FCC Form 471 Help**

[Show Help](#)

“Data Transmission and/or Internet Access” auto-populates.  
Click on “Continue”

# New Contract Funding Requests – Part 1

Choose how the services will be purchased and click on “Continue”

Basic Information Entity Information Funding Requests Certify

Next, you will identify the purchasing agreement type for the product and services you are requesting.

**FRN Contract**

How are the services for this FRN being purchased?

Contract information is stored in your Profile; you can add a new Contract at any time. Details about your Tariff and Month-to-Month services will be entered in your FRN.

**CONTRACT ✓** **TARIFF** **MONTH-TO-MONTH**

**FCC Form 471 Help**

Show Help

**BACK** **CANCEL**

**CONTINUE**

**Associate a Contract**

Search by Creating Organization BEN

1979

Please note that BEN is a required field and you can use other search fields to narrow down your result.

Search by Nickname (All or Partial)

Search by Contract No.

**CLEAR FILTERS** **SEARCH**

<input type="checkbox"/> Contract ID	Contract Number	Nickname	Award Date	Creating Organization BEN
<input checked="" type="checkbox"/> 9400		FY2026 Bandwidth	1/7/2026	1979

**FCC Form 471 Help**

Show Help

**BACK** **CANCEL**

**CONTINUE**

If “Contract” was indicated, search for the associated contract that was uploaded previously.

Enter search criteria and click on “Search”. The BEN is the default. Results will be listed in a grid below. Click box to select contract. The summary will display below.

# Contract Summary

## Contract Summary - My Provider - 5 Year Bandwidth Contract

### Contract Number

Establishing FCC #260000147  
Form 470

Award Date 1/7/2026

Expiration Date (All 6/30/2033  
Extensions)

### Account Number

Service Provider USAC Service Provider Organization 1 (SPIN: 14010001)

Includes Voluntary Yes  
Extensions?

Remaining Voluntary 2  
Extensions

Total Remaining 84  
Contract Length

## Pricing Confidentiality

There is no rule, statute, or other restriction which prohibits publication of the specific pricing information for this contract.

## Contract Information (Additional)

What is the service start date? 

07/01/2026 

Enter the date when services will start for this Funding Year

## FCC Form 471 Help

Show Help

What is the date your contract expires for the current term of the contract? \*

06/30/2031 

Verify the service start date, that's auto-populated. The default is 07/01/2026 for the upcoming funding year.

Enter the date the contract expires for the current term of the contract, not including extensions.

Once completed, click on “Continue”

# New Contract Funding Requests – Part 1

## School District 10997 (BEN: 10426) - Cat 1 Bandwidth/IA

Last Saved:

Basic Information

Entity Information

Funding Requests

Certify

Next, you will designate whether this FRN includes a Fiber or Wireless Request.

### Fiber Request Key Information

Does this FRN include a request for any of the following eligible broadband options?

- **Special construction.** One-time, upfront costs associated with building out leased lit fiber, leased dark fiber, or a self-provisioned network (i.e. special construction charges), or wireless service; and/or
- **Maintenance and operations.** Costs associated with the maintenance and operations for either a leased dark fiber or self-provisioned network; and/or
- **Network equipment.** Costs associated with the purchase of Network Equipment needed to make leased dark fiber or a self-provisioned network functional (e.g., modulating electronics and other equipment).

If any of the above apply, select "Yes" below.

Select "No" if you are only seeking support for the monthly recurring costs for either a leased lit fiber service or a leased dark fiber service (i.e., recurring payments on a dark fiber lease or IRU), or a wireless service.

#### Notes:

- If you are seeking support for both the Special Construction, Maintenance and Operation, and/or Network Equipment as well as support for recurring costs associated with leased lit fiber, a dark fiber lease/IRU, or a wireless service then you create multiple FRNs. In each case, you will select a different answer to the Yes/No question based the specific services that are included in that FRN.
- If you select "Yes" below, you should create separate FRNs for special construction charges, maintenance and operations (M&O) charges, and Network Equipment charges. If charges for M&O and Network Equipment are bundled pursuant to a single contract for those products/services, you may use the Network Equipment/M&O FRN option.

### FCC Form 471 Help

Show Help

The form asks whether this FRN includes costs for special construction, maintenance, or network equipment to light the fiber, such as when requesting dark or self-provisioned fiber. We will cover this shortly.

Select "No" and click on "Continue"

# Funding Request Narrative

## Narrative

Provide a brief explanation of the products and services that you are requesting, or provide any other relevant information regarding this Funding Request. You should also use this field to describe any updates to your entity data, such as revised student counts, entity relationships, etc, that you were unable to make after the close of the Administrative filing window for profile updates. These changes will be addressed during the application review process. \*

We are requesting bandwidth and Internet Access for our four schools and district admin facility

We were unable to update our entity information before the close of the admin window. The correct counts are:

ABC Elem (Entity No. 123456) Student Count 347, CEP% 57.63, ABC Middle School (Entity No. 123467) Student Count 439, CEP% 64.51,  
ABC High School (Entity No. 123489) Student Count 512, CEP% 48.49. Our Base Year is 2024.

## Invoicing Method

Please indicate who will be submitting invoices and receiving reimbursement for this funding request\*

- Applicant - FCC Form 472 (BEAR Form)
- Service Provider - FCC Form 474 (SPI Form)

← New item!

## FCC Form 471 Help

[BACK](#) [CANCEL](#)

[SAVE & VIEW FRN\(S\)](#)

[SAVE & ADD/MANAGE FRN LINE ITEMS](#)

Provide a brief description of the products and services you are requesting. **Note: if you did not update entity information in EPC before the close of the admin window, provide it in the Narrative. If you added a new entity that will receive service but is not listed in EPC yet (or it's service for an annex), provide the entity name in the narrative and explain that they will receive service also.**

**NEW! – We now must indicate the preferred invoicing method – BEAR or SPI. If needed, you can change it later. USAC is still working on how that will be done.**

Click on “ [Save & Add/Manage FRN Line Items](#) ” to begin “Part 2” entering the **key information for your funding request**.

# Adding FRN Line Items – Part 2

## School District 10997 (BEN: 10426) - Cat 1 Bandwidth/IA

Last Saved:

Basic Information

Entity Information

Funding Requests

Certify

This page displays all of the funding request line items for this FRN. Click on a line item number below to edit the line items and their recipients of service.

## FRN Line Items for FRN #2699000059 - FY2026 Bandwidth

<input type="checkbox"/> FRN Line Item Number	Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
You haven't created any FRN Line Items yet. Click the 'Add New FRN Line Item' button to start creating your first FRN Line Item.					

[ADD NEW FRN LINE ITEM](#) [REMOVE FRN LINE ITEM](#) [BULK UPLOAD](#)

**FCC Form 471 Help**

[Show Help](#)

[BACK](#) [DISCARD FORM](#)

[SAVE & SHARE](#) [SAVE & CONTINUE](#)



Click on “ADD NEW FRN LINE ITEM”

Keep in mind, an FRN may have several line items that make up the total funding request, depending on the products or services you are purchasing.

# Product/Service Details

Basic Information Entity Information Funding Requests Certify

Please enter Product and Service Details Information for this Data Transmission and/or Internet Access Line Item

**Product and Service Details for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth**

Show Help for Taxes and USF Fees

**Purpose ?\***

Internet access service that includes a connection from any applicant site directly to the Internet Service Provider  
 Data Connection between two or more sites entirely within the applicant's network  
 Data connection(s) for an applicant's hub site to an Internet Service Provider or state/regional network where Internet access service is billed separately  
 Internet access service with no circuit (data circuit to ISP state/regional network is billed separately)

**Function ?\***

Fiber

Type of Connection \*

Ethernet

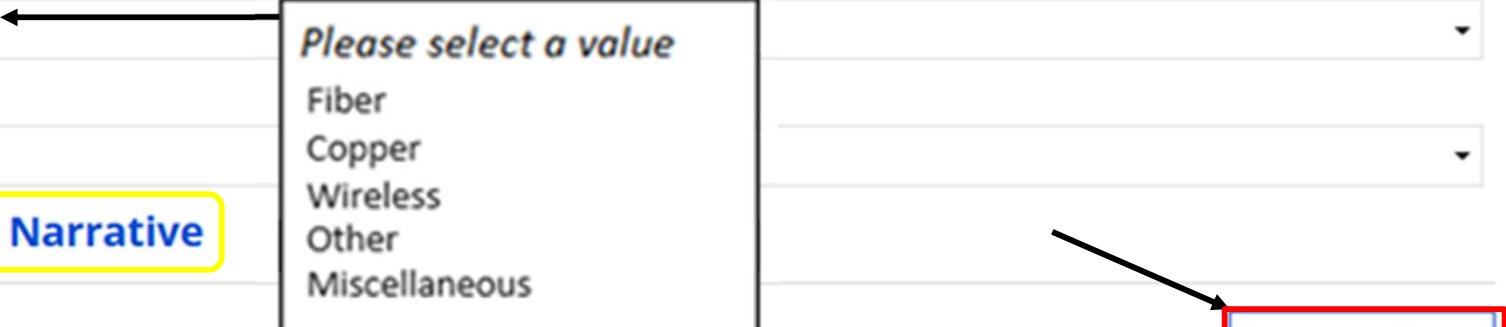
**> Funding Request Narrative**

**CANCEL**

Please select a value

Fiber  
Copper  
Wireless  
Other  
Miscellaneous

**SAVE & CONTINUE**

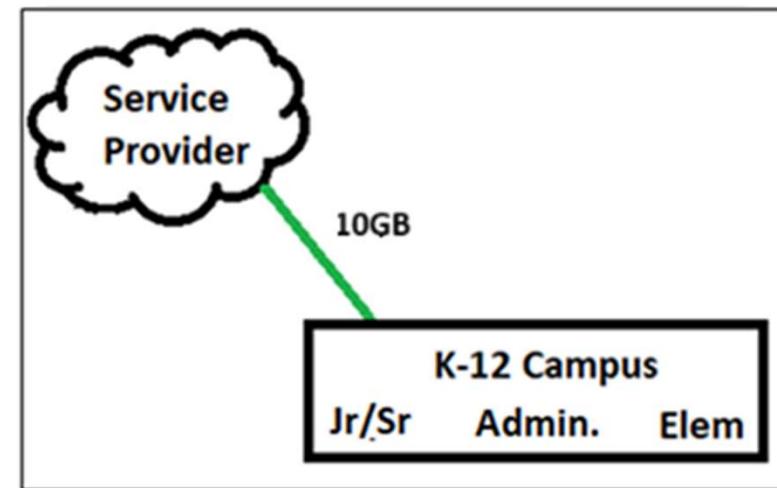
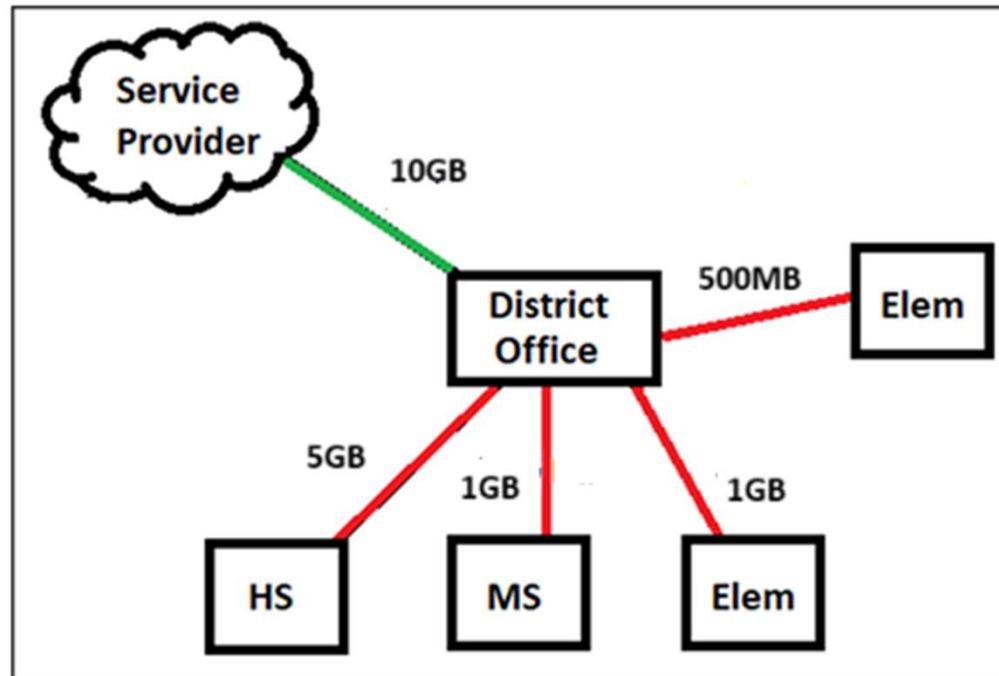


Select the “Purpose,” “Functions,” and “Type of Connection.” **Note: You can drill down to the “Narrative” ( [> Funding Request Narrative](#) ) if changes are needed.** Click on “Save & Continue”.

Note: If bandwidth and/or Internet Access are priced separately, you will enter multiple line items. **If you are unsure, contact your Service Provider.**

But First...

## Purpose One & Two Explanation



### Purpose ? \*

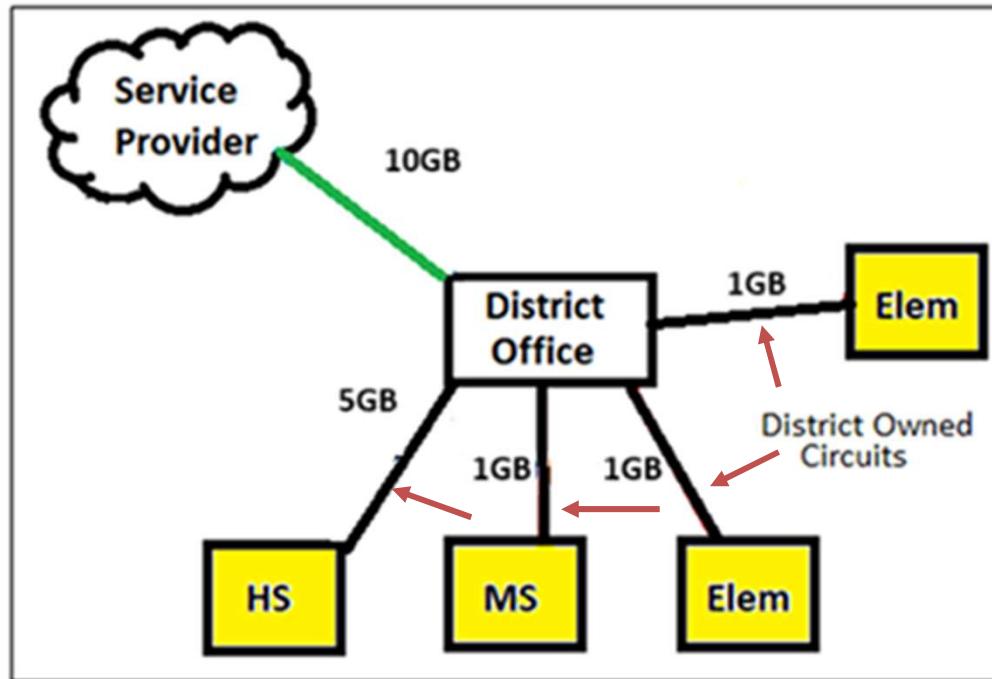
- Internet access service that includes a connection from any applicant site directly to the Internet Service Provider
- Data Connection between two or more sites entirely within the applicant's network
- Data connection(s) for an applicant's hub site to an Internet Service Provider or state/regional network where Internet access service is billed separately
- Internet access service with no circuit (data circuit to ISP state/regional network is billed separately)

**Note:** If costs are priced separately for the various circuits, enter a line item for each, indicating the purpose and bandwidth.

**If your contract includes Internet Access and multiple circuits, BUT it shows a single lump-sum cost for all, choose the 1<sup>st</sup> purpose.**

**If you are unsure, contact your Service Provider.**

# Purpose Three & Four Explanation



## Purpose ④\*

- Internet access service that includes a connection from any applicant site directly to the Internet Service Provider
- Data Connection between two or more sites entirely within the applicant's network
- Data connection(s) for an applicant's hub site to an Internet Service Provider or state/regional network where Internet access service is billed separately
- Internet access service with no circuit (data circuit to ISP state/regional network is billed separately)

**Example when Internet Access costs are priced or purchased separately:** If Internet Access costs are priced separately from the circuits, enter a line item for the 4th purpose and then enter the cost.

**If you are unsure, contact your Service Provider.**

# Product/Service Details – Adding Head-In Circuit, or Lump Sum Service

School District 10997 (BEN: 10426) - FY2024 Cat 1 Bandwidth & IA - Form # 241000028

Last Saved: 1/20/2024 9:48 AM EST

Basic Information

Entity Information

Funding Requests

Certify

Please enter Product and Service Details Information for this Data Transmission and/or Internet Access Line Item

## Product and Service Details for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth

Show Help for Taxes and USF Fees

Purpose ? \*

- Internet access service that includes a connection from any applicant site directly to the Internet Service Provider
- Data Connection between two or more sites entirely within the applicant's network
- Data connection(s) for an applicant's hub site to an Internet Service Provider or state/regional network where Internet access service is billed separately
- Internet access service with no circuit (data circuit to ISP state/regional network is billed separately)

Function ? \*

Fiber

Type of Connection \*

Ethernet

[> Funding Request Narrative](#)

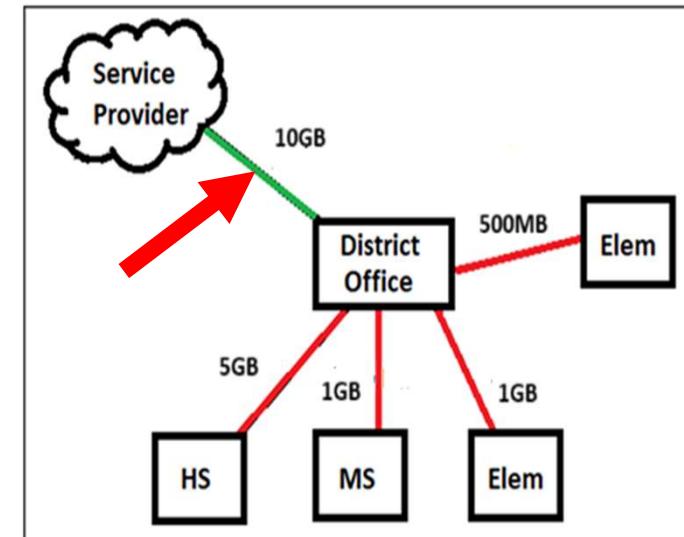
[FCC Form 471 Help](#)

Show Help

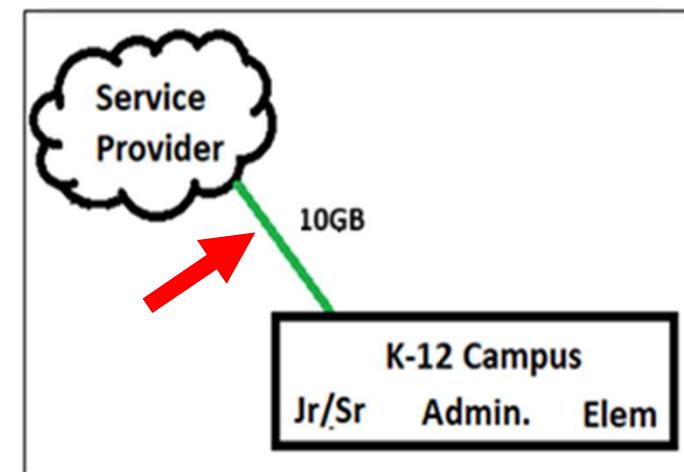
[CANCEL](#)

[SAVE & CONTINUE](#)

Select the “Purpose,” “Functions,” and “Type of Connection,” then click on “Save & Continue.”



Or



# Bandwidth Speeds

Basic Information Entity Information Funding Requests Certify

Please enter Bandwidth Speed Information for this Data Transmission and/or Internet Access Line Item

## Bandwidth Speed for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth

Bandwidth Download Speed\*  
10.000

Bandwidth Download Units\*  
Gbps

Bandwidth Upload Speed\*  
10.000

Please specify the upload speed if it is different than the download speed.

Bandwidth Upload Units\*  
Gbps

Burstable Bandwidth?  
 YES  NO ✓

**FCC Form 471 Help**

BACK  CANCEL  →

Enter Bandwidth Speed Information, indicating if the bandwidth is burstable, then click on "Save & Continue".

Note: Depending on the "Function" and "Type Connection" you chose previously, the bandwidth information may be populated for you.

Again, if you are unsure of the information, contact your Service Provider

# Connection Information

## School District 10997 (BEN: 10426) - Cat 1 Bandwidth/IA

Last Saved:

Basic Information

Entity Information

Funding Requests

Certify

Please enter Connection Information for this Data Transmission and/or Internet Access Line Item

### Connection Information for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth

Is this a direct connection to a single school, library or a NIF for Internet access? [?](#) \*

Does this include firewall services? \*

Note: If the request is for direct connections, you will be required to allocate the total number of lines (monthly quantity) among the recipients listed for this line item.

YES ✓  NO

OR

YES ✓  NO

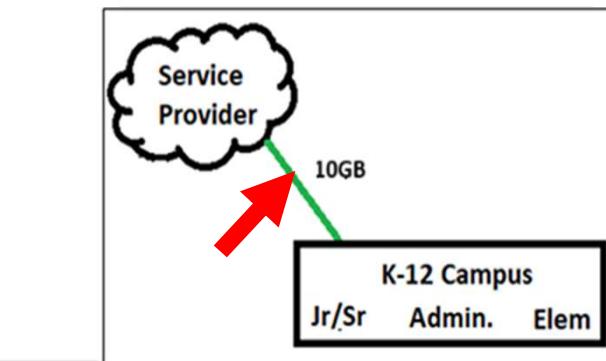
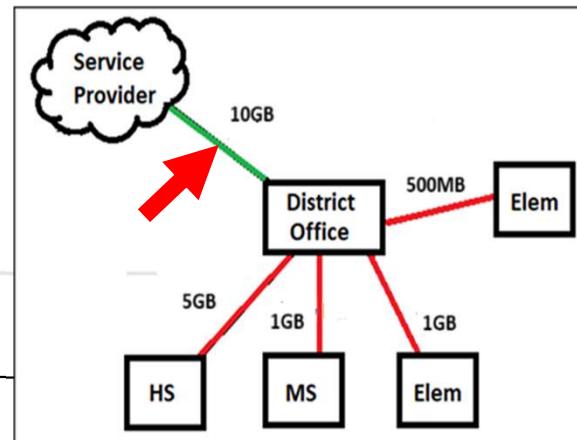
Is this a connection between eligible schools, libraries and NIFs (i.e., a connection that provides a "Wide area network")? [?](#) \*

YES  NO ✓

[FCC Form 471 Help](#)

[BACK](#)

[CANCEL](#)



[SAVE & CONTINUE](#)

Provide Connection Information and firewall inclusion. When done, click on "Save & Continue".

**Note:** You cannot answer "Yes" to both questions displayed in the left-hand column above. If you do, you will receive

You cannot select 'Yes' to both connection questions in the left hand column above.

# Cost Calculations

Enter cost information.  
Fields cannot be left blank,  
so enter zero if there is no  
cost.

If the usage of ineligible  
users is 10% or less, we no  
longer need to allocate  
costs for them!

“Cost” is listed per unit.  
The “Monthly Quantity”  
indicates the total number  
of units, such as the  
number of circuits.

The “Months of Service” is  
based on the dates you  
entered under Part 1.”  
Make sure the value is  
correct. If not, you must  
adjust the service dates.

The table calculates the  
total costs.

“One-Time Cost” would be  
for installation.

Basic Information Entity Information Funding Requests Certify

Please enter Cost Information for this Data Transmission and/or Internet Access Line Item. All fields in the grid below are required. Please enter zero if funds are not requested

**Cost Calculation for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth**

Monthly Cost		One-Time Cost	
Monthly Recurring Unit Cost	\$2,500.00	One-time Unit Cost	\$0.00
Monthly Recurring Unit Ineligible Costs	\$0.00	One-time Ineligible Unit Cost	\$0.00
Monthly Recurring Unit Eligible Costs	= \$2,500.00	One-time Eligible Unit Cost	= \$0.00
Monthly Quantity	1	One-time Quantity	0
Total Monthly Eligible Recurring Costs	= \$2,500.00	Total Eligible One-time Costs	= \$0.00
Months of Service	x 12		
Total Eligible Recurring Costs	= \$30,000.00	Summary	
		Total Eligible Recurring Costs	\$30,000.00
		Total Eligible One-time Costs	+ \$0.00
		Pre-Discount Extended Eligible Line Item Cost	= \$30,000.00

**> More Help with the Costs Above**  
**FCC Form 471 Help**

Show Help

**BACK** **CANCEL** **SAVE & CONTINUE**

When completed, click on “Save & Continue”

# Manage Recipients of Service – Shared Service

School District 10997 (BEN: 10426) - Cat 1 Bandwidth/IA

Last Saved:

Basic Information

Entity Information

Funding Requests

Next, you will select Recipients of Service for your Line Item

## Manage Recipients of Service

Is every entity for this organization receiving service?

YES ✓

NO

### Selected Entities

Please select the organizations you wish to include as recipients of service for this FRN line item and click the Add button.

BEN	BEN Name
6913	School 1 In District 10997
6911	School 2 In District 10997
6912	School 3 In District 10997

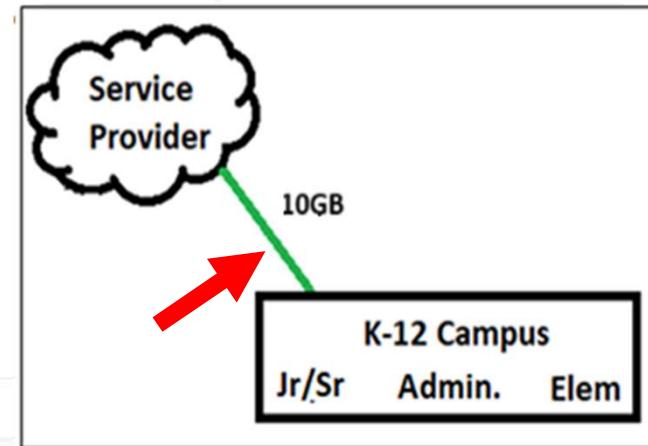
### FCC Form 471 Help

Show Help

BACK

CANCEL

SAVE & CONTINUE



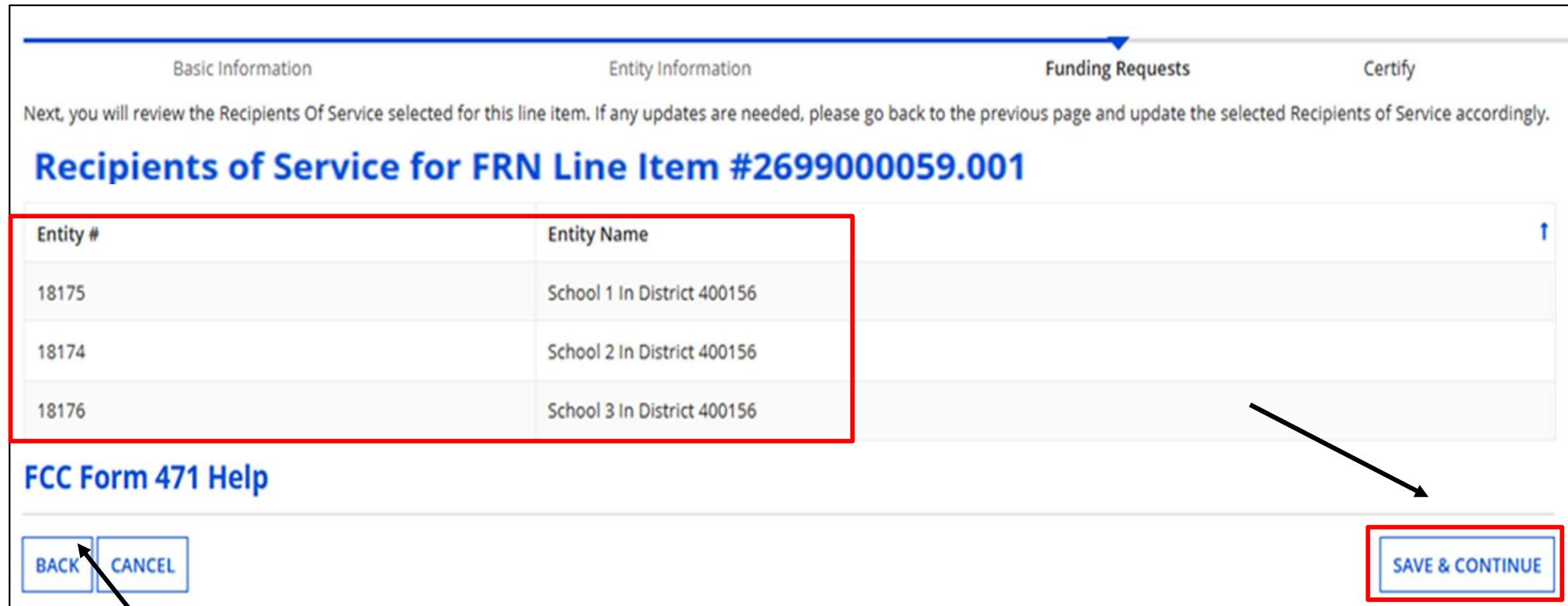
Indicate which entities will receive service for this line item. If all entities will, such as a single circuit serving a K-12 building (or all service costs are lumped together), click on "Yes", then "Save & Continue".

# Recipients of Service Review

Basic Information	Entity Information	Funding Requests	Certify
Next, you will review the Recipients Of Service selected for this line item. If any updates are needed, please go back to the previous page and update the selected Recipients of Service accordingly.			
<b>Recipients of Service for FRN Line Item #2699000059.001</b>			
Entity #	Entity Name	↑	
18175	School 1 In District 400156		
18174	School 2 In District 400156		
18176	School 3 In District 400156		

**FCC Form 471 Help**

**BACK** **CANCEL** **SAVE & CONTINUE**



Review Recipients of Service. If correct, click on "Save & Continue".

# Funding Requests – Part 2

Basic Information		Entity Information		Funding Requests			Certify	
This page displays all of the funding request line items for this FRN. Click on a line item number below to edit the line items and their recipients of service.								
<b>FRN Line Items for FRN #2699000059 - FY2026 Bandwidth</b>								
<input type="checkbox"/>	FRN Line Item Number	Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost		
<input type="checkbox"/>	2699000059.001	Fiber	Ethernet	3	0	\$18,000.00		
						<b>ADD NEW FRN LINE ITEM</b>	<b>REMOVE FRN LINE ITEM</b>	<b>BULK UPLOAD</b>
<b>FCC Form 471 Help</b>								
<a href="#">Show Help</a>								
<b>BACK</b>	<b>DISCARD FORM</b>	<b>SAVE &amp; SHARE</b>	<b>SAVE &amp; CONTINUE</b>					

The grid shows the completed item.

**If you need to edit information in the line item, click on the FRN Line-Item Number (2699000059.001). If done, click on "Save & Continue".**

**If additional Line Items are needed for this Funding Request, click "ADD NEW FRN LINE ITEM".**

# Product/Service Details – Adding Circuits Between Buildings

Basic Information Entity Information Funding Requests Certify

Please enter Product and Service Details Information for this Data Transmission and/or Internet Access Line Item

**Product and Service Details for new FRN Line Item for - Bandwidth & IA**

Show Help for Taxes and USF Fees

**Purpose ? \***

Internet access service that includes a connection from any applicant site directly to the Internet Service Provider

Data Connection between two or more sites entirely within the applicant's network

Data connection(s) for an applicant's hub site to an Internet Service Provider or state/regional network where Internet access service is billed separately

Internet access service with no circuit (data circuit to ISP state/regional network is billed separately)

**Function ? \***

Fiber

**Type of Connection \***

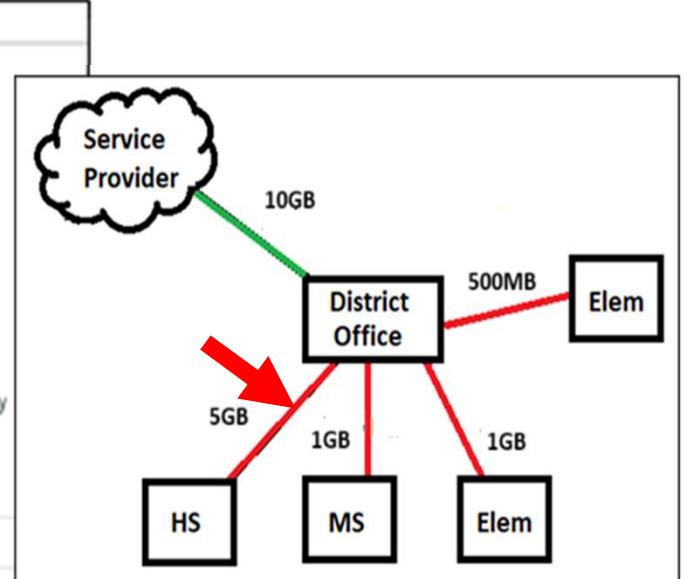
Ethernet

[> Funding Request Narrative](#)

[FCC Form 471 Help](#)

[CANCEL](#)

[SAVE & CONTINUE](#)



The diagram illustrates a network topology. A cloud icon labeled "Service Provider" is connected to a rectangular box labeled "District Office" with a green line labeled "10GB". From the "District Office", four red lines branch out to four rectangular boxes representing buildings: "HS", "MS", "Elem", and "Elem". The lines to "HS" and "MS" are labeled "5GB" and "1GB" respectively. The lines to the two "Elem" boxes are both labeled "1GB". A red arrow points from the "District Office" box to the "SAVE & CONTINUE" button on the form.

As before, select the “Purpose”, “Functions”, and “Type of Connection” then click on “Save & Continue”.

If different bandwidth amounts are priced separately, you will enter them under separate line items. If you are unsure, contact your Service Provider.

# Bandwidth Speeds

Basic Information Entity Information **Funding Requests** Certify

Please enter Bandwidth Speed Information for this Data Transmission and/or Internet Access Line Item

**Bandwidth Speed for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth**

**Bandwidth Download Speed \***  **Burstable Bandwidth?**  YES  NO ✓

**Bandwidth Download Units \***

**Bandwidth Upload Speed \***   
Please specify the upload speed if it is different than the download speed.

**Bandwidth Upload Units \***

**FCC Form 471 Help**

**BACK** **CANCEL** **SAVE & CONTINUE**

Enter Bandwidth Speed Information, indicating if the bandwidth is burstable, then click on "Continue".

Again, if you are unsure of the information, contact your Service Provider.

# Connection Information

Basic Information Entity Information Funding Requests Certify

Please enter Connection Information for this Data Transmission and/or Internet Access Line Item

## Connection Information for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth

Is this a direct connection to a single school, library or a NIF for Internet access? [?](#)\*  YES  NO

Does this include firewall services?\*  YES ✓  NO

Note: If the request is for direct connections, you will be required to allocate the total number of lines (monthly quantity) among the recipients listed for this line item.

Is this a connection between eligible schools, libraries and NIFs (i.e., a connection that provides a "Wide area network")? [?](#)\*  YES ✓  NO

[FCC Form 471 Help](#)

[BACK](#) [CANCEL](#)

```
graph LR; SP((Service Provider)) -- 10GB --> DO[District Office]; DO -- 5GB --> HS[HS]; DO -- 1GB --> MS[MS]; DO -- 1GB --> E1[Elem]; DO -- 500MB --> E2[Elem];
```

[SAVE & CONTINUE](#)

Provide Connection Information and firewall inclusion. When done, click on "Continue".

This line item is for circuits between buildings, so we answer "No" to the first question, and "Yes" to the second.

# Cost Calculations

Basic Information	Entity Information	Funding Requests	Certify
Please enter Cost Information for this Data Transmission and/or Internet Access Line Item. All fields in the grid below are required. Please enter zero if funds are not requested for that field.			
<b>Cost Calculation for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth</b>			
<b>Monthly Cost</b>		<b>One-Time Cost</b>	
Monthly Recurring Unit Cost	\$2,000.00	One-time Unit Cost	\$0.00
Monthly Recurring Unit Ineligible Costs	\$0.00	One-time Ineligible Unit Cost	\$0.00
Monthly Recurring Unit Eligible Costs	= \$2,000.00	One-time Eligible Unit Cost	= \$0.00
Monthly Quantity	1	One-time Quantity	0
Total Monthly Eligible Recurring Costs	= \$2,000.00	Total Eligible One-time Costs	= \$0.00
Months of Service	x 12	<b>Summary</b>	
Total Eligible Recurring Costs	= \$24,000.00	Total Eligible Recurring Costs	\$24,000.00
<b>&gt; More Help with the Costs Above</b>		Total Eligible One-time Costs	+ \$0.00
<b>FCC Form 471 Help</b>		Pre-Discount Extended Eligible Line Item Cost	= \$24,000.00
<b>BACK</b>	<b>CANCEL</b>	<b>SAVE &amp; CONTINUE</b>	

Enter cost information as before. If there is no cost, enter zero.

“Cost” is listed per unit. The “Monthly Quantity” indicates the total number of units included in the service, such as the number of circuits.

When completed, click on “Save & Continue”

# Manage Recipients of Service – Direct Connection

**Manage Recipients of Service**

Is every entity for this organization receiving service?

YES  NO ✓

**All Entities**

Search by Entity Number (Partial or Full)

Search by Entity Name (Partial or Full)

Please select the organizations you wish to include as recipients of service for this FRN line item and click the Add button.

BEN BEN Name  
 18174 School 2 In District 400156  
 18175 School 1 In District 400156  
 18176 School 3 In District 400156

**Selected Entities**

<input type="checkbox"/> Entity #	Entity Name
<input type="checkbox"/> 18174	School 2 In District 400156

**FCC Form 471 Help**

If “No”, select from your organization’s list of entities, and click on “Add”. Your selection will be shown below. When done, click on “Save & Continue”.

# Manage Recipients of Service – Shared Service

## Manage Recipients of Service

Is every entity for this organization receiving service?

YES  NO

### All Entities

#### Search by Entity Number (Partial or Full)

-- Please enter an entity number (at least 3 characters to enable partial search) --

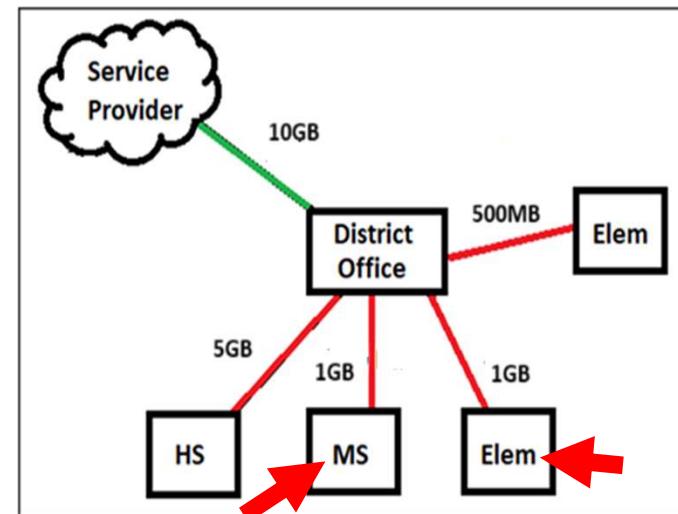
#### Search by Entity Name (Partial or Full)

-- Please enter an entity name (at least 3 characters to enable partial search) --

Please select the organizations you wish to include as recipients of service for this FRN line item and click the Add button.

APPLY FILTERS  CLEAR FILTERS

<input type="checkbox"/>	BEN	BEN Name
<input type="checkbox"/>	6913	School 1 In District 10997
<input checked="" type="checkbox"/>	6911	School 2 In District 10997
<input checked="" type="checkbox"/>	6912	School 3 In District 10997



Basic Information	Entity Information	Funding Requests	Certify
Next, you will review the Recipients Of Service selected for this line item. If any updates are needed, please go back to the previous page and update the selected Recipients of Service accordingly.			
Recipients of Service for FRN Line Item			
Entity #	Entity Name		
18175	School 1 In District 400156	<a href="#">Edit</a>	
18176	School 3 In District 400156	<a href="#">Edit</a>	

**FCC Form 471 Help**

[Show Help](#)

[BACK](#) [CANCEL](#) [SAVE & CONTINUE](#)

Here we indicated that the circuits between buildings will serve the two schools by choosing “No” to all entities and choosing the appropriate buildings. Click on “Save & Continue”.

# Adding FRN Line Items

## School District 10997 (BEN: 10426) - Cat 1 Bandwidth/IA

Last Saved:

Basic Information

Entity Information

Funding Requests

Certify

This page displays all of the funding request line items for this FRN. Click on a line item number below to edit the line items and their recipients of service.

### FRN Line Items for FRN #2699000059 - FY2026 Bandwidth

FRN Line Item Number	Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
269900000001	Fiber	Ethernet	1	0	\$600,000.00
269900000002	Fiber	Ethernet	1	0	\$24,000.00

**ADD NEW FRN LINE ITEM**

REMOVE FRN LINE ITEM

BULK UPLOAD

### FCC Form 471 Help

Show Help

BACK

DISCARD FORM

SAVE & SHARE

**SAVE & CONTINUE**

Continue clicking on “**ADD NEW FRN LINE ITEM**” to complete FRN or “Save & Continue”

# Adding Internet Access Only

Basic Information Entity Information Funding Requests Certify

Please enter Product and Service Details Information for this Data Transmission and/or Internet Access Line Item

## Product and Service Details for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth

Show Help for Taxes and USF Fees

**Purpose ? \***

- Internet access service that includes a connection from any applicant site directly to the Internet Service Provider
- Data Connection between two or more sites entirely within the applicant's network
- Data connection(s) for an applicant's hub site to an Internet Service Provider or state/regional network where Internet access service is billed separately
- Internet access service with no circuit (data circuit to ISP state/regional network is billed separately)

**Function ? \***

**Type of Connection \***

**> Funding Request Narrative**

**FCC Form 471 Help**

**CANCEL**

**SAVE & CONTINUE**

```
graph LR; SP((Service Provider)) --- DO[District Office]; DO --- HS[HS]; DO --- MS[MS]; DO --- E1[Elem]; HS --- DO; MS --- DO; E1 --- DO; HS --- DO [5GB]; DO --- HS [District Owned Circuits];
```

View when adding “Internet Access service with no circuit” such as when the district owns the circuits between the buildings, **and you have a separate cost on your contract for Internet Access Only.**

# Bandwidth Speeds

Basic Information Entity Information Funding Requests Certify

Please enter Bandwidth Speed Information for this Data Transmission and/or Internet Access Line Item

## Bandwidth Speed for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth

**Bandwidth Download Speed \***  
10.000

**Bandwidth Download Units \***  
Gbps

**Bandwidth Upload Speed \***  
10.000

Please specify the upload speed if it is different than the download speed.

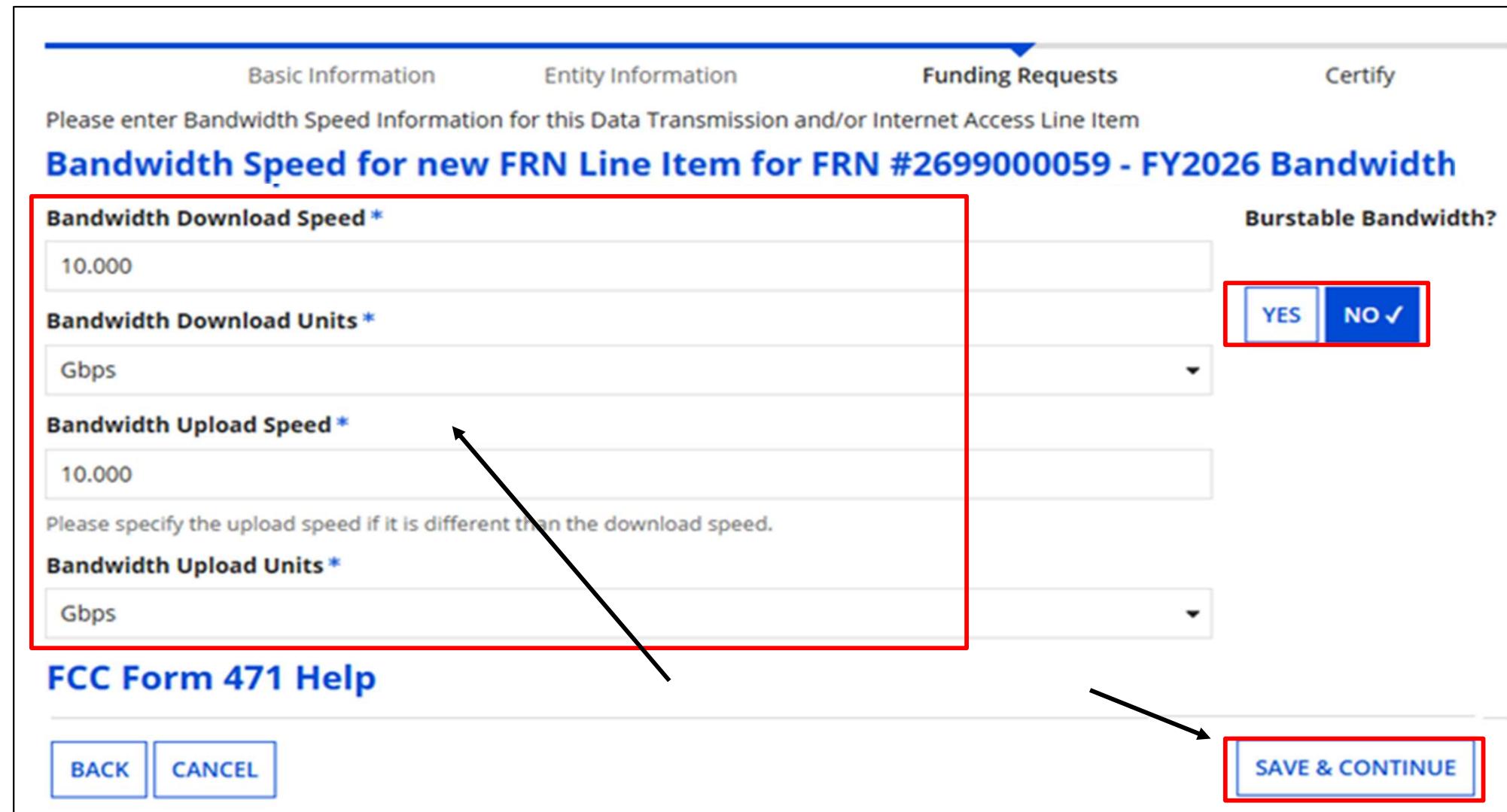
**Bandwidth Upload Units \***  
Gbps

**Burstable Bandwidth?**

YES  NO ✓

**FCC Form 471 Help**

**BACK** **CANCEL** **SAVE & CONTINUE**



Enter Bandwidth Speed Information, indicating if the bandwidth is burstable as before, then click on "Save & Continue".

# Connection Information

## School District 10997 (BEN: 10426) - Cat 1 Bandwidth/IA

Last Saved:

Basic Information

Entity Information

Funding Requests

Certify

Please enter Connection Information for this Data Transmission and/or Internet Access Line Item

### Connection Information for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth

Is this a direct connection to a single school, library or a NIF for Internet access?  \*

Note: If the request is for direct connections, you will be required to allocate the total number of lines (monthly quantity) among the recipients listed for this line item.

YES ✓

NO

Does this include firewall services? \*

YES ✓

NO

Is this a connection between eligible schools, libraries and NIFs (i.e., a connection that provides a "Wide area network")?  \*

YES

NO ✓

#### FCC Form 471 Help

[Show Help](#)

[BACK](#)

[CANCEL](#)

[SAVE & CONTINUE](#)

When indicating Internet Access costs only, we still receive the connection questions. Typically, we answer “Yes” to the first question.

Click on “Save & Continue”

# Cost Calculations

Enter cost information. If there is no cost, enter zero.

## Manage Recipients of Service

Is every entity for this organization receiving service?

YES ✓

NO

## Selected Entities

Please select the organizations you wish to include as recipients of service for this FRN line

BEN	BEN Name
6913	School 1 In District 10997
6911	School 2 In District 10997
6912	School 3 In District 10997

## FCC Form 471 Help

Show Help

BACK

CANCEL

SAVE & CONTINUE

## Cost Calculation for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth

### Monthly Cost

Monthly Recurring Unit Cost

\$2,500.00

Monthly Recurring Unit Ineligible Costs

\$0.00

Monthly Recurring Unit Eligible Costs

\$2,500.00

Monthly Quantity

1

Total Monthly Eligible Recurring Costs

\$2,500.00

Months of Service

x 12

\$30,000.00

### One-Time Cost

One-time Unit Cost

\$0.00

One-time Ineligible Unit Cost

\$0.00

One-time Eligible Unit Cost

\$0.00

One-time Quantity

0

Total Eligible One-time Costs

\$0.00

### Summary

Total Eligible Recurring Costs

\$30,000.00

Total Eligible One-time Costs

\$0.00

Pre-Discount Extended Eligible Line Item Cost

\$30,000.00

SAVE & CONTINUE

When completed, click on “Save & Continue” and add Recipients of Service as before.

# Funding Requests

## School District 10997 (BEN: 10426) - Cat 1 Bandwidth/IA

Last Saved:

Basic Information

Entity Information

Funding Requests

Certify

This page displays all of the funding request line items for this FRN. Click on a line item number below to edit the line items and their recipients of service.

### FRN Line Items for FRN #2699000059 - FY2026 Bandwidth

<input type="checkbox"/> FRN Line Item Number	<i>Function</i>	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
<a href="#">26990000.001</a>	Fiber	Ethernet	1	0	\$600,000.00
<a href="#">26990000.002</a>	Fiber	Ethernet	1	0	\$24,000.00
<a href="#">26990000.003</a>	Fiber	Ethernet	1	0	\$30,000.00

This is the total pre-discount amount

[ADD NEW FRN LINE ITEM](#)

[REMOVE FRN LINE ITEM](#)

[BULK UPLOAD](#)

### FCC Form 471 Help

[Show Help](#)

[BACK](#) [DISCARD FORM](#)

[SAVE & SHARE](#) [SAVE & CONTINUE](#)

We've now added all line items for the funding request. If you need to edit information in the line item, click on the Line-Item Number. If done, click on "Save & Continue".

**Note:** "Save & Share" is used if you want to share with another EPC user in your district. Be careful there! The other user will need to send it back to you if you will complete the form.

# Funding Requests

Basic Information Entity Information **Funding Requests** Certify

This page displays all of the funding requests for this application. From here you can create a new FRN, or edit, delete, or manage the line items of an existing one.

## Funding Requests

To create or update specific FRN Line Item(s), please click on the FRN number hyperlink.

FRN	Nickname	Number of FRN Line Items	FRN Calculation
<input type="checkbox"/> <a href="#">1699000059</a>	FY2026 Bandwidth	1	\$16,200.00

**Amount of funding you're requesting**

**FCC Form 471 Help** We now see a funding calculation showing the total number of line items it includes. If you need to add another FRN, click "Add FRN". If done, click on "Review FCC Form 471".

**BACK** **DISCARD FORM** **ADD FRN** **EDIT FRN** **REMOVE FRN** **MANAGE FRN LINE ITEMS** **SAVE & SHARE** **REVIEW FCC FORM 471**

If you need to edit the **Part 1** FRN info (Contract information, Service Start Date or Expiration Date, or Narrative), click the box to the left, and then “**EDIT FRN**”.

If you need to edit the FRN Line Items (Costs, bandwidth amounts, Recipients of Service), click the box and then “**MANAGE FRN LINE ITEMS**” or click on the funding request number and then the line item you need to edit.

# Copying FRN

---



Start by clicking on “Add FRN” as before:

Copy FRN

The “Copy” option can be used when you’re in year 2 or more of a multi-year contract.

Select “Yes”. Enter the “Previous Year FRN” and click on “Copy FRN”

**Note: if changes were made to the FRN during PIA review, the changes will be copied**

Search by previous Form 471 or FRN number. (Enter the FRN a second time, even though we just provided it)

Select the check box and then click on “Continue.” A pop-up will appear indicating that it may take up to one minute to complete.

Click on “Yes”

**Funding Request Key Information**

Please enter a Funding Request Nickname here ? \*

FY2026 Bandwidth

Is this Funding Request a continuation of an FRN from a previous funding year?

YES  NO

Previous Year FRN Number \*

2599000041

[Copy FRN](#)

If you want to copy an existing Funding Request, select Copy FRN below. Note that if an FCDL has been issued for the FRN, the approved version of the FRN will be copied.

[COPY FRN](#)

**Search for FRN**

Search by FCC Form 471  Search by FRN Number

[CLEAR FILTERS](#) [SEARCH](#)

**Select an FRN**

<input checked="" type="checkbox"/> FCC Form 471	<input type="checkbox"/> FRN Number	<input type="checkbox"/> FRN Nickname	<input type="checkbox"/> Service Type	<input type="checkbox"/> Service Provider Name
<input checked="" type="checkbox"/> 251000050	2599000041	FY2025 Bandwidth	Data Transmission and/or Internet Access	USAC Service Provider Organization 2

[FCC Form 471 Help](#)

Show Help

[BACK](#) [CANCEL](#)

If you continue, FRN data will copy and may take up to one minute to complete. Do you wish to continue?

[CONTINUE](#)

# Quick Way to Get the Information Needed

Go to: [www.E-Ratecentral.com](http://www.E-Ratecentral.com)



## E-Rate Utilization Summary Chart

FY: [1998](#) | [1999](#) | [2000](#) | [2001](#) | [2002](#) | [2003](#) | [2004](#) | [2005](#) | [2006](#) | [2007](#) | [2008](#) | [2009](#) | [2010](#) | [2011](#) | [2012](#) | [2013](#) | [2014](#) | [2015](#) | [2016](#) | [2017](#) | [2018](#) | [2019](#) | [2020](#) | [2021](#) | [2022](#)

FY	Requested FRNs	Funded FRNs	486 on File	Requested Amount	Committed Category 1	Committed Category 2
<a href="#">2025</a>	0	0	0	\$0.00	\$0.00	\$0.00
<a href="#">2024</a>	5	5	5	\$40,938.39	\$38,585.16	\$1,373.18
<a href="#">2023</a>	4	4	4	\$38,649.75	\$38,649.75	\$0.00
<a href="#">2022</a>	4	4	4	\$56,077.49	\$56,077.49	\$0.00

471	FRN	SPIN	Service Provider	Service*
251016864	<a href="#">2599019925</a>	143054927	Shentel Asset Entity I LLC	IA
251016864	<a href="#">2599019927</a>	143050436	Charter Communications Operating, LLC	IA

1. Enter your Billed Entity Number
2. Click on Funding Year
3. See your 471, FRN, and SPIN information

# Copy FRN

You must click “Refresh” to complete the copy; it won’t advance on its own.

School District 10997 (BEN: 10426) - Cat 1 Bandwidth/IA

Last Saved:

Basic Information Entity Information Funding Requests Certify

FRN is copying and may take up to one minute to complete. Please hit refresh to check if FRN copy is complete.

**REFRESH**



You will receive the following notification indicating you must enter the Service Start and Service End Dates.

Click on “Continue”

Basic Information Entity Information Funding Requests Certifications

**FRN has been successfully copied.**

Program rules prohibit the funding of duplicate services, which means different funding requests cannot contain services that provide the same functionality to the same population in the same location during the same period of time.

Your FRN has been copied into your current FCC Form 471. As you navigate through the FRN, you must review all of the copied data. Please keep in mind:

- To the extent that the current year form does not have the same fields as the form you are copying, the data will not be copied.
- Copy FRN will not copy Service Start and Service End Dates. When entering these Start and End dates, please ensure that the Recipients of Service and the appropriate cost in the line items are correct if the months of service are different from the original FRN.
- Copy FRN will copy all Recipients of Service. Please make sure that the Recipients of Service associated with each line item are valid for the current Funding Year.
- Copy FRN will not copy the recipient(s) of service cost allocation information. If you are a Consortium or ESA School District, you can update the budgeted entity(ies)'s cost allocation information for line items by clicking the 'Manage FRN Line Items' button available on the Funding Requests screen.

You can now edit the copied FRN, and the corresponding FRN Line Items as required.

**CONTINUE**



# Copy FRN

View after copy is completed. “Service Type” will be indicated.

Click on “Continue”

Based on previous FRN info, “Contract” is chosen.

Click on “Continue”

School District 10997 (BEN: 10426) - Cat 1 Bandwidth/IA  
Last Saved:

Basic Information Entity Information Funding Requests Certify

On this page, you will select a nickname and the service type of the product and services that you are requesting.

**Funding Request Key Information**

Please enter a Funding Request Nickname here •\*

Branch Circuits

Is this Funding Request a continuation of an FRN from a previous funding year?

YES  NO

Previous Year FRN Number •\*

251006746

**Service Type**

What is the service type of the product and services that you are requesting?

Please delete all line items for this Funding Request if you wish to modify the Service Type

Data Transmission and/or Internet Access

**FCC Form 471 Help**

Show Help



Next, you will identify the purchasing agreement type for the product and services you are requesting.

## FRN Contract

How are the services for this FRN being purchased?

Contract information is stored in your Profile; you can add a new Contract at any time. Details about your Tariff and Month-to-Month services will be entered in your FRN.

CONTRACT ✓

TARIFF

MONTH-TO-MONTH

## FCC Form 471 Help

Show Help

BACK

CANCEL

# Copy FRN

SEARCH FOR CONTRACTS

## Contract Summary - My Provider - 5 Year Bandwidth Contract

Contract Number	Account Number
Establishing FCC #230000141	Service Provider USAC Service Provider Organization 2 (SPIN: 14010002)
Form 470	Includes Voluntary Yes
Award Date 1/6/2023	Extensions?
Expiration Date (All 6/30/2030	Remaining Voluntary 2
Extensions)	Extensions
	Total Remaining 84
	Contract Length

### Pricing Confidentiality

There is no rule, statute, or other restriction which prohibits publication of the specific pricing information for this contract.

### Contract Information (Additional)

What is the service start date? ? \*

Enter the date when services will start for the Funding Year

What is the date your contract expires for the current term of the contract?

FCC Form 471 Help

BACK CANCEL 

Verify information that copied from previous FRN. When copying, you must **enter BOTH the Service Start and Service End dates**. These fields will be blank, and you'll receive an error message if you do not enter the dates. Remember, the Service Start Date is the first day of the upcoming funding year that you're requesting E-Rate to cover but cannot be prior to **07/01/2026**.

Click on “Continue”

# Copy FRN

Verify information copied from the previous FRN; click on “Continue”.

Update the narrative if needed, **including enrollment and NSLP info** and choose **Invoicing Method**.

Click “ **Save & Add/Manage FRN Line Items** ” to update costs if needed (such as a bandwidth upgrade).

If there is no change, click on **“Save & View FRNs”**.

Next, you will designate whether this FRN includes a Fiber Request.

### Fiber Request Key Information

Does this FRN include a request for any of the following eligible broadband options?

- **Special construction.** One-time, upfront costs associated with building out leased lit fiber, leased dark fiber, or a self-provisioned network (i.e. special construction charges); and/or
- **Maintenance and operations.** Costs associated with the maintenance and operations for either a leased dark fiber or self-provisioned network; and/or
- **Network equipment.** Costs associated with the purchase of Network Equipment needed to make leased dark fiber or a self-provisioned network functional (e.g., modulating electronics and other equipment).

If any of the above apply, select “Yes” below.

Select “No” if you are only seeking support for the monthly recurring costs for either a leased lit fiber service or a leased dark fiber service (i.e., recurring payments on a dark fiber lease or IRU).

Notes:

- If you are seeking support for both the Special Construction, Maintenance and Operations and/or Network Equipment as well as support for recurring costs associated with leased lit fiber or a dark fiber lease/IRU, then you create multiple FRNs. In each case, you will select a different answer to the Yes/No question based the specific services that are included in that FRN.
- If you select “Yes” below, you should create separate FRNs for special construction charges, maintenance and operations (M&O) charges, and Network Equipment charges. If charges for M&O and Network Equipment are bundled pursuant to a single contract for those products/services, you may use the Network Equipment/M&O FRN option.

YES  NO

**FCC Form 471 Help**

Show Help

Basic Information Entity Information **Funding Requests** Certify

### Narrative

Provide a brief explanation of the products and services that you are requesting, or provide any other relevant information regarding this Funding Request. You should also use this field to describe any updates to your entity data, such as revised student counts, entity relationships, etc, that you were unable to make after the close of the Administrative filing window for profile updates. These changes will be addressed during the application review process. \*

Bandwidth request for our 3 buildings

### Invoicing Method

Please indicate who will be submitting invoices and receiving reimbursement for this funding request \*

Applicant - FCC Form 472 (BEAR Form)  
 Service Provider - FCC Form 474 (SPI Form)

**F FCC Form 471 Help**

Show Help

# Copy FRN

Basic Information		Entity Information		Funding Requests			Certify	
This page displays all of the funding request line items for this FRN. Click on a line item number below to edit the line items and their recipients of service.								
<b>FRN Line Items for FRN #2699000062 - FY2026 Bandwidth</b>								
<input type="checkbox"/> FRN Line Item Number	Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost			
<input type="checkbox"/> 2699000062.001	Fiber	Ethernet	3	0	\$18,000.00			
						<a href="#">ADD NEW FRN LINE ITEM</a>	<a href="#">REMOVE FRN LINE ITEM</a>	<a href="#">BULK UPLOAD</a>
<a href="#">FCC Form 471 Help</a> <a href="#">Show Help</a>								
<a href="#">BACK</a> <a href="#">DISCARD FORM</a>				<a href="#">SAVE &amp; SHARE</a> <a href="#">SAVE &amp; CONTINUE</a>				

If you clicked on “Manage FRN Line Item”, click on the line-item number to edit, and update information. Click on “Save & Continue” to return to Funding Requests.

If no changes are needed, click on “Review FCC Form 471”.

Basic Information		Entity Information		Funding Requests			Certify		
This page displays all of the funding requests for this application. From here you can create a new FRN, or edit, delete, or manage the line items of an existing one.									
<b>Funding Requests</b>									
To create or update specific FRN Line Item(s), please click on the FRN number hyperlink.									
<input type="checkbox"/> FRN	↓ Nickname	Number of FRN Line Items	FRN Calculation						
<input type="checkbox"/> 2699000062	FY2026 Bandwidth	1	\$16,200.00						
<input type="checkbox"/> 2699000061	FY2026 Bookmobile/Kiosk Hotspot	1	\$863.78						
<input type="checkbox"/> 2699000059	FY2026 Bandwidth	1	\$16,200.00						
						<a href="#">ADD FRN</a>	<a href="#">EDIT FRN</a>	<a href="#">REMOVE FRN</a>	<a href="#">MANAGE FRN LINE ITEMS</a>
<a href="#">FCC Form 471 Help</a> <a href="#">Show Help</a>									
<a href="#">BACK</a> <a href="#">DISCARD FORM</a>				<a href="#">SAVE &amp; SHARE</a> <a href="#">REVIEW FCC FORM 471</a>					

# Fiber FRNs with Special Costs

---



- **Special Construction Charges**
- **Maintenance & Operations**
- **Category 1 Network Equipment**

# What are Special Fiber Costs?

- The Form 471 asks whether the FRN will be requesting funding for any one of the following:
  - **Special Construction**
    - 1-time, upfront costs associated with building out leased lit fiber, leased dark fiber, or a self-provisioned network, or wireless service
  - **Maintenance & Operations**
    - Costs associated with the maintenance and operations for either a leased dark fiber or self-provisioned network
  - **Category 1 Network Equipment**
    - Costs associated with the purchase of C1 network equipment needed to make leased dark fiber or a self-provisioned network functional (e.g., modulating electronics and other equipment)
- If the applicant answers ‘yes’, the Form 471 then asks for the underlying broadband service (shown below), and based on that selection, the form guides the applicant through a series of progressive questions

LIT FIBER

DARK FIBER

SELF-PROVISIONED

WIRELESS

# Special Fiber Costs Intro Page

## Fiber Request Key Information

Does this FRN include a request for any of the following eligible broadband options?

- **Special construction.** One-time, upfront costs associated with building out leased lit fiber, leased dark fiber, or a self-provisioned network (i.e. special construction charges), or wireless service; and/or
- **Maintenance and operations.** Costs associated with the maintenance and operations for either a leased dark fiber or self-provisioned network; and/or
- **Network equipment.** Costs associated with the purchase of Network Equipment needed to make leased dark fiber or a self-provisioned network functional (e.g., modulating electronics and other equipment).

If any of the above apply, select "Yes" below.

Select "No" if you are only seeking support for the monthly recurring costs for either a leased lit fiber service or a leased dark fiber service (i.e., recurring payments on a dark fiber lease or IRU), or a wireless service.

### Notes:

- If you are seeking support for both the Special Construction, Maintenance and Operation, and/or Network Equipment as well as support for recurring costs associated with leased lit fiber, a dark fiber lease/IRU, or a wireless service then you create multiple FRNs. In each case, you will select a different answer to the Yes/No question based the specific services that are included in that FRN.
- If you select "Yes" below, you should create separate FRNs for special construction charges, maintenance and operations (M&O) charges, and Network Equipment charges. If charges for M&O and Network Equipment are bundled pursuant to a single contract for those products/services, you may use the Network Equipment/M&O FRN option.

YES✓

NO

# Reminder...

- If the applicant selects **Lit Fiber** or **Wireless** as the related broadband service, the system will issue a reminder for the applicant to create a *separate* FRN for the underlying recurring charges and only include 1-time costs in this FRN

LIT FIBER✓

DARK FIBER

SELF-PROVISIONED

WIRELESS

Please remember to create a new FRN for the lit fiber service recurring charges. To access the FRN Line Item screen for lit fiber service recurring charges, select "No" when you receive the question, "Does this FRN include a request for dark fiber, a self-provisioned network, special construction costs to deploy new broadband networks, Network Equipment such as modulating electronics and other equipment necessary to make a broadband service functional, or maintenance and operation costs?"

# Questions for Special Construction...

- If the applicant selects **Lit Fiber**, or special construction of **Dark Fiber or Self-Provisioned Fiber**, the system will ask for:
  - Total Project Plant Route Feet
  - Average Cost per Foot of Outside Plant
  - Total Strands
  - Number of E-Rate eligible Strands
- Applicants should obtain this information from their service provider

## Special Construction Key Information

Total Project Plant Route Feet \*

67580

Total Strands \*

12

Average Cost Per Foot of Outside Plant \*

\$15.45

Number of E-rate Eligible Strands \*

2

# Questions for Dark Fiber

- If the applicant selects **Dark Fiber**, the system will ask if the FRN is for **Leased Dark Fiber** or an **IRU** (Indefeasible Right of Use)

Is this FRN supporting new or existing fiber for leased lit fiber, dark fiber, self-provisioned, or new or existing infrastructure for wireless service?

LIT FIBER **DARK FIBER✓** SELF-PROVISIONED WIRELESS

Is this Leased Dark Fiber or IRU?\*

Indefeasible right of use (IRU) is a contractual agreement between a service provider and an applicant for a fiber optic network which gives you ownership and unrestricted use of that fiber.

LEASED DARK FIBER **IRU**

- All of the remaining questions will be the same

# Questions for Self-Provisioned Fiber

- If the applicant selects **Self Provisioned Fiber**, the system will ask if the FRN is for **Special Construction, C1 Network Equipment or Maintenance/Operation**

Is this FRN supporting new or existing fiber for leased lit fiber, dark fiber, self-provisioned, or new or existing infrastructure for wireless service?

LIT FIBER   DARK FIBER   **SELF-PROVISIONED✓**   WIRELESS

Is this FRN for Special Construction, Network Equipment, Maintenance & Operation or both Network Equipment and Maintenance & Operation?  \*

SPECIAL CONSTRUCTION   NETWORK EQUIPMENT   MAINTENANCE AND OPERATION

- All of the remaining questions will be the same if the applicant selects Special Construction
- If the applicant selects **Network Equipment or Maintenance/Operation**, the system will skip to the Narrative Box and the applicant will then create the FRN Line Items

# State Match Available?

- For special construction FRNs, the system will then ask if there is a state match available for your E-Rate Special Construction funding request
- There is no such PA match available, so applicants should answer No

## Special Construction Key Information

Is there a state or tribal match available for your E-rate special construction funding request?

YES

NO ✓

# Vendor Payment Plan?

- The system then asks if the applicant has established an installment payment plan for the non-discounted portion of the Special Construction costs
  - For example, if the SC charges are \$500,000, and the applicant has a 60% E-Rate discount, E-Rate rules permit the applicant's share (\$200,000 in this example) to be paid to the vendor over four years
  - If the answer is Yes, the system asks the following questions:

Does the FRN include an installment payment agreement for special construction charges? [?](#)

YES ✓  NO

Total Amount Financed \*

\$200,000.00

Annual Interest Rate, if applicable

0%

Total Terms (in Months) \*

48

Does this installment agreement include a balloon payment?

YES  NO ✓

# Questions for Wireless or Satellite

- If the applicant selects **Wireless**, the system will ask if the FRN is for **Microwave** or **Satellite** wireless service

**Fiber Request Key Information**

Is this Microwave or Satellite wireless service? \*

MICROWAVE  SATELLITE

- All of the remaining questions will be the same

# FRN Narrative Box

## Narrative

Provide a brief explanation of the products and services that you are requesting, or provide any other relevant information regarding this Funding Request. You should also use this field to describe any updates to your entity data, such as revised student counts, entity relationships, etc, that you were unable to make after the close of the Administrative filing window for profile updates. These changes will be addressed during the application review process.\*

This FRN is for the one-time, special construction charges associated with the installation of our new leased lit fiber WAN.

**Provide a brief narrative explanation of the FRN to enable your PIA reviewer to understand the costs associated with this request.**

## Invoicing Method

Please indicate who will be submitting invoices and refer to [FCC Form 471 Help](#) for this funding request.\*

Applicant - FCC Form 472 (BEAR Form)  
 Service Provider - FCC Form 474 (SPI Form)

**Select your preferred Invoicing Method**

## FCC Form 471 Help

Show Help

BACK

CANCEL

SAVE & VIEW FRN(S)

SAVE & ADD/MANAGE FRN LINE ITEMS

# Adding FRN Line Item

- Creating an FRN Line Item for a Special Fiber Cost FRN is the same as with other FRNs.
- Be certain to list the full cost of the service or equipment, not the non-discounted share

<input type="checkbox"/>	FRN Line Item Number	Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
You haven't created any FRN Line Items yet. Click the 'Add New FRN Line Item' button to start creating your first FRN Line Item.						
				<a href="#">ADD NEW FRN LINE ITEM</a>	<a href="#">REMOVE FRN LINE ITEM</a>	<a href="#">BULK UPLOAD</a>



Select “Add New FRN Line Item.”

# Main FRN Page

Notice there is now a separate FRN for the Special Fiber Cost. This may be a standalone charge if only special construction or equipment is being requested. Or it may be a separate FRN if there are also recurring charges

## Funding Requests

<input type="checkbox"/>	FRN	Nickname	Number of FRN Line Items	FRN Calculation
<input type="checkbox"/>	2699000049	Special Fiber Cost FRN Example	1	\$450,000.00
<input type="checkbox"/>	2699000048	Lit Fiber WAN - Crown Castle	3	\$129,060.00
<input type="checkbox"/>	2699000047	Internet Access - Zito	1	\$9,180.00
<input type="checkbox"/>	2699000046	Cable Internet Service - Comcast	1	\$1,609.20

[ADD FRN](#) [EDIT FRN](#) [REMOVE FRN](#) [MANAGE FRN LINE ITEMS](#)

## FCC Form 471 Help

Show Help

[BACK](#)

[DISCARD FORM](#)

[SAVE & SHARE](#)

[REVIEW FCC FORM 471](#)

# Completing the Form 471

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# Completing the Form 471

Basic Information Entity Information **Funding Requests** Certify

This page displays all of the funding requests for this application. From here you can create a new FRN, or edit, delete, or manage the line items of an existing one.

## Funding Requests

To create or update specific FRN Line Item(s), please click on the FRN number hyperlink.

<input type="checkbox"/> FRN	 Nickname	Number of FRN Line Items	FRN Calculation
<a href="#">2699000062</a>	FY2026 Bandwidth	1	\$16,200.00
<a href="#">2699000061</a>	FY2026 Bookmobile/Kiosk Hotspot	1	\$863.78
<a href="#">2699000059</a>	FY2026 Bandwidth	1	\$16,200.00

**FCC Form 471 Help**

[Show Help](#)

[BACK](#) [DISCARD FORM](#) [ADD FRN](#) [EDIT FRN](#) [REMOVE FRN](#) [MANAGE FRN LINE ITEMS](#) [SAVE & SHARE](#) [REVIEW FCC FORM 471](#)



## Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/25/2026 5:19 PM EST

Basic Information Entity Information **Funding Requests** Certify

FCC Form 471 Draft version of the PDF generation is in progress and it may take a few minutes to complete. Please click 'Refresh' once or twice a minute to check if the PDF generation is complete. If you don't want to wait, click 'Resume Task Later' to close the current screen, and EPC will assign you a task to continue PDF review and certification process.

[RESUME TASK LATER](#) [REFRESH](#)



To complete/submit your Form 471, click on “Review FCC Form 471” and “Yes” to the popup. Instead of being taken out of the Form 471 like we see with the Form 470, you must click on “[REFRESH](#)” to receive the draft version of the form and it. Be patient, it may take a little while to display.

You can click on “[RESUME TASK LATER](#)” if you prefer to complete at a later time.

# Funding Requests

## Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/25/2026 5:19 PM EST

Basic Information

Entity Information

Funding Requests

Certify

Please download and carefully review this FCC Form 471 before certifying.

[Download Document Link](#)

[USAC\\_FCC\\_FORM\\_471\\_APPLICATION\\_261000060\\_DRAFT](#)

By checking this box, I certify that the information in the PDF document above is correct.

### FCC Form 471 Help

[Show Help](#)

[EDIT FORM](#)

[SEND FOR CERTIFICATION](#)

[CONTINUE TO CERTIFICATION](#)

If you chose the “[REFRESH](#)” option, click on the draft document to view the PDF. If necessary, click on “Edit Form” to make corrections.

Click the box just below the document to certify if correct. You can then click on “Continue to Certification” or “Send for Certification” to complete the application.

# Funding Requests



News Tasks (15) Records Reports Actions

Training  
Universal Service  
Administrative Co.

Assigned to Me >  
Sent by Me

Click here to send a task...

NEWEST ▾

Me  
Review PDF for FCC Form 471 -Cat 1 Bandwidth & IA  
3 minutes ago ☆

If you clicked on “**RESUME TASK LATER**”, click on “Tasks” on the blue menu bar to find the newly created task.

Click on the “Review PDF for FCC Form 471” to continue.

# Certifying the Form 471

## Certify FCC Form 471

### Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/25/2026 5:19 PM EST

Basic Information

Entity Information

Funding Requests

Certify

Please complete the certifications below.

### Total Funding Summary

Below is a summary of the total line item costs on this FCC Form 471:

Summary

Total funding year pre-discount eligible amount on this FCC Form 471 \$36,959.76

Total funding commitment request amount on this FCC Form 471 \$33,263.78

Total applicant non-discount share of the eligible amount \$3,695.98

Total budgeted amount allocated to resources not eligible for E-rate support \$25,000.00

Total amount necessary for the applicant to pay the non-discount share of eligible and any ineligible amounts \$28,695.98

Are you receiving any of the funds directly from a service provider listed on any of the FCC Forms 471 filed by this Billed Entity for this funding year?

Has a service provider listed on any of the FCC Forms 471 filed by this Billed Entity for this funding year assisted you in locating funds needed to pay your non-discounted share?

Enter your budget amount

Click on the pull-downs to answer the “gotcha” questions. Be very careful!! Remember, it’s a program violation if you receive funds from your service provider!!

Just say no!!

# Certifying the Form 471

- certify an FCC Form 470 was posted and that any related RFP was made available for at least 28 days before considering all bids received and selecting a service provider. I certify that all bids submitted were carefully considered and the most cost-effective service offering was selected, with price being the primary factor considered, and is the most cost-effective means of meeting educational needs and technology goals.
- certify that the entity responsible for selecting the service provider(s) has reviewed all applicable FCC, state, and local procurement/competitive bidding requirements and that the entity or entities listed on this application have complied with them.
- certify that the services the applicant purchases at discounts provided by 47 U.S.C. § 254 will be used primarily for educational purposes, see 47 C.F.R. § 54.500 and will not be sold, resold or transferred in consideration for money or any other thing of value, except as permitted by the Commission's rules at 47 C.F.R. § 54.513. Additionally, I certify that the entity or entities listed on this application have not received anything of value or a promise of anything of value, as prohibited by the Commission's rules at 47 C.F.R. § 54.503(d), other than services and equipment sought by means of this form, from the service provider, or any representative or agent hereof or any consultant in connection with this request for services.
- certify that I and the entity(ies) I represent have complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. There are signed contracts or other legally binding agreements covering all of the services listed on this FCC Form 471 except for those services provided under non-contracted tariffed or month-to-month arrangements. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.
- acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.
- certify that I will retain required documents for a period of at least 10 years (or whatever retention period is required by the rules in effect at the time of this certification) after the later of the last day of the applicable funding year or the service delivery deadline for the associated funding request. I acknowledge that I may be audited pursuant to participation in the schools and libraries program. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission records available to USAC.
- certify that I am authorized to order telecommunications and other supplies and services from the entity(ies) listed on this application, that I have examined this request, the application has been submitted, and that the entity(ies) listed on this application have complied with the terms, conditions and purposes of the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under the Communications Act.
- acknowledge that FCC rules provide that persons who have been convicted of certain felonies are subject to suspension and debarment from the program. I will institute a proceeding to remove from the program any person associated in any way with my entity and/or the schools and libraries support mechanism.
- certify that if any of the Funding Requests on this FCC Form 471 are for ineligible components, I will not receive funding for those components as required by the Commission's rules at 47 C.F.R. § 54.504.
- certify that the non-discount portion of the costs for eligible services will not be paid by the service provider. The pre-discount costs of eligible services featured on this FCC Form 471 are net of any rebates or discounts offered by the service provider. I acknowledge that, for the purpose of this rule, the provision, by the provider of a supported service, of free services or products unrelated to the supported service or product will be considered a rebate of some or all of the cost of the supported services.

False statements on this form may result in civil liability and/or criminal prosecution. To electronically sign and certify this form, click "Yes" below. To affirm that you (1) understand the statements above and (2) represent the entity featured, and have the authority to make the certifications, on this form, click "Yes" below.

NO

YES

## FCC Form 471 Help

Show Help

BACK

CERTIFY

After reading the certifications, check the boxes.

When done, click on "Certify", and then "Yes" in the pop-up.

# Certifier Information

You will receive confirmation that the form was certified.

## Certification Confirmation

### Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/25/2026 5:40 PM EST

Basic Information

Entity Information

Funding Requests

Certify

You have successfully filed FCC Form 471 #261000064 for FY 2026

#### Certification Date

1/20/2026 4:41 PM EST

#### Authorized Person

Name FirstName LastName

Title Training

Employer Library System 10344

Address Address1  
Rockville, MD 20850

Phone 111-222-3333

Email ls\_user\_10344@mailinator.com

Please click here to access your certified FCC Form 471 PDF

#### FCC Form 471 Help

Show Help

CLOSE

Click the link to access a PDF copy of your certified Form 471.  
Click on “Close” when done

# After the Form 471 – Next Steps

# Finding Your 471 & Making Corrections

✓FCC Forms and Post-Commitment Requests

FCC Forms

Post-Commitment Requests

Form Type: FCC Form 471

Funding Year: 2026

Status:  All

Incomplete

Certified

Committed

Application Number	Nickname	Funding Year	Status	Certified Date
261000060	FY2026 ABC Co Pub Lib - Cat 1 Bandwidth	2026	Certified	1/25/2026 5:40 PM EST

To find a submitted Form 471, scroll down to the bottom of the Landing Page, select 471 as “Type” and 2026 for “Funding Year”.

Click on the Application Number

Records / FCC Forms 471

FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - #261000060

Summary   Funding Requests   Review Inquiries   Deferral History   Discount Calculation   Entity Information   News   **Related Actions**

**Respond to Inquiries**  
Answer Reviewer Questions.

**Submit Modification Request (RAL)**  
Submit a RAL Modification Request for this Application

**Form 471 Modification Request**

Would you like to request changes to an entity or this application?

**APPLICATION**   **ENTITY**

**› RAL Request Help**

**DISCARD REQUEST**   **FINISH & SUBMIT REQUEST**

To make corrections after your Form 471 has been certified, submit a RAL Modification Request. For details on how to submit, see “Submitting Form 471 RAL Corrections” on my website for a step-by-step guide covering various scenarios at [https://e-ratepa.org/?page\\_id=754](https://e-ratepa.org/?page_id=754).

# Application Review - PIA

Program Integrity Assurance (PIA) will review your application after it is submitted and communicate with you through EPC.

To look for Review Inquiries, search for 471 as before:

The screenshot shows two main sections of a software interface for managing FCC forms and post-commitment requests.

**Left Section: Search and Filter**

- Header:** FCC Forms and Post-Commitment Requests
- Buttons:** FCC Forms (selected), Post-Commitment Requests
- Form Type:** FCC Form 471 (selected)
- Funding Year:** 2026
- Search Bar:** Application Number: 261000060
- Status Filter:** All (selected), Incomplete, Certified, Committed

**Right Section: Application Detail**

- Header:** Records / FCC Forms 471
- Application ID:** FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - #261000060
- Navigation:** Summary, Funding Requests, **Review Inquiries** (selected), Referral History, Discount Calculation, Entity Information, News, **Related Actions**
- Actions:**
  - Respond to Inquiries:** Answer Reviewer Questions.
  - Submit Modification Request (RAL):** Submit a RAL Modification Request for this Application

Click on “Review Inquiries” or “Related Actions” and then “Respond to Inquiries”.

# Application Review - PIA

- **Reviewers**
  - verify the eligibility of the schools and libraries and their discount levels.
  - verify that the services requested are eligible for E-Rate discounts.
  - communicate with you with requests for additional documentation.
  - may ask for additional verification of your compliance with program rules.
- You are given an opportunity to make allowable corrections to your form.

# Application Review - PIA

- Have documentation ready
- Respond to inquiries and provide information promptly, by the deadline (usually 15 days)
- Ask for clarification if you are unsure what is needed
- Ask early for an extension if you need it
- Put responses in writing
- Document all responses

# Funding Decision

The Funding Commitment Decision Letter (FCDL) is a letter issued by USAC to both the applicant and the service provider that contains decisions on their funding requests. You'll receive an email when it is issued. The letter states which funding requests of the Form 471 are approved or denied.

Applicants and service providers should carefully review their FCDL for details on approved or denied requests and any adjustments made to the original requests, as well as next steps (such as the deadline for filing an appeal which is 60 days for the date of the FCDL).

# Change Options To Be Aware Of

[Funding Request Report](#) | [FCC Form 470](#) | [FCC Form 471](#) | [FCC Form 486](#) | [Appeal](#) | [IDD Extension](#) | [FCC](#)  
**[Form 500](#)** | **[SPIN Change](#)** | **[Service Substitution](#)** | [Manage Users](#) | [Manage Organizations](#) | [EPC E-Rate](#)  
[Invoicing](#) | [USAC Website](#) | [Contact Us](#) | [Help](#)

## SPIN Changes

- If you enter the wrong SPIN, the company merges with another, or your chosen vendor can't provide the service.

## Service Substitutions

- If you entered incorrect service information, or you are making an allowed change to the service, use this to notify USAC of the change.

## FCC Form 500 - Use this form if you need to do the following:

- Change service start date
- Change contract expiration date
- Cancel funding request
- Reduce funding request
- Submit service delivery extension request (non-recurring)

# Where to Go for E-Rate Help

- **USAC's Client Service Center (CSC)**
  - E-Rate “Help Desk” where applicants & service providers can get answers to questions
  - Call **888-203-8100**
  - Submit a ‘Customer Service Case’ in EPC



- **PA E-Rate Coordinator**
  - E-mail [lgermann@e-ratepa.org](mailto:lgermann@e-ratepa.org)
  - Attend webinars!
  - Read listserve messages! [https://e-ratepa.org/?page\\_id=7751](https://e-ratepa.org/?page_id=7751)
  - [www.e-ratepa.org](http://www.e-ratepa.org)
    - Helpful Documents: [http://e-ratepa.org/?page\\_id=754](http://e-ratepa.org/?page_id=754)
    - Training: [http://e-ratepa.org/?page\\_id=745](http://e-ratepa.org/?page_id=745)