

E-Rate Form 471

Category 1 Filing Guide

FY 2026



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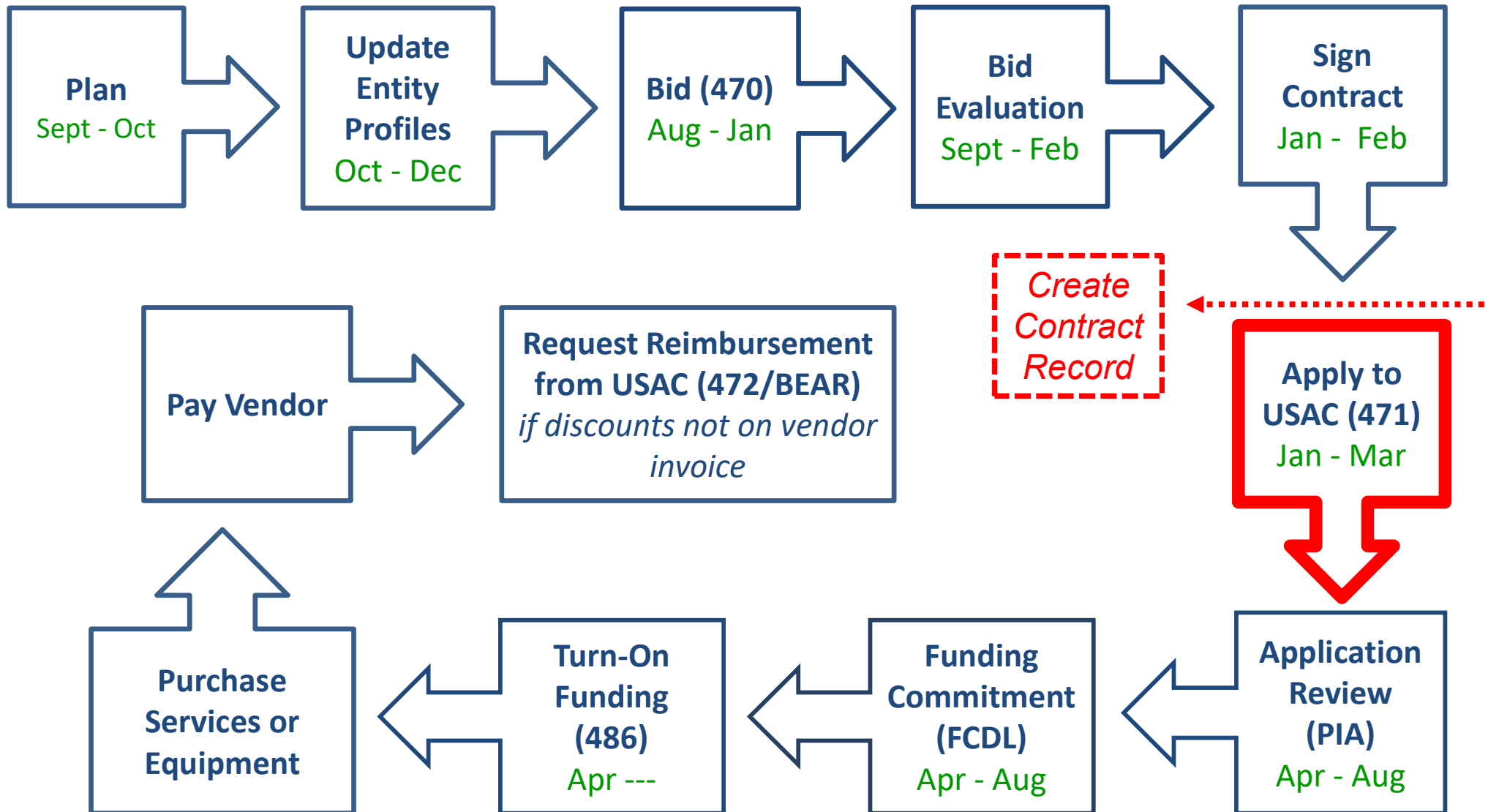
Training Agenda

- Filing Basics – Slide 3
- Accessing the EPC Portal – Slide 12
- Entering Contracts – Slide 16
- Filing the FCC Form 471
 - New Contract Funding Request – Slide 31
 - Continuing Contract (Copy FRN) – Slide 71
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Filing Basics



You are **here** in the E-Rate process:



Purpose of Form 471

The FCC Form 471

- is filed to request discounts on eligible services.
- must be filed every year.
- must reference services that were competitively bid with an FCC Form 470 for at least 28 days, or after a request for proposal (RFP) is made publicly available, whichever is later. (Verify **Allowable Contract Date** posted on Form 470)
- may reference an FCC Form 470 posted in a prior funding year where such a form resulted in a multi-year contract.
- must be filed **after** executing contracts for contracted services.

When to File FCC Form 471

- The FCC Form 471 must be filed during a specific application window **each year**.
- All materials associated with the FCC Form 471 must be filed by 11:59 PM ET on or before the last day of the FCC Form 471 application filing window for the request to be considered as inside the window.
 - **Form 471 Filing window:**
 - Opened – **January 21st, 2026** (Noon EST)
 - Closes – **April 1st, 2026** (11:59 pm EDT)
 - **Last date to file a Form 470 – March 4th, 2026**
(11:59 pm EST)

Filing FCC Form 471

- You may file more than one FCC Form 471
 - **Note:** you must file separate applications for:
 - **Category One** (Data Transmission and/or Internet Access), including **hotspots for bookmobiles and kiosks**
 - **Category Two** (Internal Connections, MIBS, and BMIC)
- You may have multiple funding requests on a single Form 471 application
- Separate FRNs are required if:
 - Purchasing from 2 or more service providers
 - Requesting multiple Cat 2 sub-categories, even if from the same provider
 - Referencing multiple Form 470s or contracts

- **Entity Profile**

- The values in your applicant entity's profile had to be updated by Jan. 16th, the close of the Admin Window. If you find that a correction or change is needed, you may note the information on the Form 471 in the narrative of each funding request and make a RAL correction.
- If your counts are different from the counts provided by PDE, you will be asked how you determined the information. Be sure to document how you arrived at your total numbers.

- **Contracts**

- Before you begin your application, upload contracts that you will be associating with Funding Request Numbers (FRNs) in your entity's profile, if not already in EPC.

PDE Enrollment/NSLP Date

<https://www.pa.gov/agencies/education/data-and-reporting/enrollment>

County	District Name	School Name	CEP	Enrollment	Total Free/Reduced	CEP Base Year	Identified Student %
WESTMORELAND	ADELPHOI VILLAGE	Sweeney	No	15	15	n/a	n/a
WESTMORELAND	ADELPHOI VILLAGE	Vincent	No	11	11	n/a	n/a
WESTMORELAND	ADELPHOI VILLAGE	Williams	No	13	13	n/a	n/a
FAYETTE	Albert Gallatin Area School District	A L Wilson El Sch	Yes	336	CEP	2024	58.36
FAYETTE	Albert Gallatin Area School District	Adelphoi Village	Yes	99	CEP	2024	79.63
FAYETTE	Albert Gallatin Area School District	ALBERT GALLATIN AREA SHS	Yes	960	CEP	2024	56.91
FAYETTE	Albert Gallatin Area School District	ALBERT GALLATIN NORTH Middle Sch	Yes	352	CEP	2024	57.26
FAYETTE	Albert Gallatin Area School District	ALBERT GALLATIN SOUTH Middle Sch	Yes	303	CEP	2024	57.91
FAYETTE	Albert Gallatin Area School District	FRIENDSHIP HILL EL SCH	Yes	159	CEP	2024	72.05

The [Final Official Oct 2025 Data from PDE](#) has been shared with USAC.

You can also find it at https://e-ratepa.org/?page_id=754 under the “Discounts, Category 2 Budgets and EPC” section.

If asked to validate your information during PIA, you can provide the document, indicating which row/s your data is listed in. If they insist on a validation letter, I will provide one.

At the top of the document is the URL where the data can be found on PDE’s website, which USAC now wants during the application review.

Before Starting Your Form 471...

- Do you have a signed vendor contract?
 - Any multi-year service arrangement must be in a contract document signed by the applicant prior to submitting the Form 471
- Are you exercising a contract extension?
 - Extension must be authorized in the original contract
 - Contract extension must be 'signed' by the applicant prior to submitting the Form 471
 - Follow the procedure set forth in the contract for exercising the renewal option
 - Don't create a new contract record for extension
- Do you have the contract or invoice in front of you?
- If you've answered YES to all these questions, then you're ready to file a Form 471!

Top C1 Form 471 Filing Tips!

1. Have Written Documentation if Extending a Contract

If you have a contract that includes voluntary extensions, and you are exercising one of those extensions for FY 2026, be sure to have something in writing to or with the service provider. This can be as simple as an email to the service provider indicating that you intend to exercise one of the extensions in your contract, pursuant to the terms of the original contract. PIA will see that your Contract Expiration Date is a year later than last year and will require you to submit proof that you extended the contract. Such documentation to or with the service provider must be dated on or before the date you submitted your Form 471. It's also a good idea to mention in the FRN Narrative box that you are extending the contract. There is no way to upload this with your original Contract Record, and you should not create a new Contract Record.

2. Have Documentation of Taxes/Surcharges

If your invoices include vendor taxes/surcharges, be sure to include those amounts on a separate FRN Line Item. PIA is requesting proof of these amounts again this year, so be prepared to provide a copy of a vendor invoice or contract that shows them. If you have signed a new contract with a vendor and don't yet know the taxes/fees, REQUIRE YOUR SERVICE PROVIDER TO PROVIDE YOU WITH THIS INFORMATION. For most transport services, vendors charge the 5.25% PA Gross Receipts Tax (minimum), and many also charge the Universal Service Fee (currently 36.3%). Most Internet invoices do not include taxes/surcharges.

3. Don't Select Month-to-Month if You Have a Contract

When creating an FRN, the form asks if you're purchasing from a contract, month-to-month (MTM), or tariff. In this case, MTM doesn't mean that you're paying vendors on a monthly basis. It means you don't have a vendor contract. All Category 2 FRNs must have contracts, and most Category 1 FRNs now have contracts (many cable Internet or DSL services are MTM services with no contracts). Be sure to create your Contract Record in EPC prior to starting the 471, then select Contract when you get to this question on the FRN. The system will then ask you to link to the appropriate Contract Record for the services or equipment in that FRN.

Accessing the EPC Portal



USAC's One Portal

Log into One Portal to access the E-Rate Productivity Center (EPC) To access, go to <https://www.usac.org/e-rate/> and click on “Sign In” and then “Continue”.

The screenshot shows the USAC website with the E-Rate section highlighted. The E-Rate section includes a link to the E-Rate Productivity Center (EPC). A red box highlights the "Sign In" button in the top right corner of the website. A red arrow points from the "Sign In" button to the login form on the right. Another red arrow points from the "E-Rate Productivity Center (EPC)" link to the "Sign In" button.

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Subscribe Payments Open Data **Sign In**

About ▾ E-Rate ▾ Rural Health Care ▾ Lifeline ▾ High Cost ▾ Service Providers ▾

E-Rate

Ensuring that service is available across the U.S. and accessible over the internet

Dashboard

lorrie.germann@erate-edplus.com ▾

Sign Out

In accordance with the Supply Chain orders, new certifications have been added to the following forms: RHC - FCC Form 463 and the Telecom invoice, E-rate - FCC Form 473, and High Cost & Lifeline - FCC Form 481. Service providers are required to submit these annual certifications. For additional information, visit the [USAC Supply Chain page](#).

Upcoming Dates

02/28 2024
Last Day to File
FCC Form 470
for the FY2024
FCC Form 471
Application
Filing Period

03/27 2024
E-Rate FY2024
FCC Form 471
Application
Filing Window
Closes

Schools and Libraries

E-Rate Productivity Center (EPC) - E-Rate Program participants use the E-Rate Productivity Center to manage program processes, receive notifications and to contact customer service. E-Rate Invoices (FCC Form 472/BEAR and FCC Form 474/SPI, EPSI) for FY 2016 or later and all FCC Form 473/SPACs can now be submitted in the EPC. For more information on the legacy system consolidation, please visit our website or contact the Customer Service Center at (888) 203-8100.

E-Rate System Consolidation - The E-Rate Legacy system is now down and will only be available for submission for 473 SPAC Forms and invoices 2015 and prior. A link will take you to the directions on how to submit invoices for those funding years. For more information on the legacy system consolidation, please visit our website or contact the Customer Service Center at (888) 203-8100.

Emergency Connectivity Fund (ECF) - Emergency Connectivity Fund participants use the ECF Portal to submit applications and review notifications regarding their program activities. Using this link, schools and libraries can also access the FCC Form 472 (BEAR) and service providers can access the FCC Form 474 (SPI) to request ECF reimbursement.

Help?

Send us a message
[Click here](#)

Call us
(888) 641-8722

The screenshot shows the USAC login form. It includes fields for Username and Password, a "Forgot password?" link, a "Sign In" button, and a "Create an account" link. A red arrow points from the "Sign In" button in the dashboard to the "Sign In" button in the login form.

Universal Service Administrative Co.

Username:

Password:

[Forgot password?](#)

You are accessing a portal to Universal Service Administrative Company (USAC) systems used to administer participation in the federal Universal Service programs in compliance with 47 C.F.R. Part 54. Access to the systems is provided solely to USAC-authorized users for USAC-authorized business purposes. By logging in, you represent that you are an authorized user. Use of this system indicates acceptance of the terms and conditions governing the USAC systems. USAC monitors user access and content for compliance with applicable laws and policies. Use of the system may be recorded, read, searched, copied and/or captured and is also subject to audit. Unauthorized use or misuse of this system is strictly prohibited and subject to disciplinary and/or legal action.

☐ Click the box to accept

By signing in, I accept the [terms and conditions](#) of the USAC system.

Sign In

Don't have an account? [Create an account](#)

Landing Page View

Make sure all your entities are listed.* The District's BEN will be listed first.

If you updated your school's enrollment and NLSP/CEP data by Jan. 16th, you can verify your FY2026 discount rate and C2 Budget.

Click on the name of your district to open the Organization Details page.

My Applicant Landing Page

Training
Universal Service Administrative Co.

Welcome, School District 18!

Pending Inquiries

Type: -- Select a Type -- Application/Request: -- Enter an Application/Request ID or Nickname --
Funding Year: -- Select a Funding Year --

Pending COMAD Inquiries are not included.

Application/Request Number	Type	Nickname	Inquiry Name	Outreach Type	Date Sent	Due Date	Extn.	Status
No items available								

Notifications

Notification Type: Please select a value Funding Year: -- Select a Funding Year --

Status: ☒ All ☐ Generated ☐ Not Generated

Notification	Description	Issued Date	Generated By	Generated On
No items available				

My Entities

Entity	Entity Number	City	State	Zip Code
School District 18	170	Springfield	OH	45501
School District 18 NIF	171	Springfield	OH	45501
School District 18 School A	172	Springfield	OH	45502
School District 18 School B	173	Springfield	OH	45501

*If there is an entity missing in the list, contact USAC to request an entity number. However, with the close of the Admin Window, the entity will not be listed in EPC until after the close of the Form 471 Window.

Seeing The District Discount %

Records / Applicant Entities

#10426 - School District 10997

[CREATE A NEW USER](#) [ADD OR REMOVE EXISTING USERS](#) [MANAGE USER PERMISSIONS](#) [...](#)

[Summary](#) [Customer Service](#) [Modifications](#) [Additional Information](#) [Discount Rate](#) [Category Two Budget](#) [Contracts](#) [FCC Forms](#) [FRN Appeals](#) [News](#) [Related Actions](#)

Organization Details

Name School District 10997 **Applicant Type** School District

Entity Number 10426 **Status** Active

FCC Registration Number 0123456789

Requested Discount Rate - School District 10997 (BEN: 10426) - FY2026

More than 50 percent of your individual schools must be rural for the school district to be considered rural. (Swing spaces are not considered.)

This discount rate has not been approved for the current year

School District Full-time Enrollment	School District NSLP Count	School District NSLP Percent	School District Urban/Rural Status	Category One Discount Rate	Category Two Discount Rate
1306	1109	85%	Rural	90%	85%

[SHOW ENTITIES](#)

[HIDE ENTITIES](#)

Entity Details

Organization	BEN	Total Number Of Students Enrolled In School	Total Number Of Students in School Eligible For NSLP	Urban/Rural Status	Alternative Discount
School 2 In District 10997	6911	374	374	Rural	None
School 1 In District 10997	6913	512	467	Rural	None
School 3 In District 10997	6912	420	268	Rural	None

Entering Contracts



Manage Contracts

My Landing Page

Universal Service Administrative Co.

Welcome, School District 18!

Notifications

Notification Type: Please select a value
Funding Year: -- Select a Funding Year --

Status: ☒ All
☐ Generated
☐ Not Generated

Notification	Description	Issued Date	Generated By
No items available			

My Entities

Entity	Entity Number	City	State
School District 18	170	Springfield	OH
School District 18 NIF	171	Springfield	OH

When requesting a contracted service, you will be required to associate contracts with each FRN. It is recommended (and easier) that you complete this before you begin Form 471.

- **Remember, this may be a formal contract, a memorialization letter to show a provider has been chosen, or an addendum if changes in service are allowed.**

From your Landing Page, click on your organization (Billed Entity) from the “My Entities” section to display the organization dashboard.

But First, Bid Evaluations!

Factor	Points Available	Company A	Company B	Company C
Price of the ELIGIBLE goods and services	50			
Equipment compatible with existing infrastructure	20			
All equipment quoted is new with min of 3-year hardware replacement warranty	10			
Cabling vendors is bonded/ insured	10			
Vendor is an authorized reseller	5			
Vendor will provide discounted billing	5			
Total	100			

Based on the above bid matrix criteria when comparing the quotes for **Insert Service Type**, we have chosen **Insert Company Name** as the service provider.

Insert Company Name was disqualified because they did not attend the mandatory walk-through.

Name: _____

Signature: _____

Date: _____

- **Remember!! Before you award a contract, be sure to construct a bid evaluation!**
- Evaluate your bids with your bid factors listed and assigned points.
- Price must have the highest number of points
- If a vendor was disqualified, they would not be included in the bid matrix table but give an explanation as to why they were disqualified.
- Based on this example, Vendor 3 wins because they received the most points.

For a copy of a Category 1 and Category 2 bid matrix and acceptance letter, go to [Bid-Matrix-and Sample-Letter-Cat-1-Cat-2](#)

Manage Contracts

News Tasks (14) Records Reports Actions

Records / Applicant Entities
#10426 - School District 10997

CREATE A NEW USER ADD OR REMOVE EXISTING USERS MANAGE USE

Summary Customer Service Modifications Additional Information Discount Rate Category Two Budget **Contracts** FCC Forms FRN Appeals News Related Actions

Organization Details

Name School District 10997 Applicant Type School District

Records / Applicant Entities
#10426 - School District 10997

Summary Customer Service Modifications Additional Information Discount Rate Category Two Budget **Contracts** FCC Forms FRN Appeals News Related Actions

Submitted Contracts

Contract ID	Contract Number	Contract Nickname	Award Date	
6914		FY2021-FY2025 Bandwidth	12/1/2020	View
6913		BMIC	5/26/2020	View
6821		Test1234321	3/11/2020	View

MANAGE CONTRACTS

Click on “Contracts”, and then “Manage Contracts” to add new contracts. To see previously uploaded contracts, click on “View”. **Note:** Once a contract has been added, you cannot edit the information or delete it. If a mistake is found, you will have to add the contract again and reenter the accompanying information.

Manage Contracts – Add New Contract

Manage Contracts

Contracts - School District 10997 (BEN: 10426)

Use the dropdown to select the type of contract you would like to edit or remove. Click the Add a New Contract button at any time to create a new contract for your organization.

Contract Type My Contract Drafts

My Contract Drafts

The grid below contains all of your draft contracts created for this organization.

- To edit a draft contract, select 1 contract from the grid and click the Edit button at the bottom of the form.
- To delete a draft contract, select up to 5 contracts from the grid and click the Delete button at the bottom of the form.

<input type="checkbox"/>	Contract ID	Contract Number	Contract Nickname	Created	Last Modified
<input type="checkbox"/>	4200	N/A	Test 2 ISP Service	2/27/2017 4:57 PM EST	2/27/2017 4:57 PM EST

CLOSEADD A NEW CONTRACTEDITDELETE

Begin by clicking on “Add New Contract”

Enter a nickname and contract number if known, click on “Save & Continue”

Note: if you need to stop before completing, click on “Save & Close”

Create Contract

School District 10997 (BEN: 10426) - My Provider - 5 Year Bandwidth/IA Contract - Contract ID

Contract InformationEstablishing FCC Form 470Service ProviderContract DatesPricing ConfidentialityConfirmation

Here you will enter preliminary information about this contract, as well as your account number, if you know it.

Contract Information

Enter a nickname to easily identify this contract ?*

My Provider - 5 Year Bandwidth/IA Contract

Contract Number ?

CANCELSAVE & CLOSESAVE & CONTINUE

Manage Contracts – Create Contract

Breadcrumbs are provided to show progress

The screenshot shows the 'Create Contract' page for 'School District 10997 (BEN: 10426) - My Provider - 5 Year Bandwidth/IA Contract - Contract ID #7503'. A red box highlights the breadcrumb navigation bar at the top, which includes links for 'Contract Information', 'Establishing FCC Form 470', 'Service Provider', 'Contract Dates', 'Pricing Confidentiality', and 'Confirmation'. Below this, the 'Contract Information' section is active. It displays the 'Contract ID #7503' and asks 'Would you like to upload a copy of your contract?'. The 'YES ✓' button is selected and highlighted with a red box. Below this is the 'Contract Document Upload' section, which includes a file upload area showing 'My Provider Bandwidth Contract' (DOCX - 13.95 KB) and a description field. An arrow points from the text 'Breadcrumbs are provided to show progress' to the breadcrumb bar. Another arrow points from the text 'To upload a copy of the contract, choose “Yes” and upload the file. Enter a description of the document if you choose. You may add multiple documents if you choose. When done, click on “Save & Continue”.' to the 'YES ✓' button. A third arrow points from the text '*Note: If you have an existing contract that has addendums, it is recommended that you include all items as a single document. This also includes letters memorializing a purchasing decision if the contract was signed at a later date.' to the 'SAVE & CONTINUE' button, which is also highlighted with a red box. The bottom of the form has 'BACK', 'CANCEL', 'SAVE & CLOSE', and 'SAVE & CONTINUE' buttons.

To upload a copy of the contract, choose “Yes” and upload the file. Enter a description of the document if you choose. You may add multiple documents if you choose. When done, click on “Save & Continue”.

***Note:** If you have an existing contract that has addendums, it is recommended that you include all items as a single document. This also includes letters memorializing a purchasing decision if the contract was signed at a later date.

Manage Contracts – Create Contract

Create Contract

School District 10997 (BEN: 10426) - My Provider - 5 Year Bandwidth/IA Contract - Contract ID #7503

Contract Information

Establishing FCC Form 470

Service Provider

Contract Dates

Pricing Confidentiality

Confirmation

Here you will answer additional questions about this contract.

Contract Information

Is this contract based on a State Master Contract? ?

YES

NO ✓

Is this contract based on a multiple award schedule? ?

YES

NO ✓

BACK

CANCEL

SAVE & CLOSE

SAVE & CONTINUE

Provide answers. If unsure of the question, hover over “?” for an explanation. Click on “Save & Continue”.

Manage Contracts – Create Contract

Create Contract

School District 10997 (BEN: 10426) - My Provider - 5 Year Bandwidth/IA Contract - Contract ID #7503

Contract Information

Establishing FCC Form 470

Service Provider

Contract Dates

Pricing Confidentiality

Confirmation

Here you will answer additional questions about this contract.

Contract Information

Can other applicants piggy back off this contract? [?](#)

YES

NO ✓

Was this contract originally created by another applicant, and you then piggy backed off their contract? [?](#)

YES

NO ✓

BACK

CANCEL

SAVE & CLOSE

SAVE & CONTINUE

Select the contract Piggy Back options. (The second question doesn't appear until you answer the 1st one.) Click on "Save & Continue".

Manage Contracts – Create Contract

Enter the number of bids received.

Choose “Yes” if a Form 470 was filed and indicate if it was done prior to FY2016.

If you are using FY2016 – FY2026 Form 470, you can search the portal for it. If you are not searching by BEN, enter your search criteria and click on “Search.” The results will be listed below.

Check the box to select, and click on “Save & Continue”

Establishing FCC Form 470

Was an FCC Form 470 posted for the product and/or services you are requesting?

☒ YES ✓ ☐ NO

How many bids were received? [?]*

3

Enter the number of bids that you received for this product or service.

Was your FCC Form 470 posted prior to Funding Year 2016?

☐ YES ☒ NO ✓

Use the search tool below to find the establishing FCC Form 470.

Remember that the services in the contract had to be posted on the FCC Form 470.

Remember you cannot file your Form 471 before the Allowable Contract Date.

Search FCC Forms 470

Search by FCC Form 470 Number

Search by Nickname (Partial or Full)

Search by BEN

17364

<input type="checkbox"/>	FCC Form 470 Number	Nickname	Funding Year	BEN	BEN Name	Allowable Contract Date	Service Type
<input checked="" type="checkbox"/>	260005169	ABC Bandwidth	2026	1979	ABC District	12/4/2025	Data Transmission and/or Internet Access

Note: “Allowable Contract Date” and “Service Type” is shown. If you choose a 470 that’s before the allowable date, you will receive an error message.

Manage Contracts – Create Contract

Create Contract

School District 10997 (BEN: 10426) - My Provider - 5 Year Bandwidth/IA Contract - Contract ID #7503

Contract Information Establishing FCC Form 470 **Service Provider** Contract Dates Pricing Confidentiality Confirmation

Here you will associate the service provider listed on the contract.

Service Provider

Account Number (e.g., billed telephone number)

If your service provider has given you one or more Account Numbers, please enter them.

Please select the service provider for this contract using the search below.

Search Service Providers

Search by SPIN Search by Name (Full or Partial)

*

<input checked="" type="checkbox"/>	SPIN	Name	Doing Business As	State
<input checked="" type="checkbox"/>	14010001	USAC Service Provider Organization 1		VA

Enter Account Number if known, but not required

Enter search criteria for Service Provider by SPIN or name, click on "Search"

Check box to select, click on "Save & Continue"

Manage Contracts – Create Contract

Create Contract

School District 400156 (BEN: 17364) - Bandwidth - Contract ID #9398

Contract Information Establishing FCC Form 470 Service Provider **Contract Dates** Pricing Confidentiality Confirmation

Here you will answer additional questions about the dates on your contract.

Contract Dates

Is this a multi-year contract?

YES ✓ NO

What is the date you awarded your contract? *

1/20/2026

The Contract Expiration Date will be entered in each FRN where you cite this contract.

BACK CANCEL SAVE & CLOSE **SAVE & CONTINUE**

Indicate if this is a multi-year contract and enter the date the contract was awarded, **the date someone from your organization signed it, not the provider's signature date.**

****Remember, the date must be on or after the Allowable Contract Date listed on the Form 470. The Contract Expiration Date will be entered later in the FRN on the Form 471.**

Click on "Save & Continue"

Manage Contracts – Create Contract

Create Contract

School District 10997 (BEN: 10426) - My Provider - 5 Year Bandwidth/IA Contract - Contract ID #7503

Contract Information

Establishing FCC Form 470

Service Provider

Contract Dates

Pricing Confidentiality

Confirmation

Here you will answer additional questions about voluntary extensions on your contract

Contract Dates

Does this contract include voluntary extensions?

YES ✓

NO

What is the contract expiration date if all extensions are exercised? *

6/30/2033

How many extensions are left on the contract? *

2

Enter the number of voluntary extensions that you could still exercise on this contract.

What is the total remaining length of the contract if you exercised all extensions (in months)? *

84

Enter the number of months that would remain in the contract if you exercised all voluntary extensions.

BACK

CANCEL

SAVE & CLOSE

SAVE & CONTINUE

Indicate if voluntary extensions are allowed. If so, provide the contract expiration date if all extensions are exercised, the number of extensions left on the contract, and the total remaining length of the contract if you exercise all extensions.

Note: If your contract states that at the end of the contract term, it will auto-renew until you cancel it, that is not a voluntary extension. It must have a future expiration date.

Click on “Save & Continue”

Manage Contracts – Create Contract

Create Contract

School District 10997 (BEN: 10426) - My Provider - 5 Year Bandwidth/IA Contract - Contract ID #7503

Contract Information

Establishing FCC Form 470

Service Provider

Contract Dates

Pricing Confidentiality

Confirmation

Here you will answer additional questions about applicable publication restrictions on this contract.

Pricing Confidentiality

Is there a statute, rule, or other restriction which prohibits publication of the specific pricing information for this contract?

YES

NO ✓

BACK

CANCEL

SAVE & CLOSE

SAVE & CONTINUE

Indicate if there is a restriction prohibiting publication of the pricing for this contract. If “Yes”, you must state the type of restriction (State Law, Local Rule, Court Order, Contract with Restrictive Terms), and upload Restriction Document.

Click on “Save & Continue”

Manage Contracts – Create Contract (Confirmation)

Contract Information

Establishing FCC Form 470

Service Provider

Contract Dates

Pricing Confidentiality

Confirmation

Please review the information and submit the information below to complete this contract.

Contract Information

Nickname

My Provider - 5 Year Bandwidth Contract

Contract ID

524344

Can Other Applicants Piggy Back Off This Contract?

No

Based on a State Master Contract?

No

Piggy Backed Off Another Contract?

No

Based on a Multiple Award Schedule?

No

Establishing FCC Form 470

Establishing FCC Form 470

#260005169

Number of Bids Received

3

Service Provider

Service Provider

The Ohio Bell Telephone Company, LLC (SPIN: 143001688)

Account Number

Contract Dates

Award Date

1/7/2026

Multi-Year Contract?

Yes

Includes Voluntary Extensions?

Yes

Extension Details:

- There are 2 remaining voluntary extensions.
- There are 84 months remaining in this contract if all extensions are exercised.
- This contract expires on 6/30/2033 if all extensions are exercised.

Pricing Confidentiality

There is no rule, statute, or other restriction which prohibits publication of the specific pricing information for this contract.

Supporting Documents

Document	Description
My Provider FY2026-FY2030 Bandwidth Contract	

BACK

CANCEL

SAVE & CLOSE

COMPLETE

If an error is found, click on “Back” and correct it.

If the information is correct, click on “Complete”. Keep in mind that if a mistake is found after it’s submitted, you can not edit it. You will have to create a new contract record.

Manage Contracts

Manage Contracts

Contracts - School District 400156 (BEN: 17364)

Use the dropdown to select the type of contract you would like to edit or remove. Click the Add a New Contract button at any time to create a new contract for your organization.

Contract Type Submitted Contracts

Submitted Contracts
The grid below contains all submitted contracts for this organization.

<input type="checkbox"/>	Contract ID	Contract Number	Contract Nickname	Award Date
<input type="checkbox"/>	9398		Bandwidth Contract FY2025 - FY2025	1/15/2025

CLOSEADD A NEW CONTRACTEDITDELETE

To see contracts you've added, go back to "Manage Contracts" as before. Click on the pull-down and choose "Submitted Contracts".

If you started adding a contract but had to "Save & Close" before completing it, click on "Manage Contracts", and choose "My Contract Drafts" as the contract type. Select the contract from the grid and click on "Edit" to continue.

Remember, you will need to complete the steps for each contracted service.

Creating the Form 471



Creating the Form 471

My Applicant Landing Page

Training
Universal Service Administrative Co.

Welcome, [School District 10997!](#)

Pending Inquiries

Type:

Funding Year:

Application/Request:

[APPLY FILTERS](#) [CLEAR FILTERS](#)

Pending COMAD Inquiries are not included.

Application/Request Number	Type	Nickname	Inquiry Name	Outreach Type	Date Sent	Due Date	↑	Extn.	Status
No items available									

Notifications

Notification Type:

Funding Year:

Status: ☒ All ☐ Generated ☐ Not Generated

Notification	Description	Issued Date	Generated By	Generated On
--------------	-------------	-------------	--------------	--------------

From the Landing Page, click on “FCC Form 471”

Note: When you begin the FCC Form 471, the basic information about your Billed Entity will be automatically populated from your profile. If you did not update your entity profiles by the Jan. 16th deadline, your FY2025 data will be displayed.

Creating the Form 471

School District 10997 (BEN: 10426) - Cat 1 Bandwidth/IA

Last Saved:

Basic Information

Entity Information

Funding Requests

Certify

Where applicable, we've completed this section of the form based on information from your applicant entity's profile. If any of the non-editable information is incorrect, or you wish to change the information, please update your profile first by going to your entity record, and clicking Manage Organization from the Related Actions menu. If you do not have access to Manage Organization, please contact your applicant entity's account administrator or create a customer service case to request updates to your applicant entity's profile.

> **FCC Notice Required By The Paperwork Reduction Act (OMB Control Number: 3060-0806)**

Billed Entity Information

School District 10997

1 Main Street

Rockville, MD 20850

012-345-6789

school_dist_10997@mailinator.com

Billed Entity Number: 10426

FCC Registration Number: 0123456789

Applicant Type: School District

Application Nickname

Please enter an application nickname here. ?*

Cat 1 Bandwidth/IA

FCC Form 471 Help

Show Help

DISCARD FORM

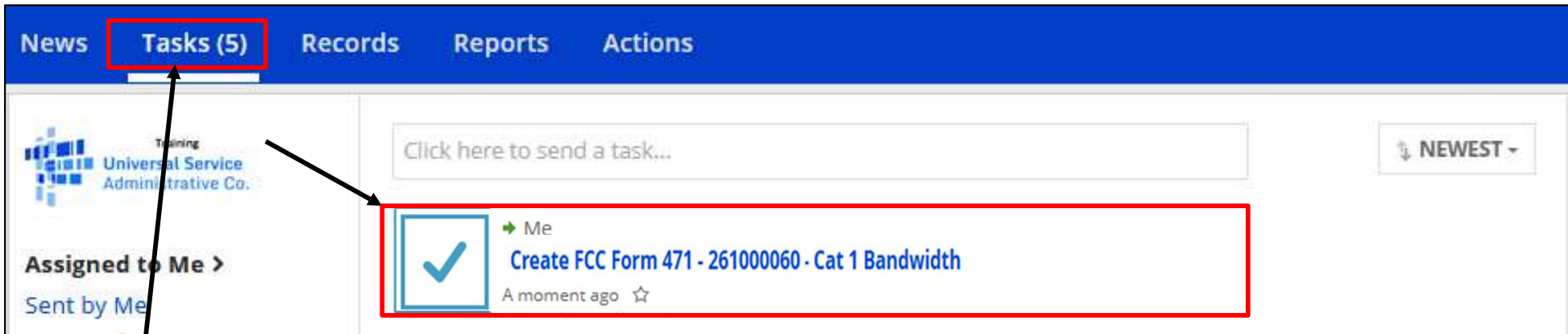
SAVE & CONTINUE

Enter an application nickname and click on “Save & Continue”

As before, breadcrumbs are listed at the top, and required fields are indicated by *.

You also have the option to “Discard Form” to discard your work. Once you confirm that you want to discard the form, it will no longer be available in the EPC system.

Continuing a Form 471



If, after completing part of the form, you need to stop and return to it later:

- Click the “**Task**” tab to locate the in-process form when you return to EPC

Please note: the task is named “Create Form 471” instead of “Continue”. However, you will be taken to the screen in the application where you left off.

Creating the Form 471

Choose “Yes” if you are the main contact, and your information will be displayed

Provide “Holiday / Summer” contact information if appropriate, and click on “Save & Continue”

The screenshot shows the 'Basic Information' tab of the FCC Form 471 creation process. The interface includes a progress bar at the top with four steps: Basic Information, Entity Information, Funding Requests, and Certify. Below the progress bar, a message states: 'Next, you will identify the individuals assisting in seeking E-rate support.'

The 'Consultant Information' section is titled 'Consulting Firms' and states: 'The consulting firms associated with your organization are listed below.' It contains a table with the following data:

Name	Consultant Registration Number	Phone Number	Email
Consulting Firm 10001	5334	012-345-6789	consulting_firm_10001@mailinator.com

The 'Contact Information' section asks 'Are you the main contact person?' with 'YES' (checked) and 'NO' buttons. A red box highlights these buttons, and an arrow points from the 'YES' button to the contact information fields. The contact information fields include 'FirstName LastName', 'sd_user_1_10997@testmail.usac.org', and '123-456-7890', all enclosed in a red box.

The 'Holiday / Summer Contact Information' section contains a text area with the text: 'During the month of July please contact me at jane.doe@school.oh.us.gov or 740-555-1212'. An arrow points from this text area to the 'Main Contact Person' field in the 'Contact Information' section.

The 'FCC Form 471 Help' section includes a 'Show Help' link and 'BACK' and 'DISCARD FORM' buttons.

The 'Contact Information' section (shown in a separate inset) asks 'Are you the main contact person?' with 'YES' and 'NO' (checked) buttons. A red box highlights these buttons. Below this is the 'Main Contact Person *' field, which is empty. A red box also highlights the 'SAVE & CONTINUE' button at the bottom right of the form.

Please select a main contact person by typing the contact person's name or email address.

Note: If you are not the main contact, select “No” and search by name or email address. The person must have an EPC account for this organization & accepted the Terms & Conditions to be added.

Choosing Category of Service

School District 10997 (BEN: 10426) - Cat 1 Bandwidth/IA

Last Saved:

Basic Information Entity Information Funding Requests Certify

Next, you will identify the category of service for the product and services you are requesting. If you need help determining the correct category of service, please review the Eligible Services List on the USAC website.

Category of Service

What is the category of service for the product and services that you are requesting?

You can only select one Category of Service per FCC Form 471. You can submit a second application for the other Category of Service.

CATEGORY 1

- Data Transmission and/or Internet Access

CATEGORY 2

- Basic Maintenance of Internal Connections
- Internal Connections
- Managed Internal Broadband Services

FCC Form 471 Help
[Show Help](#)

[BACK](#) [DISCARD FORM](#) [SAVE & CONTINUE](#)

Choose the “Category of Service” for the products/services you’re applying for **this** Form 471

- **Category 1** (bandwidth/IA, including hotspots for **Bookmobile/Kiosk Access**),
- **Category 2**

You **cannot** select both on the same Form 471. Also, once you click “Save & Continue”, you **cannot** change the selected category for this application.

Entity Information

Basic Information

Entity Information

Funding Requests

Certify

We've completed this section of the form based on information from your applicant entity's profile. If any of the non-editable information is incorrect, or you wish to change the information, please update your profile first by going to your entity record, and clicking Manage Organization from the Related Actions menu. If you do not have access to Manage Organization, please contact your applicant entity's account administrator or create a customer service case to request updates to your applicant entity's profile.

BEN Name	BEN	Urban or Rural	State LEA ID	State School ID	NCES Code	School District Attributes	How does the district report its student count for Category Two budget?	Sum of Student Counts of all Schools in the District	Endowment Amount
School District 10997	10426	Rural	N/A	N/A		Public School District	A number for each school in the district	1431	None

FCC Form 471 Help
[Show Help](#)

BACKDISCARD FORM

SAVE & SHARESAVE & CONTINUE

This portion of the form populates and displays information based on your entity's profile. There is nothing you can change here.

Click on “Save & Continue”

Related Entity Information

School District 10997 (BEN: 10426) - Cat 1 Bandwidth/IA

Last Saved:

Basic Information **Entity Information** Funding Requests Certify

We've completed this section of the form based on information from your applicant entity's profile. If any of the non-editable information is incorrect, or you wish to change the information, please update your profile first by going to your entity record, and clicking Manage Organization from the Related Actions menu. If you do not have access to Manage Organization, please contact your applicant entity's account administrator or create a customer service case to request updates to your applicant entity's profile.

Related Entity(ies) Information

Entity Details

Fields with '*' next to them are not sortable

Entity Name	Entity Number	Urban or Rural	NIF*	State LEA ID	State School ID	NCES Code	# of students that attend this school full time	Student Count Based on Estimate*	Alternative Discount	CEP Percentage	CEP Base Year	Total Students for C2 Budget	School Attributes*	Endowment Amount	Annexes*
School 1 In District 10997	6913	Rural					512	N/A	None	N/A	N/A	512	Public School	None	View Annexes
School 2 In District 10997	6911	Rural					374	N/A	None	N/A	N/A	374	Public School	None	View Annexes
School 3 In District 10997	6912	Rural					420	N/A	None	N/A	N/A	420	Public School	None	View Annexes

Annexes are buildings that are physically separated from an entity but that are part of that same entity, for example, a second building across the street from the main building that houses additional classrooms or library spaces.

Annex Name

School 1 Annex

[HIDE ANNEXES](#)

FCC Form 471 Help

Show Help

[BACK](#) [DISCARD FORM](#) [SAVE & CONTINUE](#)

View “Related Entity Information”. If you are an independent school, you will see the message “No Related Entities”. To verify if an annex is associated with a school, click on “View Annexes”. If so, it will show below. Again, there is nothing you can change here.

Click on “Save & Continue”

Requested Discount Calculation

Basic Information

Entity Information

Funding Requests

Certify

We've completed this section of the form based on information from your applicant entity's profile. If any of the non-editable information is incorrect, or you wish to change the information, please update your profile first by going to your entity record, and clicking Manage Organization from the Related Actions menu. If you do not have access to Manage Organization, please contact your applicant entity's account administrator or create a customer service case to request updates to your applicant entity's profile.

Requested Discount Calculation

More than 50 percent of your individual schools must be rural for the school district to be considered rural. (Swing spaces are not considered.)

This discount rate has not been approved for the current year

School District Full-time Enrollment	School District NSLP Count	School District NSLP Percent	School District Urban/Rural Status	Category One Discount Rate	Category Two Discount Rate
1398	1120	80%	Rural	90%	85%

SHOW ENTITIES

FCC Form 471 Help

Show Help

BACK

DISCARD FORM

Entity Details

Organization	BEN	Total Number Of Students Enrolled In School	Total Number Of Students in School Eligible For NSLP
School District 18 School A	172	430	360
School District 18 School B	173	630	365

SAVE & CONTINUE

Discount Calculation shown based on your entity's profile. To see a list of all entities, click on “Show Entities”. When done, click on “Save & Continue” to start adding funding requests.

If you click on the name of the school, you will be taken out to the Form 471 to the school's summary page. To return to the 471, click on “Tasks”, and “Create Form 471” as we saw earlier.

Creating Your Funding Requests

- The next step is to create your FY 2026 Funding Requests
 - Funding Requests, known as FRNs, provide details to USAC about the services for which you are seeking discounts
 - Each separate service or contract will have its own FRN
 - There can be multiple FRNs per Form 471
 - Category 1 and Category 2 FRNs must be filed on separate 471s
 - Basic maintenance (BMIC) must be on separate FRNs
- There are two sections to each funding request:
 1. **FRN Key Information (Part 1)**
 - Link to the relevant contract
 - Asks for updated Contract Expiration Date
 - Asks for general description of FRN in narrative box
 2. **FRN Line Item(s) (Part 2)**
 - Asks for details about make/model/quantity/service
 - Asks for unit cost data for each component
 - *Optional: Can identify which schools or libraries are receiving that service*

New Contract Funding Requests – Part 1

The screenshot shows the 'Funding Requests' section of the FCC Form 471. At the top, there are four tabs: 'Basic Information', 'Entity Information', 'Funding Requests' (which is active and has a blue arrow pointing to it), and 'Certify'. Below the tabs, a message states: 'This page displays all of the funding requests for this application. From here you can create a new FRN, or edit, delete, or manage the line items of an existing one.' The section is titled 'Funding Requests' in blue. Below this, another message says: 'To create or update specific FRN Line Item(s), please click on the FRN number hyperlink.' A table with four columns is shown: 'FRN' (with a checkbox), 'Nickname' (with a dropdown arrow), 'Number of FRN Line Items', and 'FRN Calculation'. Below the table, a message states: 'You haven't created any Funding Requests (FRNs) yet. Click the "Add FRN" button to start creating your first FRN'. At the bottom right, there are four buttons: 'ADD FRN' (highlighted with a red box and an arrow), 'EDIT FRN', 'REMOVE FRN', and 'MANAGE FRN LINE ITEMS'. In the bottom left corner, there is a link for 'FCC Form 471 Help' and a 'Show Help' button. At the very bottom, there are two buttons: 'BACK' and 'DISCARD FORM' on the left, and 'SAVE & SHARE' and 'REVIEW FCC FORM 471' on the right.

<input type="checkbox"/>	FRN	↓ Nickname	Number of FRN Line Items	FRN Calculation
You haven't created any Funding Requests (FRNs) yet. Click the "Add FRN" button to start creating your first FRN				

ADD FRN EDIT FRN REMOVE FRN MANAGE FRN LINE ITEMS

BACK DISCARD FORM SAVE & SHARE REVIEW FCC FORM 471

Click on “Add FRN” to begin.

Note: “Part 1” is where we indicate how we’re purchasing and associate a contract if appropriate. “Part 2” is where we provide bandwidth info, the connection type, cost, and who’s using the service.

New Contract Funding Requests – Part 1

The screenshot shows the 'Funding Requests' tab of the FCC Form 471. The page has four tabs: 'Basic Information', 'Entity Information', 'Funding Requests' (active), and 'Certify'. Below the tabs, a message states: 'On this page, you will select a nickname and the service type of the product and services that you are requesting'. The section is titled 'Funding Request Key Information'. It contains a text input field for 'Funding Request Nickname' with the value 'Bandwidth & IA'. Below this is a question: 'Is this Funding Request a continuation of an FRN from a previous funding year?'. There are two radio buttons: 'YES' and 'NO', with 'NO' selected. Below the radio buttons is a section titled 'Copy FRN' with a note: 'If you want to copy an existing Funding Request, select Copy FRN below. Note that if an FCDL has been issued for the FRN, the approved version of the FRN will be copied.' There is a button labeled 'COPY FRN' with a red 'X' over it. Below this is a section titled 'Service Type' with a question: 'What is the service type of the product and services that you are requesting?'. There is a dropdown menu with the value 'Data Transmission and/or Internet Access'. At the bottom of the form are two buttons: 'CANCEL' and 'CONTINUE'. Annotations with arrows point to the nickname field, the 'NO' radio button, the 'COPY FRN' button, the service type dropdown, and the 'CONTINUE' button.

Basic Information Entity Information **Funding Requests** Certify

On this page, you will select a nickname and the service type of the product and services that you are requesting

Funding Request Key Information

Please enter a Funding Request Nickname here ? *

Bandwidth & IA

Is this Funding Request a continuation of an FRN from a previous funding year?

☐ YES ☒ NO

Copy FRN

If you want to copy an existing Funding Request, select Copy FRN below. Note that if an FCDL has been issued for the FRN, the approved version of the FRN will be copied.

Service Type

What is the service type of the product and services that you are requesting?

Data Transmission and/or Internet Access

FCC Form 471 Help

Show Help

Enter a nickname for the FRN

Choose “No” as this is a new contract

Do not click on “Copy FRN” this will be covered shortly....

“Data Transmission and/or Internet Access” auto-populates.
Click on “Continue”

New Contract Funding Requests – Part 1

Choose how the services will be purchased and click on “Continue”

Basic Information Entity Information **Funding Requests** Certify

Next, you will identify the purchasing agreement type for the product and services you are requesting.

FRN Contract

How are the services for this FRN being purchased?

Contract information is stored in your Profile; you can add a new Contract at any time. Details about your Tariff and Month-to-Month services will be entered in your FRN.

CONTRACT ✓ TARIFF MONTH-TO-MONTH

FCC Form 471 Help

Show Help

BACK CANCEL

CONTINUE

▼ **Associate a Contract**

Search by Creating Organization BEN Search by Nickname (All or Partial)

1979

Please note that BEN is a required field and you can use other search fields to narrow down your result.

Search by Contract ID Search by Contract No.

CLEAR FILTERS **SEARCH**

<input type="checkbox"/>	Contract ID	Contract Number	Nickname	Award Date	Creating Organization BEN
<input checked="" type="checkbox"/>	9400		FY2026 Bandwidth	1/7/2026	1979

FCC Form 471 Help

Show Help

BACK CANCEL

CONTINUE

If “Contract” was indicated, search for the associated contract that was uploaded previously.

Enter search criteria and click on “Search”. The BEN is the default. Results will be listed in a grid below. Click box to select contract. The summary will display below.

Contract Summary

Contract Summary - My Provider - 5 Year Bandwidth Contract

Contract Number

Establishing FCC Form 470 #260000147

Award Date 1/7/2026

Expiration Date (All Extensions) 6/30/2033

Account Number

Service Provider USAC Service Provider Organization 1 (SPIN: 14010001)

Includes Voluntary Extensions? Yes

Remaining Voluntary Extensions 2

Total Remaining Contract Length 84

Pricing Confidentiality

There is no rule, statute, or other restriction which prohibits publication of the specific pricing information for this contract.

Contract Information (Additional)

What is the service start date? ⓘ

07/01/2026



Enter the date when services will start for this Funding Year

What is the date your contract expires for the current term of the contract? ⓘ*

06/30/2031



FCC Form 471 Help

Show Help

BACK

CANCEL

CONTINUE

Verify the service start date, that's auto-populated. The default is 07/01/2026 for the upcoming funding year.

Enter the date the contract expires for the current term of the contract, not including extensions.

Once completed, click on "Continue"

New Contract Funding Requests – Part 1

School District 10997 (BEN: 10426) - Cat 1 Bandwidth/IA

Last Saved:

Basic Information

Entity Information

Funding Requests

Certify

Next, you will designate whether this FRN includes a Fiber or Wireless Request.

Fiber Request Key Information

Does this FRN include a request for any of the following eligible broadband options?

- **Special construction.** One-time, upfront costs associated with building out leased lit fiber, leased dark fiber, or a self-provisioned network (i.e. special construction charges), or wireless service; and/or
- **Maintenance and operations.** Costs associated with the maintenance and operations for either a leased dark fiber or self-provisioned network; and/or
- **Network equipment.** Costs associated with the purchase of Network Equipment needed to make leased dark fiber or a self-provisioned network functional (e.g., modulating electronics and other equipment).

If any of the above apply, select "Yes" below.

Select "No" if you are only seeking support for the monthly recurring costs for either a leased lit fiber service or a leased dark fiber service (i.e., recurring payments on a dark fiber lease or IRU), or a wireless service.

Notes:

- If you are seeking support for both the Special Construction, Maintenance and Operation, and/or Network Equipment as well as support for recurring costs associated with leased lit fiber, a dark fiber lease/IRU, or a wireless service then you create multiple FRNs. In each case, you will select a different answer to the Yes/No question based the specific services that are included in that FRN.
- If you select "Yes" below, you should create separate FRNs for special construction charges, maintenance and operations (M&O) charges, and Network Equipment charges. If charges for M&O and Network Equipment are bundled pursuant to a single contract for those products/services, you may use the Network Equipment/M&O FRN option.

YES

NO ✓

FCC Form 471 Help

Show Help

BACK

CANCEL

CONTINUE

The form asks whether this FRN includes costs for special construction, maintenance, or network equipment to light the fiber, such as when requesting dark or self-provisioned fiber. We will cover this shortly.

Select "No" and click on "Continue"

Funding Request Narrative

Narrative

Provide a brief explanation of the products and services that you are requesting, or provide any other relevant information regarding this Funding Request. You should also use this field to describe any updates to your entity data, such as revised student counts, entity relationships, etc, that you were unable to make after the close of the Administrative filing window for profile updates. These changes will be addressed during the application review process. *

We are requesting bandwidth and Internet Access for our four schools and district admin facility

We were unable to update our entity information before the close of the admin window. The correct counts are:
ABC Elem (Entity No. 123456) Student Count 347, CEP% 57.63, ABC Middle School (Entity No. 123467) Student Count 439, CEP% 64.51,
ABC High School (Entity No. 123489) Student Count 512, CEP% 48.49. Our Base Year is 2024.

Invoicing Method

Please indicate who will be submitting invoices and receiving reimbursement for this funding request *

☒ Applicant - FCC Form 472 (BEAR Form) ← **New item!**

☐ Service Provider - FCC Form 474 (SPI Form)

FCC Form 471 Help

BACKCANCEL

SAVE & VIEW FRN(S)SAVE & ADD/MANAGE FRN LINE ITEMS

Provide a brief description of the products and services you are requesting. **Note: if you did not update entity information in EPC before the close of the admin window, provide it in the Narrative. If you added a new entity that will receive service but is not listed in EPC yet (or it's service for an annex), provide the entity name in the narrative and explain that they will receive service also.**

NEW! – We now must indicate the preferred invoicing method – BEAR or SPI. If needed, you can change it later. USAC is still working on how that will be done.

Click on " **Save & Add/Manage FRN Line Items** " to begin "Part 2" entering the **key information for your funding request.**

Adding FRN Line Items – Part 2

School District 10997 (BEN: 10426) - Cat 1 Bandwidth/IA

Last Saved:

Basic Information Entity Information **Funding Requests** Certify

This page displays all of the funding request line items for this FRN. Click on a line item number below to edit the line items and their recipients of service.

FRN Line Items for FRN #2699000059 - FY2026 Bandwidth

<input type="checkbox"/>	FRN Line Item Number	Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
You haven't created any FRN Line Items yet. Click the 'Add New FRN Line Item' button to start creating your first FRN Line Item.						

ADD NEW FRN LINE ITEM REMOVE FRN LINE ITEM BULK UPLOAD

FCC Form 471 Help

Show Help

BACK DISCARD FORM SAVE & SHARE SAVE & CONTINUE

Click on “**ADD NEW FRN LINE ITEM**”

Keep in mind, an FRN may have several line items that make up the total funding request, depending on the products or services you are purchasing.

Product/Service Details

Basic Information Entity Information **Funding Requests** Certify

Please enter Product and Service Details Information for this Data Transmission and/or Internet Access Line Item

Product and Service Details for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth

[Show Help for Taxes and USF Fees](#)

Purpose ?*

- ☒ Internet access service that includes a connection from any applicant site directly to the Internet Service Provider
- ☐ Data Connection between two or more sites entirely within the applicant's network
- ☐ Data connection(s) for an applicant's hub site to an Internet Service Provider or state/regional network where Internet access service is billed separately
- ☐ Internet access service with no circuit (data circuit to ISP state/regional network is billed separately)

Function ?*

Fiber

Type of Connection*

Ethernet

> Funding Request Narrative

CANCEL

SAVE & CONTINUE

Please select a value

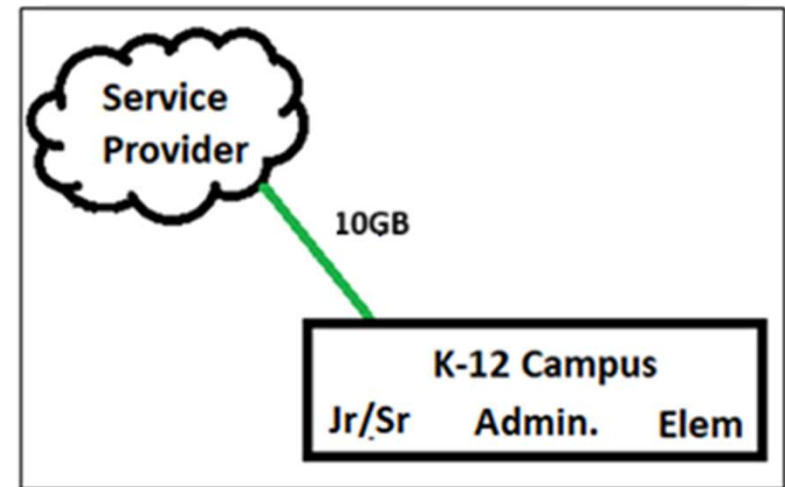
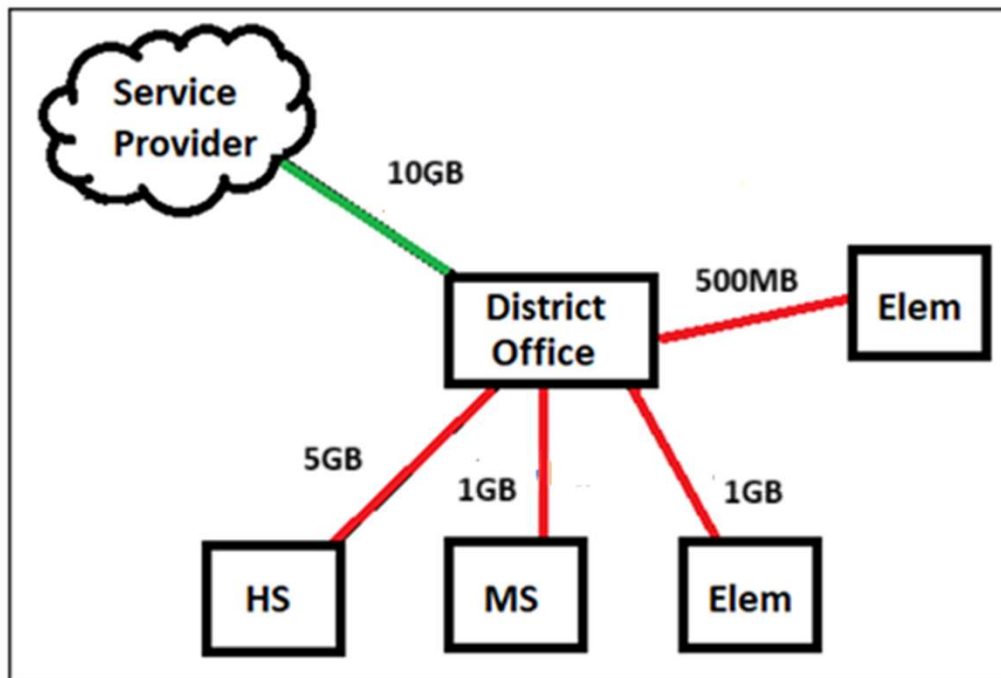
- Fiber
- Copper
- Wireless
- Other
- Miscellaneous

Select the “Purpose,” “Functions,” and “Type of Connection.” **Note: You can drill down to the “Narrative” (> Funding Request Narrative) if changes are needed.** Click on “Save & Continue”.

Note: If bandwidth and/or Internet Access are priced separately, you will enter multiple line items. **If you are unsure, contact your Service Provider.**

But First...

Purpose One & Two Explanation



Purpose ⓘ *

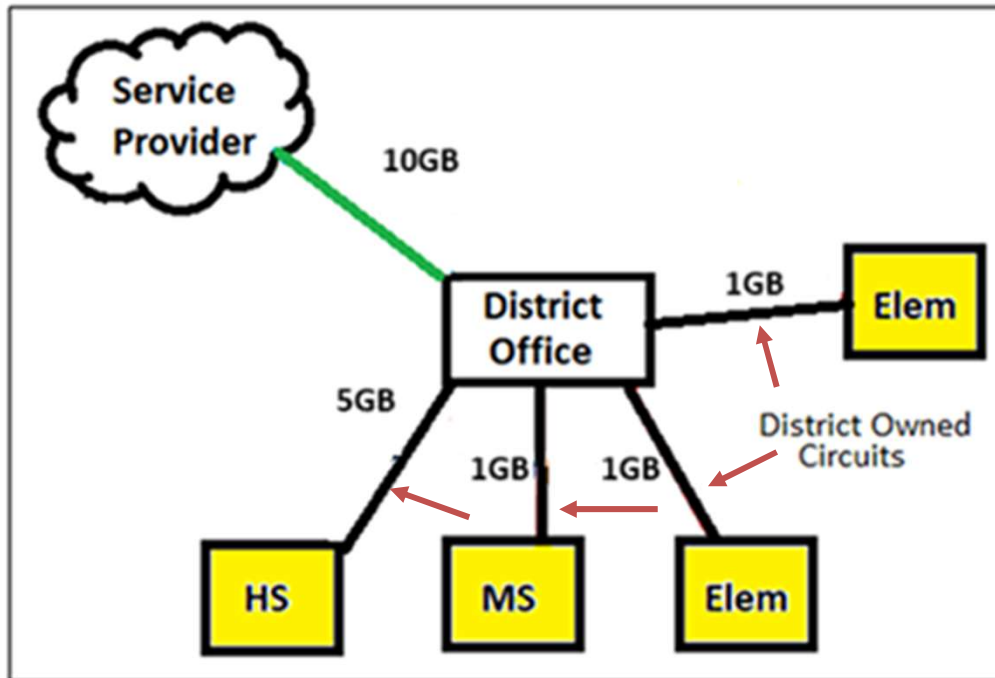
- ☒ Internet access service that includes a connection from any applicant site directly to the Internet Service Provider
- ☒ Data Connection between two or more sites entirely within the applicant's network
- ☐ Data connection(s) for an applicant's hub site to an Internet Service Provider or state/regional network where Internet access service is billed separately
- ☐ Internet access service with no circuit (data circuit to ISP state/regional network is billed separately)

Note: If costs are priced separately for the various circuits, enter a line item for each, indicating the purpose and bandwidth.

If your contract includes Internet Access and multiple circuits, **BUT** it shows a single lump-sum cost for all, choose the **1st purpose**.

If you are unsure, contact your Service Provider.

Purpose Three & Four Explanation



Purpose ? *

- ☐ Internet access service that includes a connection from any applicant site directly to the Internet Service Provider
- ☐ Data Connection between two or more sites entirely within the applicant's network
- ☐ Data connection(s) for an applicant's hub site to an Internet Service Provider or state/regional network where Internet access service is billed separately
- ☒ Internet access service with no circuit (data circuit to ISP state/regional network is billed separately)

Example when Internet Access costs are priced or purchased separately: If Internet Access costs are priced separately from the circuits, enter a line item for the 4th purpose and then enter the cost.

If you are unsure, contact your Service Provider.

Product/Service Details – Adding Head-In Circuit, or Lump Sum Service

School District 10997 (BEN: 10426) - FY2024 Cat 1 Bandwidth & IA - Form # 241000028
Last Saved: 1/20/2024 9:48 AM EST

Basic Information Entity Information **Funding Requests** Certify

Please enter Product and Service Details Information for this Data Transmission and/or Internet Access Line Item

Product and Service Details for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth

[Show Help for Taxes and USF Fees](#)

Purpose ?*

- ☒ Internet access service that includes a connection from any applicant site directly to the Internet Service Provider
- ☐ Data Connection between two or more sites entirely within the applicant's network
- ☐ Data connection(s) for an applicant's hub site to an Internet Service Provider or state/regional network where Internet access service is billed separately
- ☐ Internet access service with no circuit (data circuit to ISP state/regional network is billed separately)

Function ?*

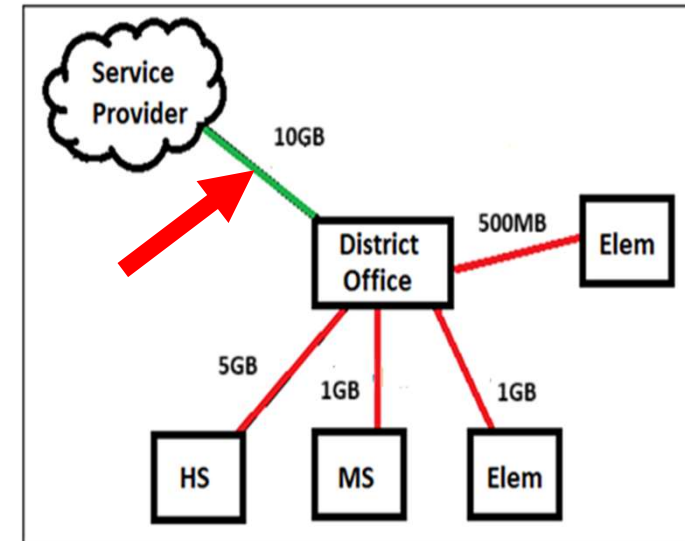
Fiber

Type of Connection*

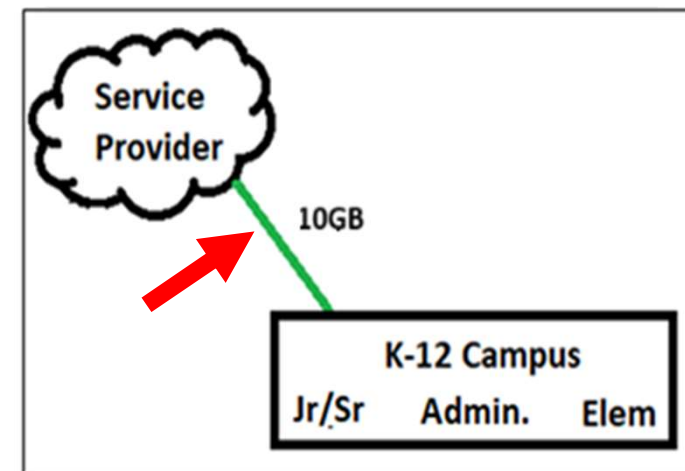
Ethernet

[Funding Request Narrative](#)
[FCC Form 471 Help](#)
[Show Help](#)

[CANCEL](#) [SAVE & CONTINUE](#)



Or



Select the “Purpose,” “Functions,” and “Type of Connection,” then click on “Save & Continue.”

Bandwidth Speeds

Basic Information Entity Information **Funding Requests** Certify

Please enter Bandwidth Speed Information for this Data Transmission and/or Internet Access Line Item

Bandwidth Speed for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth

Bandwidth Download Speed *
10.000

Bandwidth Download Units *
Gbps

Bandwidth Upload Speed *
10.000

Please specify the upload speed if it is different than the download speed.

Bandwidth Upload Units *
Gbps

Burstable Bandwidth?

FCC Form 471 Help

Enter Bandwidth Speed Information, indicating if the bandwidth is burstable, then click on "Save & Continue".

Note: Depending on the "Function" and "Type Connection" you chose previously, the bandwidth information may be populated for you.

Again, if you are unsure of the information, contact your Service Provider

Connection Information

School District 10997 (BEN: 10426) - Cat 1 Bandwidth/IA

Last Saved:

Basic Information

Entity Information

Funding Requests

Certify

Please enter Connection Information for this Data Transmission and/or Internet Access Line Item

Connection Information for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth

Is this a direct connection to a single school, library or a NIF for Internet access? ? *

Does this include firewall services? *

Note: If the request is for direct connections, you will be required to allocate the total number of lines (monthly quantity) among the recipients listed for this line item.

YES ✓ NO

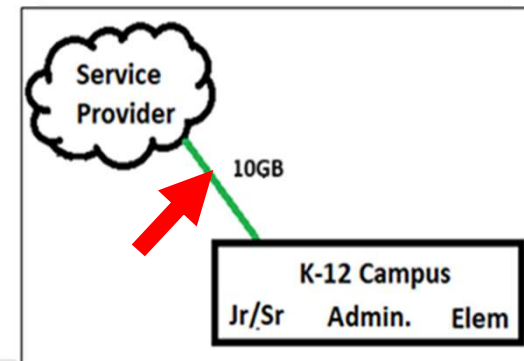
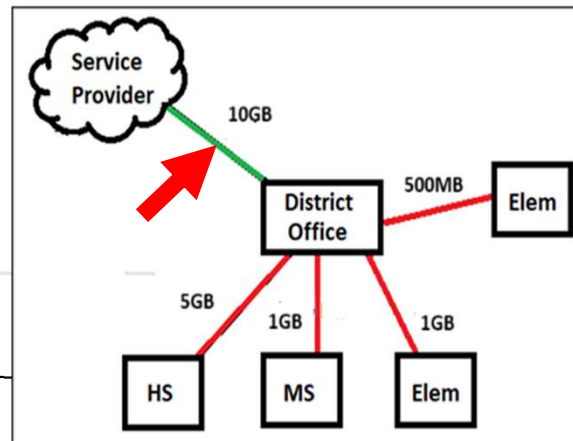
YES ✓ NO

Is this a connection between eligible schools, libraries and NIFs (i.e., a connection that provides a "Wide area network")? ? *

YES NO ✓

FCC Form 471 Help

BACK CANCEL



SAVE & CONTINUE

Provide Connection Information and firewall inclusion. When done, click on "Save & Continue".

Note: You cannot answer "Yes" to both questions displayed in the left-hand column above. If you do, you will receive

You cannot select 'Yes' to both connection questions in the left hand column above.

Cost Calculations

Enter cost information.
Fields cannot be left blank,
so enter zero if there is no
cost.

If the usage of ineligible
users is 10% or less, we no
longer need to allocate
costs for them!

“Cost” is listed per unit.
The “Monthly Quantity”
indicates the total number
of units, such as the
number of circuits.

The “**Months of Service**” is
based on the dates you
entered under Part 1.”
Make sure the value is
correct. If not, you must
adjust the service dates.

The table calculates the
total costs.

“**One-Time Cost**” would be
for installation.

Basic Information Entity Information **Funding Requests** Certify

Please enter Cost Information for this Data Transmission and/or Internet Access Line Item. All fields in the grid below are required. Please enter zero if funds are not requested

Cost Calculation for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth

Monthly Cost		One-Time Cost	
Monthly Recurring Unit Cost	\$2,500.00	One-time Unit Cost	\$0.00
Monthly Recurring Unit Ineligible Costs	\$0.00	One-time Ineligible Unit Cost	\$0.00
Monthly Recurring Unit Eligible Costs	= \$2,500.00	One-time Eligible Unit Cost	= \$0.00
Monthly Quantity	1	One-time Quantity	0
Total Monthly Eligible Recurring Costs	= \$2,500.00	Total Eligible One-time Costs	= \$0.00
Months of Service	x 12	Summary	
Total Eligible Recurring Costs	= \$30,000.00	Total Eligible Recurring Costs	\$30,000.00
		Total Eligible One-time Costs	+ \$0.00
		Pre-Discout Extended Eligible Line Item Cost	= \$30,000.00

[> More Help with the Costs Above](#)
[FCC Form 471 Help](#)
[Show Help](#)

When completed, click on “Save & Continue”

Manage Recipients of Service – Shared Service

School District 10997 (BEN: 10426) - Cat 1 Bandwidth/IA

Last Saved:

Basic Information Entity Information **Funding Requests**

Next, you will select Recipients of Service for your Line Item

Manage Recipients of Service

Is every entity for this organization receiving service?

YES ✓ NO

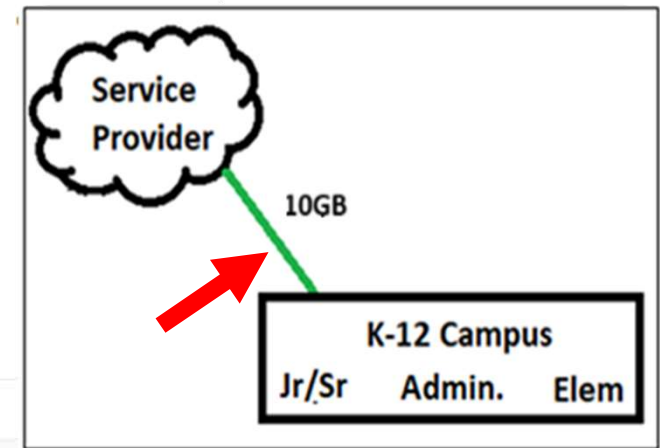
Selected Entities

Please select the organizations you wish to include as recipients of service for this FRN line item and click the Add button.

BEN	BEN Name
6913	School 1 In District 10997
6911	School 2 In District 10997
6912	School 3 In District 10997

FCC Form 471 Help
[Show Help](#)

[BACK](#) [CANCEL](#) [SAVE & CONTINUE](#)



Indicate which entities will receive service for this line item. If all entities will, such as a single circuit serving a K-12 building (or all service costs are lumped together), click on "Yes", then "Save & Continue".

Recipients of Service Review

Basic Information Entity Information **Funding Requests** Certify

Next, you will review the Recipients Of Service selected for this line item. If any updates are needed, please go back to the previous page and update the selected Recipients of Service accordingly.

Recipients of Service for FRN Line Item #2699000059.001

Entity #	Entity Name
18175	School 1 In District 400156
18174	School 2 In District 400156
18176	School 3 In District 400156

[FCC Form 471 Help](#)

Review Recipients of Service. If correct, click on "Save & Continue".

Funding Requests – Part 2

Basic Information Entity Information **Funding Requests** Certify

This page displays all of the funding request line items for this FRN. Click on a line item number below to edit the line items and their recipients of service.

FRN Line Items for FRN #2699000059 - FY2026 Bandwidth

<input type="checkbox"/>	FRN Line Item Number	Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
<input type="checkbox"/>	2699000059.001	Fiber	Ethernet	3	0	\$18,000.00

FCC Form 471 Help
[Show Help](#)

ADD NEW FRN LINE ITEM REMOVE FRN LINE ITEM BULK UPLOAD

BACK DISCARD FORM SAVE & SHARE SAVE & CONTINUE

The grid shows the completed item.

If you need to edit information in the line item, click on the FRN Line-Item Number ([2699000059.001](#)). If done, click on "Save & Continue".

If additional Line Items are needed for this Funding Request, click "**ADD NEW FRN LINE ITEM**".

Product/Service Details – Adding Circuits Between Buildings

Basic Information Entity Information **Funding Requests** Certify

Please enter Product and Service Details Information for this Data Transmission and/or Internet Access Line Item

Product and Service Details for new FRN Line Item for - Bandwidth & IA

[Show Help for Taxes and USF Fees](#)

Purpose ? *

- ☐ Internet access service that includes a connection from any applicant site directly to the Internet Service Provider
- ☒ **Data Connection between two or more sites entirely within the applicant's network**
- ☐ Data connection(s) for an applicant's hub site to an Internet Service Provider or state/regional network where Internet access service is billed separately
- ☐ Internet access service with no circuit (data circuit to ISP state/regional network is billed separately)

Function ? *

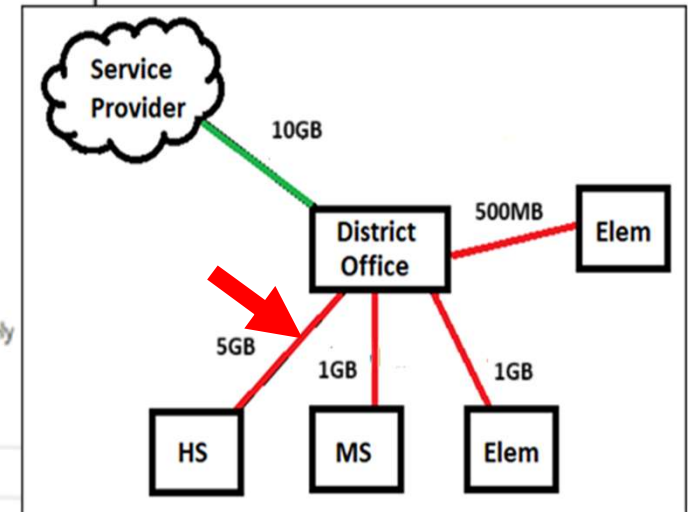
Fiber

Type of Connection *

Ethernet

[> Funding Request Narrative](#)

[FCC Form 471 Help](#)



As before, select the “Purpose”, “Functions”, and “Type of Connection” then click on “Save & Continue”.

If different bandwidth amounts are priced separately, you will enter them under separate line items. If you are unsure, contact your Service Provider.

Bandwidth Speeds

Basic Information Entity Information **Funding Requests** Certify

Please enter Bandwidth Speed Information for this Data Transmission and/or Internet Access Line Item

Bandwidth Speed for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth

Bandwidth Download Speed *

Bandwidth Download Units *

Bandwidth Upload Speed *

Please specify the upload speed if it is different than the download speed.

Bandwidth Upload Units *

Burstable Bandwidth?

FCC Form 471 Help

Enter Bandwidth Speed Information, indicating if the bandwidth is burstable, then click on "Continue".

Again, if you are unsure of the information, contact your Service Provider.

Connection Information

Basic Information Entity Information **Funding Requests** Certify

Please enter Connection Information for this Data Transmission and/or Internet Access Line Item

Connection Information for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth

Is this a direct connection to a single school, library or a NIF for Internet access? ?*

Does this include firewall services?*

Note: If the request is for direct connections, you will be required to allocate the total number of lines (monthly quantity) among the recipients listed for this line item.

YES **NO ✓**

Is this a connection between eligible schools, libraries and NIFs (i.e., a connection that provides a "Wide area network")? ?*

YES ✓ **NO**

[FCC Form 471 Help](#)

BACK **CANCEL**

```
graph TD
    SP((Service Provider)) --- 10GB --- DO[District Office]
    DO --- 5GB --- HS[HS]
    DO --- 1GB --- MS[MS]
    DO --- 1GB --- E1[Elem]
    DO --- 500MB --- E2[Elem]
```

SAVE & CONTINUE

Provide Connection Information and firewall inclusion. When done, click on "Continue".

This line item is for circuits between buildings, so we answer "No" to the first question, and "Yes" to the second.

Cost Calculations

Basic Information

Entity Information

Funding Requests

Certify

Please enter Cost Information for this Data Transmission and/or Internet Access Line Item. All fields in the grid below are required.
Please enter zero if funds are not requested for that field.

Cost Calculation for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth

Monthly Cost		One-Time Cost	
Monthly Recurring Unit Cost	<input type="text" value="\$2,000.00"/>	One-time Unit Cost	<input type="text" value="\$0.00"/>
Monthly Recurring Unit Ineligible Costs	<input type="text" value="\$0.00"/>	One-time Ineligible Unit Cost	<input type="text" value="\$0.00"/>
Monthly Recurring Unit Eligible Costs	= \$2,000.00	One-time Eligible Unit Cost	= \$0.00
Monthly Quantity	<input type="text" value="1"/>	One-time Quantity	<input type="text" value="0"/>
Total Monthly Eligible Recurring Costs	= \$2,000.00	Total Eligible One-time Costs	= \$0.00
Months of Service	x 12		
Total Eligible Recurring Costs	= \$24,000.00		

> More Help with the Costs Above
FCC Form 471 Help

Summary	
Total Eligible Recurring Costs	\$24,000.00
Total Eligible One-time Costs	+ \$0.00
Pre-Discout Extended Eligible Line Item Cost	= \$24,000.00

Enter cost information as before. If there is no cost, enter zero.

“Cost” is listed per unit. The “Monthly Quantity” indicates the total number of units included in the service, such as the number of circuits.

When completed, click on “Save & Continue”

Manage Recipients of Service – Direct Connection

Manage Recipients of Service

Is every entity for this organization receiving service?

All Entities

Search by Entity Number (Partial or Full)

-- Please enter an entity number (at least 3 characters to enable partial search) --

Search by Entity Name (Partial or Full)

-- Please enter an entity name (at least 3 characters to enable partial search) --

Please select the organizations you wish to include as recipients of service for this FRN line item and click the Add button.

<input type="checkbox"/>	BEN	BEN Name
<input checked="" type="checkbox"/>	18174	School 2 In District 400156
<input type="checkbox"/>	18175	School 1 In District 400156
<input type="checkbox"/>	18176	School 3 In District 400156

Selected Entities

<input type="checkbox"/>	Entity #	Entity Name
<input checked="" type="checkbox"/>	18174	School 2 In District 400156

FCC Form 471 Help

If “No”, select from your organization’s list of entities, and click on “Add”. Your selection will be shown below. When done, click on “Save & Continue”.

Manage Recipients of Service – Shared Service

Manage Recipients of Service
Is every entity for this organization receiving service?

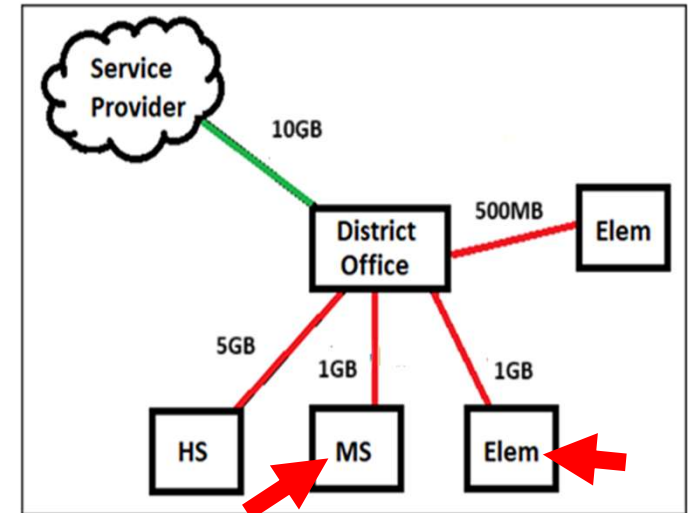
All Entities

Search by Entity Number (Partial or Full) Search by Entity Name (Partial or Full)

-- Please enter an entity number (at least 3 characters to enable partial search) -- -- Please enter an entity name (at least 3 characters to enable partial search) --

Please select the organizations you wish to include as recipients of service for this FRN line item and click the Add button.

<input type="checkbox"/>	BEN	BEN Name
<input type="checkbox"/>	6913	School 1 In District 10997
<input checked="" type="checkbox"/>	6911	School 2 In District 10997
<input checked="" type="checkbox"/>	6912	School 3 In District 10997



Basic Information Entity Information **Funding Requests** Certify

Next, you will review the Recipients Of Service selected for this line item. If any updates are needed, please go back to the previous page and update the selected Recipients of Service accordingly.

Recipients of Service for FRN Line Item

Entity #	Entity Name
18175	School 1 In District 400156
18176	School 3 In District 400156

FCC Form 471 Help
[Show Help](#)

Here we indicated that the circuits between buildings will serve the two schools by choosing “No” to all entities and choosing the appropriate buildings. Click on “Save & Continue”.

Adding FRN Line Items

School District 10997 (BEN: 10426) - Cat 1 Bandwidth/IA

Last Saved:

Basic Information

Entity Information

Funding Requests

Certify

This page displays all of the funding request line items for this FRN. Click on a line item number below to edit the line items and their recipients of service.

FRN Line Items for FRN #2699000059 - FY2026 Bandwidth

<input type="checkbox"/>	FRN Line Item Number	Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
<input type="checkbox"/>	269900000001	Fiber	Ethernet	1	0	\$600,000.00
<input type="checkbox"/>	269900000002	Fiber	Ethernet	1	0	\$24,000.00

ADD NEW FRN LINE ITEM

REMOVE FRN LINE ITEM

BULK UPLOAD

FCC Form 471 Help

Show Help

BACK

DISCARD FORM

SAVE & SHARE

SAVE & CONTINUE

Continue clicking on “**ADD NEW FRN LINE ITEM**” to complete FRN or “Save & Continue”

Adding Internet Access Only

Basic Information Entity Information **Funding Requests** Certify

Please enter Product and Service Details Information for this Data Transmission and/or Internet Access Line Item

Product and Service Details for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth

[Show Help for Taxes and USF Fees](#)

Purpose ?*

- ☐ Internet access service that includes a connection from any applicant site directly to the Internet Service Provider
- ☐ Data Connection between two or more sites entirely within the applicant's network
- ☐ Data connection(s) for an applicant's hub site to an Internet Service Provider or state/regional network where Internet access service is billed separately
- ☒ Internet access service with no circuit (data circuit to ISP state/regional network is billed separately)

Function ?*

Fiber

Type of Connection *

Ethernet

[> Funding Request Narrative](#)

[FCC Form 471 Help](#)

View when adding “Internet Access service with no circuit” such as when the district owns the circuits between the buildings, **and you have a separate cost on your contract for Internet Access Only.**

Bandwidth Speeds

Basic Information

Entity Information

Funding Requests

Certify

Please enter Bandwidth Speed Information for this Data Transmission and/or Internet Access Line Item

Bandwidth Speed for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth

Bandwidth Download Speed *

10.000

Bandwidth Download Units *

Gbps

Bandwidth Upload Speed *

10.000

Please specify the upload speed if it is different than the download speed.

Bandwidth Upload Units *

Gbps

Burstable Bandwidth?

YES

NO ✓

[FCC Form 471 Help](#)

BACK

CANCEL

SAVE & CONTINUE

Enter Bandwidth Speed Information, indicating if the bandwidth is burstable as before, then click on "Save & Continue".

Connection Information

School District 10997 (BEN: 10426) - Cat 1 Bandwidth/IA

Last Saved:

Basic Information Entity Information **Funding Requests** Certify

Please enter Connection Information for this Data Transmission and/or Internet Access Line Item

Connection Information for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth

Is this a direct connection to a single school, library or a NIF for Internet access? ? *

Does this include firewall services? *

Note: If the request is for direct connections, you will be required to allocate the total number of lines (monthly quantity) among the recipients listed for this line item.

☒ YES ✓ ☐ NO

☐ YES ☒ NO ✓

Is this a connection between eligible schools, libraries and NIFs (i.e., a connection that provides a "Wide area network")? ? *

☒ YES ✓ ☐ NO

FCC Form 471 Help

Show Help

When indicating Internet Access costs only, we still receive the connection questions. Typically, we answer "Yes" to the first question.

Click on "Save & Continue"

Cost Calculations

Enter cost information. If there is no cost, enter zero.

Cost Calculation for new FRN Line Item for FRN #2699000059 - FY2026 Bandwidth

Monthly Cost		One-Time Cost	
Monthly Recurring Unit Cost	\$2,500.00	One-time Unit Cost	\$0.00
Monthly Recurring Unit Ineligible Costs	\$0.00	One-time Ineligible Unit Cost	\$0.00
Monthly Recurring Unit Eligible Costs	= \$2,500.00	One-time Eligible Unit Cost	= \$0.00
Monthly Quantity	1	One-time Quantity	0
Total Monthly Eligible Recurring Costs	= \$2,500.00	Total Eligible One-time Costs	= \$0.00
Months of Service	x 12		
	\$30,000.00		

Summary

Total Eligible Recurring Costs	\$30,000.00
Total Eligible One-time Costs	+ \$0.00
Pre-Discount Extended Eligible Line Item Cost	= \$30,000.00

SAVE & CONTINUE

Manage Recipients of Service

Is every entity for this organization receiving service?

YES ✓ **NO**

Selected Entities

Please select the organizations you wish to include as recipients of service for this FRN line

BEN	BEN Name
6913	School 1 In District 10997
6911	School 2 In District 10997
6912	School 3 In District 10997

FCC Form 471 Help

Show Help

BACK **CANCEL** **SAVE & CONTINUE**

When completed, click on “Save & Continue” and add **Recipients of Service** as before.

Funding Requests

School District 10997 (BEN: 10426) - Cat 1 Bandwidth/IA

Last Saved:

Basic Information

Entity Information

Funding Requests

Certify

This page displays all of the funding request line items for this FRN. Click on a line item number below to edit the line items and their recipients of service.

FRN Line Items for FRN #2699000059 - FY2026 Bandwidth

<input type="checkbox"/>	FRN Line Item Number	Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
<input type="checkbox"/>	269900000001	Fiber	Ethernet	1	0	\$600,000.00
<input type="checkbox"/>	269900000002	Fiber	Ethernet	1	0	\$24,000.00
<input type="checkbox"/>	269900000003	Fiber	Ethernet	1	0	\$30,000.00

This is the total
pre-discount
amount

ADD NEW FRN LINE ITEM

REMOVE FRN LINE ITEM

BULK UPLOAD

FCC Form 471 Help

Show Help

BACK

DISCARD FORM

SAVE & SHARE

SAVE & CONTINUE

We've now added all line items for the funding request. If you need to edit information in the line item, click on the Line-Item Number. If done, click on "Save & Continue".

Note: "Save & Share" is used if you want to share with another EPC user in your district. Be careful there! The other user will need to send it back to you if you will complete the form.

Funding Requests

Basic Information Entity Information **Funding Requests** Certify

This page displays all of the funding requests for this application. From here you can create a new FRN, or edit, delete, or manage the line items of an existing one.

Funding Requests

To create or update specific FRN Line Item(s), please click on the FRN number hyperlink.

<input type="checkbox"/>	FRN	Nickname	Number of FRN Line Items	FRN Calculation
<input type="checkbox"/>	699000059	FY2026 Bandwidth	1	\$16,200.00

[ADD FRN](#) [EDIT FRN](#) [REMOVE FRN](#) [MANAGE FRN LINE ITEMS](#)

FCC Form 471 Help
[Show Help](#)

[BACK](#) [DISCARD FORM](#) [SAVE & SHARE](#) [REVIEW FCC FORM 471](#)

Amount of funding
you're requesting

We now see a funding calculation showing the total number of line items it includes. If you need to add another FRN, click "Add FRN". If done, click on "Review FCC Form 471".

If you need to edit the **Part 1** FRN info (Contract information, Service Start Date or Expiration Date, or Narrative), click the box to the left, and then " [EDIT FRN](#) ".

If you need to edit the FRN Line Items (Costs, bandwidth amounts, Recipients of Service), click the box and then " [MANAGE FRN LINE ITEMS](#) " or click on the funding request number and then the line item you need to edit.

Copying FRN



Start by clicking on “Add FRN” as before:

Copy FRN

The “Copy” option can be used when you’re in year 2 or more of a multi-year contract.

Select “Yes”. Enter the “Previous Year FRN” and click on “Copy FRN”

Note: if changes were made to the FRN during PIA review, the changes will be copied

Search by previous Form 471 or FRN number. (Enter the FRN a second time, even though we just provided it)

Select the check box and then click on “Continue.” A pop-up will appear indicating that it may take up to one minute to complete.

Click on “Yes”

Funding Request Key Information

Please enter a Funding Request Nickname here ?*

FY2026 Bandwidth

Is this Funding Request a continuation of an FRN from a previous funding year?

Previous Year FRN Number *

2599000041

Copy FRN

If you want to copy an existing Funding Request, select Copy FRN below. Note that if an FCDL has been issued for the FRN, the approved version of the FRN will be copied.

Search for FRN

Search by FCC Form 471 Search by FRN Number

2599000041

Select an FRN

<input checked="" type="checkbox"/>	FCC Form 471	FRN Number	FRN Nickname	Service Type	Service Provider Name
<input checked="" type="checkbox"/>	251000050	2599000041	FY2025 Bandwidth	Data Transmission and/or Internet Access	USAC Service Provider Organization 2

FCC Form 471 Help

Show Help

If you continue, FRN data will copy and may take up to one minute to complete. Do you wish to continue?

Quick Way to Get the Information Needed

Go to: www.E-Ratecentral.com



E-Rate Utilization Summary Chart

FY: [1998](#) | [1999](#) | [2000](#) | [2001](#) | [2002](#) | [2003](#) | [2004](#) | [2005](#) | [2006](#) | [2007](#) | [2008](#) | [2009](#) | [2010](#) | [2011](#) | [2012](#) | [2013](#) | [2014](#) | [2015](#) | [2016](#) | [2017](#) | [2018](#) | [2019](#) | [2020](#) | [2021](#) | [2022](#)

FY	Requested FRNs	Funded FRNs	486 on File	Requested Amount	Committed Category 1	Committed Category 2
2025	0	0	0	\$0.00	\$0.00	\$0.00
2024	5	5	5	\$40,938.39	\$38,585.16	\$1,373.18
2023	4	4	4	\$38,649.75	\$38,649.75	\$0.00
2022	4	4	4	\$56,077.49	\$56,077.49	\$0.00

471	FRN	SPIN	Service Provider	Service *
251016864	2599019925	143054927	Shentel Asset Entity I LLC	IA
251016864	2599019927	143050436	Charter Communications Operating, LLC	IA

1. Enter your Billed Entity Number
2. Click on Funding Year
3. See your 471, FRN, and SPIN information

Copy FRN

You must click “Refresh” to complete the copy; it won’t advance on its own.

School District 10997 (BEN: 10426) - Cat 1 Bandwidth/IA

Last Saved:

Basic Information Entity Information **Funding Requests** Certify

FRN is copying and may take up to one minute to complete. Please hit refresh to check if FRN copy is complete.

REFRESH

You will receive the following notification indicating you must enter the Service Start and Service End Dates.

Click on “Continue”

Basic Information Entity Information **Funding Requests** Certifications

FRN has been successfully copied.

Program rules prohibit the funding of duplicate services, which means different funding requests cannot contain services that provide the same functionality to the same population in the same location during the same period of time.

Your FRN has been copied into your current FCC Form 471. As you navigate through the FRN, you must review all of the copied data. Please keep in mind:

- To the extent that the current year form does not have the same fields as the form you are copying, the data will not be copied.
- **Copy FRN will not copy Service Start and Service End Dates. When entering these Start and End dates, please ensure that the Recipients of Service and the appropriate cost in the line items are correct if the months of service are different from the original FRN.**
- Copy FRN will copy all Recipients of Service. Please make sure that the Recipients of Service associated with each line item are valid for the current Funding Year.
- Copy FRN will not copy the recipient(s) of service cost allocation information. If you are a Consortium or ESA School District, you can update the budgeted entity(ies)'s cost allocation information for line items by clicking the 'Manage FRN Line Items' button available on the Funding Requests screen.

You can now edit the copied FRN, and the corresponding FRN Line Items as required.

CONTINUE

Copy FRN


School District 10997 (BEN: 10426) - Cat 1 Bandwidth/IA

Last Saved:

Basic Information Entity Information **Funding Requests** Certify

On this page, you will select a nickname and the service type of the product and services that you are requesting

Funding Request Key Information

Please enter a Funding Request Nickname here  *

Brussels Circuits

Is this Funding Request a continuation of an FRN from a previous funding year?

☒ YES ☐ NO

Previous Year FRN Number *

251006746

Service Type

What is the service type of the product and services that you are requesting?

Data Transmission and/or Internet Access

Please delete all line items for this Funding Request if you wish to modify the Service Type

FCC Form 471 Help

Show Help

Next, you will identify the purchasing agreement type for the product and services you are requesting.

FRN Contract

How are the services for this FRN being purchased?

Contract information is stored in your Profile; you can add a new Contract at any time. Details about your Tariff and Month-to-Month services will be entered in your FRN.

FCC Form 471 Help

Show Help

SEARCH FOR CONTRACTS

Contract Summary - My Provider - 5 Year Bandwidth Contract

Contract Number	Account Number
Establishing FCC Form 470 #230000141	Service Provider USAC Service Provider Organization 2 (SPIN: 14010002)
Award Date 1/6/2023	Includes Voluntary Extensions? Yes
Expiration Date (All Extensions) 6/30/2030	Remaining Voluntary Extensions 2
	Total Remaining Contract Length 84

Pricing Confidentiality

There is no rule, statute, or other restriction which prohibits publication of the specific pricing information for this contract.

Contract Information (Additional)

What is the service start date? ⓘ *

07/01/2026 ⓘ

Enter the date when services will start for the Funding Year

What is the date your contract expires for the current term of the contract?

06/30/2026 ⓘ

FCC Form 471 Help

BACK CANCEL CONTINUE

Verify information that copied from previous FRN. When copying, you must **enter BOTH the Service Start and Service End dates**. These fields will be blank, and you'll receive an error message if you do not enter the dates. Remember, the Service Start Date is the first day of the upcoming funding year that you're requesting E-Rate to cover but cannot be prior to **07/01/2026**.

Click on "Continue"

Copy FRN

Verify information copied from the previous FRN; click on “Continue”.

Update the narrative if needed, **including enrollment and NSLP info** and choose **Invoicing Method**.

Click “ **Save & Add/Manage FRN Line Items** ” to update costs if needed (such as a bandwidth upgrade).

If there is no change, click on “**Save & View FRNs**”.

Next, you will designate whether this FRN includes a Fiber Request.

Fiber Request Key Information

Does this FRN include a request for any of the following eligible broadband options?

- **Special construction.** One-time, upfront costs associated with building out leased lit fiber, leased dark fiber, or a self-provisioned network (i.e. special construction charges); and/or
- **Maintenance and operations.** Costs associated with the maintenance and operations for either a leased dark fiber or self-provisioned network; and/or
- **Network equipment.** Costs associated with the purchase of Network Equipment needed to make leased dark fiber or a self-provisioned network functional (e.g., modulating electronics and other equipment).

If any of the above apply, select "Yes" below.

Select "No" if you are only seeking support for the monthly recurring costs for either a leased lit fiber service or a leased dark fiber service (i.e., recurring payments on a dark fiber lease or IRU).

Notes:

- If you are seeking support for both the Special Construction, Maintenance and Operations, and/or Network Equipment as well as support for recurring costs associated with leased lit fiber or a dark fiber lease/IRU, then you create multiple FRNs. In each case, you will select a different answer to the Yes/No question based on the specific services that are included in that FRN.
- If you select "Yes" below, you should create separate FRNs for special construction charges, maintenance and operations (M&O) charges, and Network Equipment charges. If charges for M&O and Network Equipment are bundled pursuant to a single contract for those products/services, you may use the Network Equipment/M&O FRN option.

FCC Form 471 Help

[Show Help](#)

Basic Information Entity Information **Funding Requests** Certify

Narrative

Provide a brief explanation of the products and services that you are requesting, or provide any other relevant information regarding this Funding Request. You should also use this field to describe any updates to your entity data, such as revised student counts, entity relationships, etc, that you were unable to make after the close of the Administrative filing window for profile updates. These changes will be addressed during the application review process. *

Bandwidth request for our 3 buildings

Invoicing Method

Please indicate who will be submitting invoices and receiving reimbursement for this funding request *

☐ Applicant - FCC Form 472 (BEAR Form)

☒ Service Provider - FCC Form 474 (SPI Form)

FCC Form 471 Help

[Show Help](#)

Basic Information Entity Information **Funding Requests** Certify

This page displays all of the funding request line items for this FRN. Click on a line item number below to edit the line items and their recipients of service.

FRN Line Items for FRN #2699000062 - FY2026 Bandwidth

<input type="checkbox"/> FRN Line Item Number	↓ Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
<input type="checkbox"/> 2699000062.001	Fiber	Ethernet	3	0	\$18,000.00

[FCC Form 471 Help](#)
[Show Help](#)

[BACK](#) [DISCARD FORM](#) [ADD NEW FRN LINE ITEM](#) [REMOVE FRN LINE ITEM](#) [BULK UPLOAD](#) [SAVE & SHARE](#) [SAVE & CONTINUE](#)

If you clicked on “Manage FRN Line Item”, click on the line-item number to edit, and update information. Click on “Save & Continue” to return to Funding Requests.

If no changes are needed, click on “Review FCC Form 471”.

Basic Information Entity Information **Funding Requests** Certify

This page displays all of the funding requests for this application. From here you can create a new FRN, or edit, delete, or manage the line items of an existing one.

Funding Requests

To create or update specific FRN Line Item(s), please click on the FRN number hyperlink.

<input type="checkbox"/> FRN	↓ Nickname	Number of FRN Line Items	FRN Calculation
<input type="checkbox"/> 2699000062	FY2026 Bandwidth	1	\$16,200.00
<input type="checkbox"/> 2699000061	FY2026 Bookmobile/Kiosk Hotspot	1	\$863.78
<input type="checkbox"/> 2699000059	FY2026 Bandwidth	1	\$16,200.00

[FCC Form 471 Help](#)
[Show Help](#)

[BACK](#) [DISCARD FORM](#) [ADD FRN](#) [EDIT FRN](#) [REMOVE FRN](#) [MANAGE FRN LINE ITEMS](#) [SAVE & SHARE](#) [REVIEW FCC FORM 471](#)

Fiber FRNs with Special Costs



- **Special Construction Charges**
- **Maintenance & Operations**
- **Category 1 Network Equipment**

What are Special Fiber Costs?

- The Form 471 asks whether the FRN will be requesting funding for any one of the following:
 - **Special Construction**
 - 1-time, upfront costs associated with building out leased lit fiber, leased dark fiber, or a self-provisioned network, or wireless service
 - **Maintenance & Operations**
 - Costs associated with the maintenance and operations for either a leased dark fiber or self-provisioned network
 - **Category 1 Network Equipment**
 - Costs associated with the purchase of C1 network equipment needed to make leased dark fiber or a self-provisioned network functional (e.g., modulating electronics and other equipment)
- If the applicant answers 'yes', the Form 471 then asks for the underlying broadband service (shown below), and based on that selection, the form guides the applicant through a series of progressive questions



Special Fiber Costs Intro Page

Fiber Request Key Information

Does this FRN include a request for any of the following eligible broadband options?

- **Special construction.** One-time, upfront costs associated with building out leased lit fiber, leased dark fiber, or a self-provisioned network (i.e. special construction charges), or wireless service; and/or
- **Maintenance and operations.** Costs associated with the maintenance and operations for either a leased dark fiber or self-provisioned network; and/or
- **Network equipment.** Costs associated with the purchase of Network Equipment needed to make leased dark fiber or a self-provisioned network functional (e.g., modulating electronics and other equipment).

If any of the above apply, select "Yes" below.

Select "No" if you are only seeking support for the monthly recurring costs for either a leased lit fiber service or a leased dark fiber service (i.e., recurring payments on a dark fiber lease or IRU), or a wireless service.

Notes:

- If you are seeking support for both the Special Construction, Maintenance and Operation, and/or Network Equipment as well as support for recurring costs associated with leased lit fiber, a dark fiber lease/IRU, or a wireless service then you create multiple FRNs. In each case, you will select a different answer to the Yes/No question based the specific services that are included in that FRN.
- If you select "Yes" below, you should create separate FRNs for special construction charges, maintenance and operations (M&O) charges, and Network Equipment charges. If charges for M&O and Network Equipment are bundled pursuant to a single contract for those products/services, you may use the Network Equipment/M&O FRN option.

YES✓

NO

Reminder...

- If the applicant selects **Lit Fiber** or **Wireless** as the related broadband service, the system will issue a reminder for the applicant to create a *separate* FRN for the underlying recurring charges and only include 1-time costs in this FRN



Please remember to create a new FRN for the lit fiber service recurring charges. To access the FRN Line Item screen for lit fiber service recurring charges, select “No” when you receive the question, “Does this FRN include a request for dark fiber, a self-provisioned network, special construction costs to deploy new broadband networks, Network Equipment such as modulating electronics and other equipment necessary to make a broadband service functional, or maintenance and operation costs?”

Questions for Special Construction...

- If the applicant selects **Lit Fiber**, or special construction of **Dark Fiber** or **Self-Provisioned Fiber**, the system will ask for:
 - Total Project Plant Route Feet
 - Average Cost per Foot of Outside Plant
 - Total Strands
 - Number of E-Rate eligible Strands
- Applicants should obtain this information from their service provider

Special Construction Key Information

Total Project Plant Route Feet *

67580

Total Strands *

12

Average Cost Per Foot of Outside Plant *

\$15.45

Number of E-rate Eligible Strands *

2

Questions for Dark Fiber

- If the applicant selects **Dark Fiber**, the system will ask if the FRN is for **Leased Dark Fiber** or an **IRU** (Indefeasible Right of Use)

Is this FRN supporting new or existing fiber for leased lit fiber, dark fiber, self-provisioned, or new or existing infrastructure for wireless service?

LIT FIBER

DARK FIBER✓

SELF-PROVISIONED

WIRELESS

Is this Leased Dark Fiber or IRU? *

Indefeasible right of use (IRU) is a contractual agreement between a service provider and an applicant for a fiber optic network which gives you ownership and unrestricted use of that fiber.

LEASED DARK FIBER

IRU

- All of the remaining questions will be the same

Questions for Self-Provisioned Fiber

- If the applicant selects **Self Provisioned Fiber**, the system will ask if the FRN is for **Special Construction**, **C1 Network Equipment** or **Maintenance/Operation**

Is this FRN supporting new or existing fiber for leased lit fiber, dark fiber, self-provisioned, or new or existing infrastructure for wireless service?

LIT FIBER

DARK FIBER

SELF-PROVISIONED✓

WIRELESS

Is this FRN for Special Construction, Network Equipment, Maintenance & Operation or both Network Equipment and Maintenance & Operation? ⓘ *

SPECIAL CONSTRUCTION

NETWORK EQUIPMENT

MAINTENANCE AND OPERATION

- All of the remaining questions will be the same if the applicant selects Special Construction
- If the applicant selects **Network Equipment** or **Maintenance/Operation**, the system will skip to the Narrative Box and the applicant will then create the FRN Line Items

State Match Available?

- For special construction FRNs, the system will then ask if there is a state match available for your E-Rate Special Construction funding request
- There is no such PA match available, so applicants should answer No

Special Construction Key Information

Is there a state or tribal match available for your E-rate special construction funding request?

YES

NO ✓

Vendor Payment Plan?

- The system then asks if the applicant has established an installment payment plan for the non-discounted portion of the Special Construction costs
 - For example, if the SC charges are \$500,000, and the applicant has a 60% E-Rate discount, E-Rate rules permit the applicant's share (\$200,000 in this example) to be paid to the vendor over four years
 - If the answer is Yes, the system asks the following questions:

Does the FRN include an installment payment agreement for special construction charges? [?](#)

Total Amount Financed *	Annual Interest Rate, if applicable
<input type="text" value="\$200,000.00"/>	<input type="text" value="0%"/>
Total Terms (in Months) *	
<input type="text" value="48"/>	
Does this installment agreement include a balloon payment?	
<input type="button" value="YES"/> <input checked="" type="button" value="NO ✓"/>	

Questions for Wireless or Satellite

- If the applicant selects **Wireless**, the system will ask if the FRN is for **Microwave** or **Satellite** wireless service

Fiber Request Key Information
Is this Microwave or Satellite wireless service? *

- All of the remaining questions will be the same

FRN Narrative Box

Narrative

Provide a brief explanation of the products and services that you are requesting, or provide any other relevant information regarding this Funding Request. You should also use this field to describe any updates to your entity data, such as revised student counts, entity relationships, etc, that you were unable to make after the close of the Administrative filing window for profile updates. These changes will be addressed during the application review process. *

This FRN is for the one-time, special construction charges associated with the installation of our new leased lit fiber WAN.

Provide a brief narrative explanation of the FRN to enable your PIA reviewer to understand the costs associated with this request.

Invoicing Method

Please indicate who will be submitting invoices and re: [FCC Form 471 Help](#) for this funding request *

- ☐ Applicant - FCC Form 472 (BEAR Form)
- ☒ Service Provider - FCC Form 474 (SPI Form)

Select your preferred Invoicing Method

FCC Form 471 Help

[Show Help](#)

BACK

CANCEL

SAVE & VIEW FRN(S)

SAVE & ADD/MANAGE FRN LINE ITEMS

Adding FRN Line Item

- Creating an FRN Line Item for a Special Fiber Cost FRN is the same as with other FRNs.
- Be certain to list the full cost of the service or equipment, not the non-discounted share

<input type="checkbox"/>	FRN Line Item Number	Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
You haven't created any FRN Line Items yet. Click the 'Add New FRN Line Item' button to start creating your first FRN Line Item.						
				ADD NEW FRN LINE ITEM	REMOVE FRN LINE ITEM	BULK UPLOAD



Select “Add New FRN Line Item.”

Main FRN Page

Notice there is now a separate FRN for the Special Fiber Cost. This may be a standalone charge if only special construction or equipment is being requested. Or it may be a separate FRN if there are also recurring charges

Funding Requests

<input type="checkbox"/>	FRN ↓	Nickname	Number of FRN Line Items	FRN Calculation
<input type="checkbox"/>	2699000049	Special Fiber Cost FRN Example ←	1	\$450,000.00
<input type="checkbox"/>	2699000048	Lit Fiber WAN - Crown Castle	3	\$129,060.00
<input type="checkbox"/>	2699000047	Internet Access - Zito	1	\$9,180.00
<input type="checkbox"/>	2699000046	Cable Internet Service - Comcast	1	\$1,609.20

[ADD FRN](#) [EDIT FRN](#) [REMOVE FRN](#) [MANAGE FRN LINE ITEMS](#)

FCC Form 471 Help

Show Help

[BACK](#) [DISCARD FORM](#) [SAVE & SHARE](#) [REVIEW FCC FORM 471](#)

Completing the Form 471



Completing the Form 471

Basic Information Entity Information **Funding Requests** Certify

This page displays all of the funding requests for this application. From here you can create a new FRN, or edit, delete, or manage the line items of an existing one.

Funding Requests

To create or update specific FRN Line Item(s), please click on the FRN number hyperlink.

<input type="checkbox"/>	FRN	Nickname	Number of FRN Line Items	FRN Calculation
<input type="checkbox"/>	2699000062	FY2026 Bandwidth	1	\$16,200.00
<input type="checkbox"/>	2699000061	FY2026 Bookmobile/Kiosk Hotspot	1	\$863.78
<input type="checkbox"/>	2699000059	FY2026 Bandwidth	1	\$16,200.00

FCC Form 471 Help [Show Help](#)

[BACK](#) [DISCARD FORM](#) [ADD FRN](#) [EDIT FRN](#) [REMOVE FRN](#) [MANAGE FRN LINE ITEMS](#) [SAVE & SHARE](#) [REVIEW FCC FORM 471](#)

Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/25/2026 5:19 PM EST

Basic Information Entity Information Funding Requests **Certify**

FCC Form 471 Draft version of the PDF generation is in progress and it may take a few minutes to complete. Please click 'Refresh' once or twice a minute to check if the PDF generation is complete. If you don't want to wait, click 'Resume Task Later' to close the current screen, and EPC will assign you a task to continue PDF review and certification process.

[RESUME TASK LATER](#) [REFRESH](#)

To complete/submit your Form 471, click on “Review FCC Form 471” and “Yes” to the popup. Instead of being taken out of the Form 471 like we see with the Form 470, you must click on “**REFRESH**” to receive the draft version of the form and it. Be patient, it may take a little while to display.

You can click on “[RESUME TASK LATER](#)” if you prefer to complete at a later time.

Funding Requests

Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/25/2026 5:19 PM EST

Basic Information

Entity Information

Funding Requests

Certify

Please download and carefully review this FCC Form 471 before certifying.

Download Document Link

[USAC_FCC_FORM_471_APPLICATION_261000060_DRAFT](#)

☒ By checking this box, I certify that the information in the PDF document above is correct.

FCC Form 471 Help

Show Help

EDIT FORM

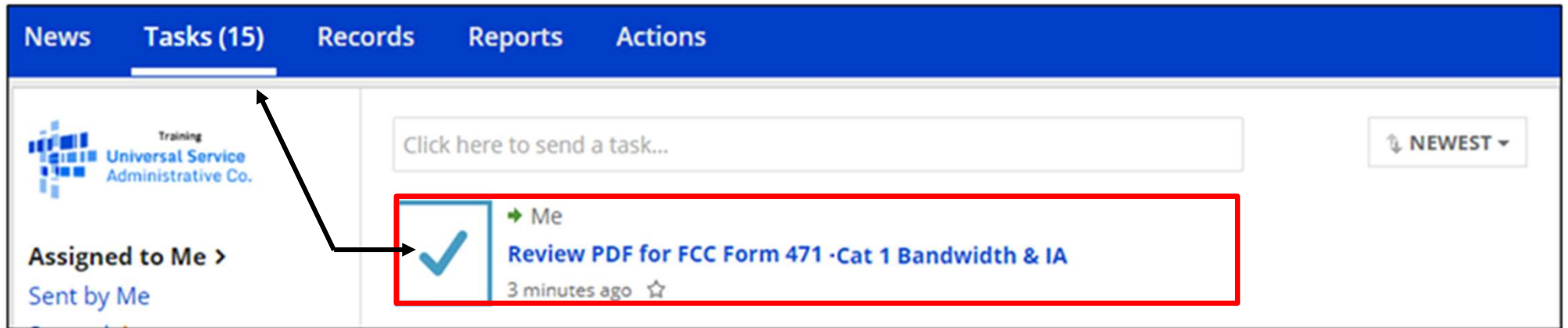
SEND FOR CERTIFICATION

CONTINUE TO CERTIFICATION

If you chose the “**REFRESH**” option, click on the draft document to view the PDF. If necessary, click on “Edit Form” to make corrections.

Click the box just below the document to certify if correct. You can then click on “Continue to Certification” or “Send for Certification” to complete the application.

Funding Requests



If you clicked on “ [RESUME TASK LATER](#) ”, click on “Tasks” on the blue menu bar to find the newly created task.

Click on the “Review PDF for FCC Form 471” to continue.

Certifying the Form 471

Certify FCC Form 471

Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/25/2026 5:19 PM EST

Basic Information

Entity Information

Funding Requests

Certify

Please complete the certifications below.

Total Funding Summary

Below is a summary of the total line item costs on this FCC Form 471:

Summary	
Total funding year pre-discount eligible amount on this FCC Form 471	\$36,959.76
Total funding commitment request amount on this FCC Form 471	\$33,263.78
Total applicant non-discount share of the eligible amount	\$3,695.98
Total budgeted amount allocated to resources not eligible for E-rate support	<input type="text" value="\$25,000.00"/>
Total amount necessary for the applicant to pay the non-discount share of eligible and any ineligible amounts	\$28,695.98
Are you receiving any of the funds directly from a service provider listed on any of the FCC Forms 471 filed by this Billed Entity for this funding year?	<input type="text" value="No"/>
Has a service provider listed on any of the FCC Forms 471 filed by this Billed Entity for this funding year assisted you in locating funds needed to pay your non-discounted share?	<input type="text" value="No"/>

Enter your budget amount

Click on the pull-downs to answer the “gotcha” questions. Be very careful!! Remember, it’s a program violation if you receive funds from your service provider!!

Just say no!!

Certifying the Form 471

[illegible]

After reading the certifications, check the boxes.

When done, click on “Certify”, and then “Yes” in the pop-up.

Certifier Information

You will receive confirmation that the form was certified.

Certification Confirmation

Library System 10344 (BEN: 1979) - FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - Form # 261000060

Last Saved: 1/25/2026 5:40 PM EST

Basic Information

Entity Information

Funding Requests

Certify

You have successfully filed FCC Form 471 #261000064 for FY 2026

Certification Date
1/20/2026 4:41 PM EST

Authorized Person

Name FirstName LastName
Title Training
Employer Library System 10344
Address Address1
Rockville, MD 20850
Phone 111-222-3333
Email ls_user_10344@mailinator.com

Please click here to access your certified FCC Form 471 PDF

FCC Form 471 Help
[Show Help](#)

CLOSE

Click the link to access a PDF copy of your certified Form 471.
Click on “Close” when done

After the Form 471 – Next Steps

Finding Your 471 & Making Corrections

To find a submitted Form 471, scroll down to the bottom of the Landing Page, select 471 as “Type” and 2026 for “Funding Year”.

Click on the Application Number

▼ FCC Forms and Post-Commitment Requests

☒ FCC Forms ☐ Post-Commitment Requests

Status ☒ All ☐ Incomplete ☐ Certified ☐ Committed

Form Type: FCC Form 471

Funding Year: 2026

Application Number	Nickname	Funding Year	Status	Certified Date
261000060	FY2026 ABC Co Pub Lib - Cat 1 Bandwidth	2026	Certified	1/25/2026 5:40 PM EST

Records / FCC Forms 471

FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - #261000060

Summary Funding Requests Review Inquiries Deferral History Discount Calculation Entity Information News **Related Actions**

Respond to Inquiries
Answer Reviewer Questions.

Submit Modification Request (RAL)
Submit a RAL Modification Request for this Application

Form 471 Modification Request

Would you like to request changes to an entity or this application?

APPLICATION ENTITY

> RAL Request Help

DISCARD REQUEST FINISH & SUBMIT REQUEST

To make corrections after your Form 471 has been certified, submit a RAL Modification Request. For details on how to submit, see “Submitting Form 471 RAL Corrections” on my website for a step-by-step guide covering various scenarios at https://e-ratepa.org/?page_id=754.

Application Review - PIA

Program Integrity Assurance (PIA) will review your application after it is submitted and communicate with you through EPC.

To look for Review Inquires, search for 471 as before:

▼FCC Forms and Post-Commitment Requests

☒ FCC Forms ☐ Post-Commitment Requests

Status ☒ All ☐ Incomplete ☐ Certified ☐ Committed

Form Type: FCC Form 471

Funding Year: 2026

Application Number	Nickname	Funding Year
261000060	FY2026 ABC Co Pub Lib - Cat 1 Bandwidth	2026

Records / FCC Forms 471

FY2026 ABC Co Pub Lib - Cat 1 Bandwidth - #261000060

Summary Funding Requests **Review Inquiries** Referral History Discount Calculation Entity Information News **Related Actions**

Respond to Inquiries
Answer Reviewer Questions.

Submit Modification Request (RAL)
Submit a RAL Modification Request for this Application

Click on “Review Inquires” or “Related Actions” and then “Respond to Inquires”.

Application Review - PIA

- Reviewers
 - verify the eligibility of the schools and libraries and their discount levels.
 - verify that the services requested are eligible for E-Rate discounts.
 - communicate with you with requests for additional documentation.
 - may ask for additional verification of your compliance with program rules.
- You are given an opportunity to make allowable corrections to your form.

Application Review - PIA

- Have documentation ready
- Respond to inquiries and provide information promptly, by the deadline (usually 15 days)
- Ask for clarification if you are unsure what is needed
- Ask early for an extension if you need it
- Put responses in writing
- Document all responses

Funding Decision

The Funding Commitment Decision Letter (FCDL) is a letter issued by USAC to both the applicant and the service provider that contains decisions on their funding requests. You'll receive an email when it is issued. The letter states which funding requests of the Form 471 are approved or denied.

Applicants and service providers should carefully review their FCDL for details on approved or denied requests and any adjustments made to the original requests, as well as next steps (such as the deadline for filing an appeal which is 60 days for the date of the FCDL).

Change Options To Be Aware Of

Funding Request Report	FCC Form 470	FCC Form 471	FCC Form 486	Appeal	IDD Extension	FCC
Form 500	SPIN Change	Service Substitution	Manage Users	Manage Organizations	EPC E-Rate	
Invoicing	USAC Website	Contact Us	Help			

SPIN Changes

- If you enter the wrong SPIN, the company merges with another, or your chosen vendor can't provide the service.

Service Substitutions

- If you entered incorrect service information, or you are making an allowed change to the service, use this to notify USAC of the change.

FCC Form 500 - Use this form if you need to do the following:

- Change service start date
- Change contract expiration date
- Cancel funding request
- Reduce funding request
- Submit service delivery extension request (non-recurring)

Where to Go for E-Rate Help

- **USAC's Client Service Center (CSC)**

- E-Rate “Help Desk” where applicants & service providers can get answers to questions
- Call **888-203-8100**
- Submit a ‘Customer Service Case’ in EPC



- **PA E-Rate Coordinator**

- E-mail lgermann@e-ratepa.org
- Attend webinars!
- Read listserve messages! https://e-ratepa.org/?page_id=7751
- www.e-ratepa.org
 - **Helpful Documents:** http://e-ratepa.org/?page_id=754
 - **Training:** http://e-ratepa.org/?page_id=745