

How To File FCC Comments

**Ensuring Children’s Safe Use of Screens and E-Rate-Funded Services”
and “Promoting Fair and Open Competitive Bidding in the E-Rate
Program” NPRM - ([FCC-26-41](#))**



Presented by Lorrie Germann
PA E-Rate Coordinator
for the Pennsylvania Department of Education
July 2026

Access FCC Filing System

Comments can be filed using the FCC's "Electronic Comment Filing System"

- Go to <https://www.fcc.gov/ecfs/filings/standard> and click on "Submit a Filing"

Federal Communications Commission

SEARCH

Submit a FILING

Check Filing STATUS

User HELP

Standard Filing Express Comment Non-Docketed Filing

Submit a Standard Filing

1 FILING 2 REVIEW 3 CONFIRMATION

*Proceeding(s): Select the FCC Proceeding(s) to which your filing refers

*Name(s) of Filer(s): Enter the name(s) of the persons or entities whose views the filing represents

Law Firm(s): Optional

Select Type of Filing

Select the type of filing you want to submit

- There are two options:
 - “**Standard Filing**” responses are written beforehand and may be saved as .docx, .doc, .pdf, .xlsx, etc.
 - “**Express Comment**” responses are text-only and are for shorter responses (just a paragraph or two)



Standard Filing

After selecting “**Standard Filing**”, complete all “Required” fields which are marked with a red asterisk.

Enter the following “Proceeding” numbers in the “**Proceedings**” field that pertain to this NPRM:

- **26-133** (Ensuring Children’s Safe Use of Screens and E-Rate-Funded Services)
- **13-184** (Modernizing the E-Rate Program for Schools and Libraries)
- **21-93** (Establishing the Emergency Connectivity Fund to Close the Homework Gap)
- **21-455** (Promoting Fair and Open Competitive Bidding in the E-Rate Program)

Submit a Standard Filing

*Proceeding(s): Select the FCC Proceeding(s) to which your filing refers

26-133×

13-184×

21-93×

21-455×

Complete the Required Fields

- Enter **“Name(s) of Filer(s)”**:
 - Type in your name if you are filing as an individual. Type your organization’s name if you are filing on behalf of your organization.

*

Name(s) of Filer(s): Enter the name(s) of the persons or entities whose views the filing represents

Organization Name x

Law Firm(s): Optional

Attorney/Author/Submitter Name(s): Add the names of any individuals who authored or assisted the filer with this filing submission (Optional)

Complete the Required Fields (cont'd)

- Enter “**Primary Contact E-Mail**”:
 - Enter the email address of the primary contact for the organization that is filing
 - **Note:** While this field is optional, by providing an email address, you will receive a confirmation/receipt that the filing was submitted
- Enter “**Type of Filing**”:
 - Choose “**COMMENT**” from the pull-down

Primary Contact E-Mail: For confirmation receipt (Optional)	
Type Your Email	
*Type of Filing	
COMMENT	
File Number	
Report Number	
Bureau ID Number	

Complete the Required Fields (cont'd)

- Enter **“Address”**:
 - Select which address option you want from **one of three options**:
 - **Filer**
 - **Law Firm**
 - **Author**
- Then provide the following:
 - Address
 - City
 - State
 - Zip Code

A screenshot of a web form for address entry. The form contains the following fields and labels:

- *Address of**: A dropdown menu with the text "REQUIRED" and a downward arrow.
- *Address**: A text input field.
- ☐ **International**: A checkbox followed by the text "International".
- Address 2**: A text input field.
- *City**: A text input field.
- *State**: A dropdown menu with the text "REQUIRED" and a downward arrow.
- *ZIP code**: A text input field.
- Zip code 4 digit extension**: A text input field.

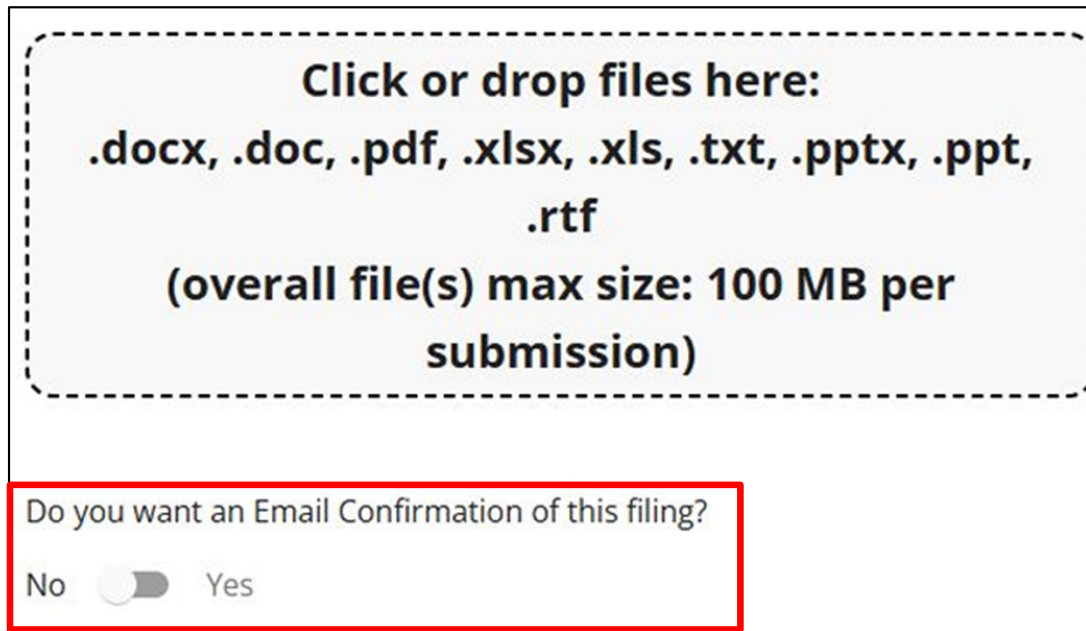
Complete the Required Fields (cont'd)

- **Upload Your Filing:**

- Use the drop box function to upload your filing by dragging and dropping the file into the box, or click and upload it

- **E-Mail Confirmation:**

- Select “YES” if you want an E-Mail confirmation of your submission
- Ensure you provided an email address in the E-Mail field above



The image shows a screenshot of a web interface for filing. It features a large dashed rectangular box for file uploads. Inside this box, the text reads: "Click or drop files here:", followed by a list of supported file formats: ".docx, .doc, .pdf, .xlsx, .xls, .txt, .pptx, .ppt, .rtf". Below the formats, it states "(overall file(s) max size: 100 MB per submission)". At the bottom of the interface, there is a red-bordered box containing the question "Do you want an Email Confirmation of this filing?". Below this question is a toggle switch. The word "No" is on the left, and "Yes" is on the right. The toggle switch is currently positioned towards the "No" side.

Click or drop files here:

.docx, .doc, .pdf, .xlsx, .xls, .txt, .pptx, .ppt,
.rtf

(overall file(s) max size: 100 MB per
submission)

Do you want an Email Confirmation of this filing?

No ☐ Yes

Acknowledgement

- **Complete the Acknowledgement and Review:**
 - Once all of the fields are completed and your filing is uploaded, complete the acknowledgement by checking the “box” and then click on “**Continue to Review Screen**”:

☐

Note: By checking this box, I acknowledge that I am filing a document into an official FCC proceeding. All information submitted, including names and addresses, will be publicly available via the web. [Privacy Act Statement](#) 

CONTINUE TO REVIEW SCREEN 

RESET FORM

Review and Submit Your Filing

- Proofread the information you previously entered
 - **Note that all information provided, including names and addresses, will be publicly available via the web**
- Check the box **“I’m not a robot”**
- If the information is correct, click **“Submit”** to file your comments



The screenshot shows a web form for filing comments with the FCC. At the top, a yellow banner contains a warning icon and the text: "Note: You are filing a document into an official FCC proceeding. All information submitted, including names and addresses, will be publicly available via the web." Below this, there is a checkbox labeled "I'm not a robot" which is highlighted with a red square. To the right of the checkbox is the reCAPTCHA logo and links for "Privacy" and "Terms". At the bottom of the form, there are two buttons: a blue "SUBMIT" button and a red "GO BACK" button. The "SUBMIT" button is highlighted with a red rectangle.

- The next screen will show you a confirmation message.
 - If you indicated you want an email notification, you will receive a confirmation to the email address you submitted.

Filing Express Comments

- Select “**Express Comment**” and provide information in the required fields as with the Standard Filing. Instead of uploading a file, you will enter your comments in the “**Brief Comments**” text box.
- Submit as before

Submit an Express Comment

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2

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COMMENT

REVIEW

CONFIRMATION

*Proceeding(s): Specify the FCC proceeding(s) to which your filing refers

*Name(s) of Filer(s): Enter the name(s) of the persons or entities whose views the filing represents

Primary Contact E-Mail: For confirmation receipt (Optional)

email@email.com

*Address ☐ International

Address 2

*City

*State

REQUIRED

*ZIP Code ZIP Code 4-digit extension

*Brief Comments

Searching Public Filings

- You can view the electronic docket at any time to see your filing/s as well as other comments submitted by going to:
 - <https://www.fcc.gov/ecfs/search/search-filings>
- Enter the filing Proceeding(s) numbers:
 - 26-133
 - 13-184
 - 21-93
 - 21-455

Search All Public Filings

Search Full Text + ADVANCED SEARCH

Proceeding(s)

26-133 × 13-184 × 21-93 × 21-455 ×

Name(s) of Filer(s)

Law Firm