PEPPM-Related Contract Module Data Points – FY 2027

After the district signs the vendor contract, a Contract Record must be created in EPC to list all of the bidding and contract details, as well as a copy of the signed contract. To locate the Contract Module, log into EPC, and click on the district name at the top of the Landing Page. Then select "Contracts" on the top row task bar:



Next, select "Manage Contracts" in the top right corner of the page, then "Add a New Contract":



Reminder: Except for the PEPPM Form 470 #, all of the data in your EPC Contract Module will be derived from your Mini-Bid procurement and contract information.

Field Name:	Comments/Answers:
Contract Nickname	This is a nickname the applicant assigns to their vendor contract - Make it a good one! For example, 2027-VendorName-HP Switches [FY-Vendor Name-Service Type]
Contract Number - Optional	Most contracts wouldn't have a contract number.
Contract ID Number	Assigned by EPC
Do you wish to upload your contract?	Upload a copy of your signed vendor contract, because if you don't, PIA will ask for it during their review. This will be the contract resulting from your PEPPM mini-bid procurement.
Is this contract based on a State Master Contract?	Select **YES** if using PEPPM
Is this contract based on a Multiple Award Schedule?	Select **YES** if using PEPPM
Can other applicants piggy-back off this contract?	Select **NO** if using PEPPM
Was a Form 470 posted for the product/services you are requesting?	Select **YES**. A 470 was posted when the main PEPPM contract was bid.
How many bids were received?	List the **# of bids** you received from vendors during your PEPPM-mini-bid procurement.

Was the 470 posted prior to FY 2016?	Select **NO**. The current PEPPM Form 470 was posted in 2022.
Form 470 #	To search, first clear your BEN number. Then enter **260000400** in the Search by FCC Form 470 box.
Account Number - Optional	Optional
SPIN	List the **SPIN number** of the vendor with whom you signed a contract. (9-digits, starts with 143XXXXXX)
Is this a multi-year contract?	Generally, **NO**. PEPPM-based contracts are NOT multi-year contracts unless they are for basic maintenance.
What was the date you awarded your contract?	List the date you signed your vendor contract resulting from the PEPPM mini-bid procurement.
Contract Expiration Date - not in Contract Module	Note: The Contract Module does not ask for the Contract Expiration Date. Instead, you must enter it when you create your FRN in the Form 471. List this as 9/30/2028
Does this contract include voluntary extensions?	Generally, PEPPM-based contracts will not include voluntary extensions.
Is there a statute, rule, or other restriction which prohibits publication of the specific pricing information for this contract?	Select **NO.** There is no such statute or rule in PA that prohibit the release of your contract prices.